Associated Students, Inc.
California Polytechnic State University
San Luis Obispo
ASI MARITIME ACADEMY COUNCIL OPERATING RULES
2026-27

Council Purpose

The ASI Maritime Academy Council (AMAC) is the formally recognized recommending body tasked with representing, serving, and addressing Cal Poly Maritime Academy student concerns. AMAC members support student advocacy efforts across the Cal Poly Maritime Academy, provide recommendations to the ASI Board of Directors, and help advance student-focused initiatives, programs, and outreach. The AMAC is advisory in nature and shall have no authority to take action on any matter, unless otherwise specified by the ASI Board of Directors, but may make recommendations for action to the ASI Board of Directors or may recommend pending legislation solely related to the Cal Poly Maritime Academy.

Council Authority

This council is formed under the provision of the ASI Bylaws (4.2.4) and is subject to the terms and limitations of that source document.

Operating Rules Effectiveness

These rules shall become effective upon approval of the ASI Maritime Academy Council and ASI Board of Directors.

Council Organization

Council Chair

The Chair of the Council shall be the Chair of the AMAC as elected by the students at the Cal Poly Maritime Academy and shall cast tie-breaking votes when required.

Voting Members

a. The Vice chair of the Council shall be elected by the students at the Cal Poly Maritime Academy.
b. The Maritime Academy Director shall be elected by the students at the Cal Poly Maritime Academy and serve as the ASI Board of Directors Liaison to the AMAC.
c. One member per Cal Poly Maritime Academy major as appointed by the Chair of the AMAC.
d. A UUAB Liaison shall be appointed by the Chair of the AMAC.

Non-Voting Members

a. A Veterans Liaison shall be appointed by the Chair of the AMAC.
b. A Corps of Cadets Liaison shall be appointed by the Chair of the AMAC.
c. A University Housing Liaison shall be appointed by the Chair of the AMAC.
d. A Community Engaged Learning Liaison shall be appointed by the Chair of the AMAC.

e. A Clubs and Student Organizations Liaison shall be appointed by the Chair of the AMAC.

f. The ASI Executive Director or designee shall serve as a staff representative to the Council.

Alternates

Alternates will not be allowed to vote at meetings of the ASI Maritime Academy Council.

Quorum

Quorum shall consist of a simple majority of appointed voting members.

Meetings

Weekly meetings shall take place each Thursday from 6:30 p.m. – 8:30 p.m. during the academic school year starting October 15, 2026. In the event of a holiday falling on a Thursday, the AMAC meeting will be held at the same time on the following business day. All meetings will be held in a virtual format via Zoom. Voting members on the Cal Poly Maritime Academy campus shall attend the meeting from Mayo Hall, Conference Room 101 and 102. If voting members are unable to attend in-person, the location from which they attend the meeting will be included in the public agenda to comply with the Gloria Romero Open Meetings Act. The meeting information will be posted a minimum of 72 hours in advance including the date, time, location, and virtual participation link for the meeting.

Gloria Romero Open Meetings Act of 2000

Agendas will be posted a minimum of 72 hours prior to the meeting to comply with the Gloria Romero Open Meetings Act of 2000 and the California Education Code. Meeting agendas will be available through the ASI Website. In addition, a summary of minutes will be provided after the meeting has occurred.

Notification of a voting members' intention to attend the meeting over Zoom instead of the physical location must be submitted to the AMAC Chair no less than 72 hours in advance to meet proper agenda posting requirements. A voting member who attends a meeting through a teleconferencing platform from a location that was not identified on the properly posted meeting agenda may observe the meeting as a member of the public but may not participate in the meeting as a voting member. Such a member shall not be counted toward quorum, make or second motions, participate in discussion, or cast a vote. A voting member's presence on the teleconferencing platform alone shall not constitute participation in the meeting.

If a voting member participating through teleconference loses connection or is otherwise unable to hear and participate in the meeting, the member shall not be counted toward quorum or participate in any vote until connection is restored. If the loss of connection results in a loss of quorum, no further action may be taken until quorum is restored.

A voting member participating through teleconference must remain at the location identified on the posted agenda. If the member leaves the identified location and continues attending from another location, the member may observe the meeting but shall no longer be counted toward quorum, participate in discussion as a voting member, or vote.

Public comment or speaking time may not be yielded or otherwise transferred to a voting member for the purpose of allowing that member to participate from a teleconference location that was not identified on the properly posted agenda.

All votes taken during a meeting in which teleconferencing is used shall be conducted by roll call. This requirement applies to all votes taken during the teleconferenced meeting, regardless of whether any voting member is participating remotely at the particular time the vote occurs.

Council Responsibilities

The ASI Maritime Academy Council shall have authority and responsibility for the following:

a. Responsible for advocating for and representing the students at the Cal Poly Maritime Academy campus.
b. Advance student-focused initiatives, programs, and outreach.
c. Prepare an agenda and create a written record of the minutes of each meeting.

Council Recommendations

Recommendations proposed by the ASI Maritime Academy Council shall be brought to the ASI Board of Directors at the next regularly scheduled Board meeting by the AMAC Chair or designee.

Operating Rules Amendments

These rules may be amended upon the recommendation of this council and approval by the ASI Board of Directors.

Approved by the ASI Board of Directors on October 28, 2026