

Associated Students, Inc.
California Polytechnic State University
San Luis Obispo

ASI RECRUITMENT AND ELECTIONS DISCIPLINARY SUBCOMMITTEE OPERATING RULES

2025-26

Committee Purpose

The disciplinary subcommittee shall be formed to adjudicate all alleged violations of the ASI Election Code.

Committee Authority

This committee is formed under the provision of the ASI Bylaws and is subject to the terms and limitations of that source document. The specific operations of this committee in regard to elections shall be carried out in accordance with the ASI Election Code.

Operating Rules Effectiveness

These rules shall become effective upon approval of the ASI Recruitment and Elections Disciplinary Subcommittee and ASI Board of Directors.

Committee Organization

Committee Chair

The Chair of this committee shall be the Chair of the ASI Recruitment and Elections Committee.

Voting Members

- a. Committee Chair
- b. Two additional Board of Directors representatives as appointed by the Chair of the Board prior to the beginning of the filing period for the Annual Spring Election. Appointments to the disciplinary subcommittee shall first come from Board of Directors Representatives serving on the ASI Recruitment and Elections Committee.

Voting Member Conflict of Interest

In the case that a member of the disciplinary subcommittee becomes a Candidate, Pre-Candidate, Write-In Candidate, Campaign Manager, or Campaign Worker they shall be removed from the subcommittee and replaced with a new voting member.

Representatives (non-voting)

The Dean of Students' Representative or designee shall serve as staff representative to the committee.

Quorum

Quorum shall consist of a simple majority of voting members.

Meetings

Meetings shall take place on an as needed basis as election violations are reported, in the University Union, Building 65, Room 212A. Meeting information shall be publicly posted on the ASI website 72 hours in advance (for regular meetings), and 24 hours in advance (for special meetings). Meeting notices will include meeting time, location, and agenda.

Gloria Romero Open Meeting Act

Prepare and post agendas a minimum of 72 hours prior to the meeting to comply with the Gloria Romero Act and the California Education Code. In addition, summary minutes will be provided after the meeting has occurred.

Committee Responsibilities

The ASI Recruitment and Elections Disciplinary Subcommittee shall have authority and responsibility for the following:

- a. Adjudicate all alleged violations of the ASI Election Code.
- b. All determinations of this subcommittee shall be communicated in writing to the affected parties.
- c. Issue disciplinary action for violations of the ASI Election Code by Candidates, Pre-Candidates, and Write-In Candidates which may include, but is not limited to, issued warnings per violation and/or disqualification.
- d. Hold disciplinary proceedings for all Candidates found to have violated the ASI Election Code.
- e. Prepare an agenda and create a written record of the minutes of each meeting.

Committee Recommendations

Recommendations proposed by the ASI Recruitment and Elections Disciplinary Subcommittee shall be brought to the ASI Board of Directors at the next regularly scheduled Board meeting by the Chair of the ASI Recruitment and Elections Committee or designee.

Operating Rules Amendments

These rules may be amended upon the recommendation of this committee and approval by the ASI Board of Directors.

Approved by the ASI Board of Directors on January 21, 2026