

Associated Students, Inc.
California Polytechnic State University

BOARD OF DIRECTORS

ASI Board of Directors Meeting Minutes
Meeting #26-05

Wednesday, October 29, 2025, 5:10 p.m.

Cal Poly, University Union Building 65, Room 220

Cal Maritime, Mayo Hall, Edwards Leadership Conference Room 201

Meeting ID: 836 1011 6813

Voting Members Present:

Andrew Angulo - College of Agriculture, Food and Environmental Sciences
Bishop-Amer Davis - College of Architecture and Environmental Design
Kayla Cavazos - College of Liberal Arts (Recognized at 5:18)
Scott Drouin - College of Liberal Arts
Joe Fewel - Bailey College of Science and Mathematics (recognized at 6:06)
Evelyn Jaminet - Bailey College of Science and Mathematics - Vice Chair
Naomi Jung - College of Engineering (left at 6:29, returned 6:32)
Jacob Larson - College of Engineering (recognized at 5:40)
Ava Marino- College of Engineering (left at 6:21, returned 6:37)
Riley Marino - Orfalea College of Business
Kate McMurrey - College of Liberal Arts (left at 5:48, returned 5:50, left at 6:58)
Jett Palmer - Bailey College of Science and Mathematics
Stone Ramage - College of Architecture and Environmental Design
Bella Santos - Bailey College of Science and Mathematics
Taran Singh - College of Engineering
Ashleigh Spragins - Orfalea College of Business (left at 6:23, returned 6:33)
Clark Stafford - College of Architecture and Environmental Design (recognized at 5:30)
Nimisha Thakur - College of Engineering
Rocco Trapani - Orfalea College of Business (left at 6:30, returned 6:34)

Voting Members Absent:

Garret Gomes - College of Agriculture, Food and Environmental Sciences
Morgan Oliveira - College of Agriculture, Food and Environmental Sciences

Bella Twiss – College of Agriculture, Food and Environmental Sciences

Non-Voting Members Present:

Donya Ahmady – College of Liberal Arts - Alternate

Dylan Marino - Orfalea College of Business – Alternate

Alyson Engel – Chair, ASI Board of Directors

Marc Cabeliza – ASI President (left 6:21, returned 6:32)

Xander Levine – Chair of UUAB

Tanner Schinderle – ASI Chief of Staff

Carlos Arencibia – Associated Students Cal Maritime Academy President

Michelle Crawford – ASI Executive Director

Caty Ogden – Board of Directors’ Advisor (left 6:21, returned 6:24)

Tracy Watson – Board of Directors’ Assistant

Dr. Jo Campbell – University President’s Representative

Dr. Jerusha Greenwood – Academic Senate Representative

Jim Dunning – Cal Poly Partners Representative

Non-Voting Members Absent:

None

Guests:

Heather Zacker – ASI Director, Finance

Carol Brizendine – ASI Director, Business Services

Meghan Schuler-Jones – ASI Assistant Director, Leadership, Assessment & DEIJ

Missi Allison-Bullock – ASI Director, Programs & Services

Russell Monteath – Cal Poly Partners

Tatum Hiland – Cal Poly Student

Rachel Majarian – Cal Poly Student

Troy Stahlecker – Facilities Management, Director of Project Delivery

I. Call to Order: Meeting #26-04 was called to order at 5:11 p.m.

- A. *Cal Poly sits on the traditional lands of the yak tityu tityu yak tithini Northern Chumash Tribe of San Luis Obispo County and Region. The yak tityu tityu yak tithini have a documented presence in this area for over 10,000 years. The tithini peoples have stewarded their ancestral and unceded homelands which include all the cities, communities, federal and state open spaces within the San Luis Obispo County region. These homelands extend East into the Carrizo Plains toward*

Kern County, South to the Santa Maria River, North to Ragged Point, and West beyond the ocean's shoreline in an unbroken chain of lineage, kinship, and culture.

II. Letters & Roll Call

- A. No letters were received.
- B. With 15 members present, quorum was met.

III. Open Forum

- A. Troy Stahlecker from Facilities Management reported on the new housing project, which includes 4,000 beds across six buildings and two common residential areas. He noted it is the largest modular project in the United States, with 30 of 300 modular units completed.
- B. Director Cavazos was recognized at 5:18 p.m.

IV. Approval of Minutes

- A. Approval of minutes from Meeting #26-04, October 15, 2025.
 - i. **Motion #1 (R. Marino/Santos) "Move to approve the minutes from Meeting #26-04, October 15, 2025."**
 - ii. **Motion passed by unanimous roll call vote.**

V. Representatives Reports

- A. University president's Representative – Dr. Jo Campbell
 - i. Full report submitted.
- B. Academic Senate Representative – Dr. Jerusha Greenwood
 - i. Dr. Greenwood reported that at the October 7 senate meeting, representatives from academic advising discussed the change in language around academic probation and disqualification (APDQ) to change academic probation to academic notice.
 - ii. She stated that she attended the CSU Graduation Initiative 2025 meeting in Los Angeles along with a crew of other Cal Poly representatives including President Cabeliza. The results of GI 2025 were reviewed, and the next CSU Promise initiative was announced.
 - iii. At the October 21 Executive Committee meeting, they approved senate committee appointments and adopted charges and membership for a new senate task force on generative AI. This group will include representation from ASI.
 - iv. At the October 28 senate meeting, President Armstrong took questions for one hour from senators. The questions revolved around recent changes at the Disability Resource Center and test administration and Year-Round Operations.
 - v. At the November 3 Executive Committee meeting, the caucus chairs will be considering charges for a task force on revising the senate constitution and bylaws, the suspension of minors currently offered at the Solano campus, revisions to the office hour policy to align it with semesters, and credit/no credit grading policy.

- C. Cal Poly Partners Representative – Jim Dunning
 - i. Full report submitted.
 - ii. Jim gave highlights from the report.

VI. Leaders' Reports

A. Chair of the Board – Alyson Engel

- i. Full report submitted.
- ii. Alyson announced that the Monarch and Sage Scholarship Committees are reviewing applications and will allocate awards soon, with the Sage Scholarship deadline extended to November 10.
- iii. She encouraged members to attend the facility night walk on November 19.

B. ASI President – Marc Cabeliza

- i. Full report submitted.
- ii. Marc stated that Saint Patrick's Day discussions are underway
- iii. He reported that he presented at the Foundation and the Alumni Association Board of Directors meetings for basic needs advocacy.
- iv. Director Larson was recognized at 5:40 p.m.

C. Chair of UUAB – Xander Levine

- i. Full report submitted.
- ii. Xander gave highlights from his report.

D. Chief of Staff – Tanner Schinderle

- i. Full report submitted.
- ii. Tanner gave highlights from his report.

E. ASCMA President – Carlos Arencibia

- i. Carlos reported that the ASI Maritime Academy Council endorsed the Shared Governance Model and stated that he is here to answer any questions from a Solano campus perspective.

VII. Executive Director's Report – Michelle Crawford

A. Full report submitted.

B. ASI Capital Expenditure Report – Heather Zacker

- i. Heather explained that the Board of Directors must review the Capital Expenditure Report twice a year. She noted there were no expenses in the winter quarter, and spring expenses totaled \$557,908 for Children's Center renovations.

C. ASI Budget Variance Report – Heather Zacker

- i. Heather stated that the Budget Variance Report provides analysis on ASI's financial results in comparison to budgeted amounts for the period of July 1, 2024, to June 30, 2025. Heather reviewed the document in detail and fielded questions.

- ii. Director Fewel was recognized at 6:06 p.m.

VIII. Old Business

- A. None

IX. New Business

A. Action Item: Approve the Proposal for the ASI Risk Management Program

- i. Carol Brizendine, Director of Business Services, gave a brief overview stating that the proposed ASI Risk Management Program strengthens organizational compliance, supports operational effectiveness, and establishes a sustainable framework for risk oversight.
- ii. **Motion #2 (A. Marino/Stafford) “Move to approve the proposal for the ASI Risk Management Program.”**
- iii. **Motion passed by unanimous roll call vote.**

B. Action Item: Approve the 2025-26 ASI Election Code

- i. **Motion #3 (Drouin/Larson) “Move to approve 2025-26 ASI Election Code.”**
- ii. Director Drouin commended the committee on their hard work reviewing the Election Code with concrete changes and objectivity.
- iii. **Motion #4 (Drouin/Fewel) “Move to amend Article IX, Section E, University Housing, to insert all University Housing policies will take precedence over policies outlined in the ASI Election Code.”**
- iv. **Motion passed by unanimous roll call vote.**
- v. **Motion #5 (Spragins/Angulo) “Move to amend Article IX, Section C, Item 15, by striking, “Candidates, Write-In Candidates, and campaign workers may only give out ASI provided voting materials during the election open voting period”, and “the only materials that can be distributed are ASI provided materials that do not provide any reward in exchange for votes.”**
- vi. Director Spragins stated that the primary goal of ASI elections should be to achieve high voter turnout. She argued that allowing candidates to distribute campaign materials with their names, such as flyers or small items of no monetary value, helps voters remember them and encourages participation. Drawing from her own presidential campaign, she explained that distributing thousands of these materials significantly increased voter engagement. She also addressed equity concerns, suggesting that if fairness is an issue, ASI should adjust the campaign spending limits rather than restrict what types of materials candidates can hand out, if they are not items of value or bribes.
- vii. Members discussed the need for clear definitions of “monetary value” in campaign materials, noting that students may interpret it differently. They agreed that the policy must clearly specify

what constitutes a violation to ensure consistency and fairness in enforcement.

- viii. **Motion passed by majority roll call vote.**
 - ix. Xander noted that the Campus Administrative Policy (CAP) states that banner size is 3x6 for everywhere except the University Union, where a 3x9 banner is allowed. He noted the inconsistency in the ASI Election Code by listing 3x6.
 - x. **Motion #5 (Spragins/Fewel) “Move to amend Article IX, Section D, Item D, subsection V, by striking six and inserting nine.”**
 - xi. After clarification that listing 3x9 would be incorrect as that is unique to the University Union, Director Spragins withdrew the motion.
 - xii. **Main motion passed by unanimous roll call vote.**
- C. **Action Item: Approve the 2026-27 ASI Election Timeline**
- i. **Motion #6 (Drouin/Thakur) “Move to approve the 2026-27 ASI Election Timeline.”**
 - ii. **Motion passed by unanimous roll call vote.**
 - iii. **Motion #7 (Spragins/Angulo) “Move to recess for five minutes and return at 7:10 p.m.”**
 - iv. **Motion passed by unanimous roll call vote.**
 - v. **Meeting resumed at 7:11 p.m.**
- D. **Action Item: Approve the Proposal for the ASI Cal Maritime Integration Ad Hoc Committee Shared Governance Model.**
- i. **Motion #8 (Palmer/Angulo) “Move to approve the proposal for the ASI Cal Maritime Integration Ad Hoc Committee Shared Governance Model.”**
 - ii. Director Palmer opened the discussion by emphasizing the importance and gravity of the upcoming agenda item, describing it as a high-stakes matter and many stakeholders beyond those present. He offered two key reminders for discussion that members should thoughtfully and diligently analyze and critique the proposal and recognize the significant impact of their decision on the broader community.
 - iii. **Motion #9 (Larson/) “Move to amend the proposal to strike all instances of “voting” and change to “non-voting wherever the Vice Chair Solano is referred to.””**
 - iv. **With no second, the motion failed.**
 - v. **Motion #10 (Angulo/Spragins) “Move to amend the proposal by striking “no Solano involvement in ASI External Affairs Committee” and adding “Cal Poly Solano voting member recommended by Chair of ASI Maritime Academy Council and appointed by ASI Chair of the Board.”**
 - vi. Director Angulo reiterated the importance of a member from the Cal Poly Solano campus to participate in local, state, and federal advocacy efforts. Members debated that although the External

Affairs Committee has historically focused on San Luis Obispo, local issues, ASI aims to expand work on state and federal legislation, voter engagement, and advocacy, areas highly relevant to Solano. Examples included research on maritime industry partners and statewide/federal advocacy. Members discussed the option of voting and non-voting members and Carlos argued that the Solano designated seat should be voting if the position is required. The member should have a vote on committee actions such as resolutions and endorsements.

- vii. **Motion #11 (Drouin/Cavazos) "Move previous question."**
- viii. **Motion passed by majority roll call vote.**
- ix. **Amendment passed by majority roll call vote.**
- x. **Main motion passed by majority roll call vote.**

X. Committee Reports

- A. ASI Business & Finance Committee – Evelyn Jaminet
 - i. Full report submitted.
- B. ASI Diversity, Equity, Inclusion, and Justice – Ava Marino
 - i. Full report submitted.
- C. ASI External Affairs Committee – Andrew Angulo
 - i. Absent
 - ii. Full report submitted.
- D. ASI/UU Internal Review Committee – Clark Stafford
 - i. Full report submitted.
- E. ASI Recruitment and Elections Committee – Scott Drouin
 - i. Full report submitted.
- F. ASI Club Funding Liaisons – Nimisha Thakur/Evelyn Jaminet
 - i. Full report submitted.
- G. ASI Club Funding Ad Hoc Committee – Joe Fewel
 - i. Full report submitted.
- H. ASI Cal Maritime Integration Ad Hoc Committee – Jett Palmer
 - i. Full report submitted.

XI. Announcements

XII. Adjournment

- A. The meeting was adjourned at 8:01 p.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this November 18, 2025.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by ***Unanimous vote*** on November 12, 2025

ASI Secretary