

Associated Students, Inc.
California Polytechnic State University
San Luis Obispo

ASI CLUB FUNDING REVIEW AD HOC COMMITTEE OPERATING RULES

2025-26

Committee Purpose

This committee is tasked to review and recommend updates to the ASI Club Funding (ASI Club Sponsorship and ASI Club Event Co-Sponsorship), ASI Social Justice Program Funding, ASI Club Sport Funding, ASI College Club Council Funding and ASI College Club Council Event Co-Sponsorship Funding Policies to the ASI Board of Directors that best serves all Cal Poly students and ASI operations.

Committee Authority

This committee is formed under the provision of the ASI Bylaws and is subject to the terms and limitations of that source document.

Operating Rules Effectiveness

These rules shall become effective upon creation of this Ad Hoc Committee and by the approval of the ASI Board of Directors.

Committee Organization

Committee Chair

The Chair of this committee shall be a member of the ASI Board of Directors, as appointed by the Chair of the Board. The Chair shall cast tie-breaking votes when required.

Voting Members

- a. ASI President
- b. Chair of the Board
- c. Chair of the UUAB
- d. A minimum of one Club Funding Liaison
- e. A minimum of one member of the Diversity, Equity, Inclusion and Justice Committee
- f. Secretary of Clubs and Organizations
- g. A minimum of one additional member(s) of the Board of Directors
- h. A Club Officer At-Large
- i. A Club Sports Council representative

Representatives (non-voting)

The ASI Executive Director or designee shall serve as the staff representative on the committee.

Alternates

Alternates will not be allowed to vote at meetings of this committee.

Quorum

Quorum shall consist of a simple majority of voting members.

Meetings

Weekly meetings shall take place Fridays, 12:10pm - 2:00pm during the academic school year starting September 26, 2025. Meetings will be held in the Recreation Center Training Room

(Bldg. 43, Room 109)., with the exception of the September 26 meeting, which will be held in UU212-A.). In the event of a holiday falling on a Friday, the ASI Club Funding Review Ad Hoc Committee will be held at the same time on the following business day.

Gloria Romero Open Meeting Act

Agendas will be posted a minimum of 72 hours prior to the meeting to comply with the Gloria Romero Open Meetings Act of 2000 and the California Education Code. Meeting agendas will be available through the ASI Website. In addition, a summary of minutes will be available after the meeting has occurred.

Committee Responsibilities

The ASI Club Funding Review Ad Hoc Committee shall have the authority and responsibility for the following:

1. Phase 1: Review Club Funding Policies
 - a. Research the history of ASI Club Funding Policies, including changes to the policies, utilization of ASI reserves, and historic growth of recognized clubs
 - b. Research best practices at comparable universities including but not limited to the amount provided to each club, the process for applying, and the restrictions for use.
 - c. Conduct outreach to key stakeholders to understand the needs of club funding support, barriers to receiving the funding, and ideas to improve the policy/process.
2. Phase 2: Propose Recommendations
 - a. Present research findings to the ASI Board of Directors.
 - b. Propose policy recommendations.
 - c. Provide a strategy to assess the effectiveness of policy changes.

Committee Recommendations

Recommendations proposed by the ASI Club Funding Review Ad Hoc Committee shall be brought to the ASI Board of Directors on or before the last meeting of the academic year 2025-26. by the Chair of the ASI Club Funding Review Ad Hoc Committee or designee.

Operating Rules Amendments

These rules may be amended upon the recommendation of this committee and approval by the ASI Board of Directors.

Approved by the ASI Board of Directors on October 1, 2025