

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

ASI Board of Directors Meeting Minutes
Meeting #25-05

October 30, 2024, 5:10 p.m.

University Union, Bldg. 65, Room 220

Voting Members Present:

Sofia Buduchina - College of Engineering

Sophia Calegari - College of Liberal Arts - Alternate

Alyson Engel - Vice Chair, College of Liberal Arts (left at 6:05, returned 6:12)

Sam Finch - Orfalea College of Business

Maya Fornera - College of Liberal Arts (recognized at 6:04)

Garret Gomes - Agriculture, Food and Environmental Sciences

Evelyn Jaminet - Bailey College of Science and Mathematics

Visruth Srimath Kandali - Bailey College of Science and Mathematics (recognized at 6:45)

Alexis Kong - Orfalea College of Business

Ava Marino - College of Engineering (left at 6:20, returned 6:23)

Dylan Marino - Orfalea College of Business

Katelyn Nightengale - College of Liberal Arts (left at 6:43, returned 6:49)

Jett Palmer - Bailey College of Science and Mathematics

Aaron Posternack - College of Architecture and Environmental Design

Hannah Reyes - College of Engineering

Eva Robin - College of Engineering

Victor Sepulveda - Bailey College of Science and Mathematics - Alternate

Olivia Short - College of Agriculture, Food and Environmental Sciences (Left 6:22, returned 6:27)

Clark Stafford - College of Architecture and Environmental Design (left 5:40, returned 5:42)

Chloe Tolchinsky - Orfalea College of Business

Vacant - College of Architecture and Environmental Design

Voting Members Absent:

Megan Dixon - College of Agriculture, Food and Environmental Sciences

Morgan Oliveira - College of Agriculture, Food and Environmental Sciences

Elias Romero - College of Engineering

Non-Voting Members Present:

Reagan Denny - Chair, ASI Board of Directors

Ashleigh Spragins - ASI President (left at 5:35, returned 5:36)

Marc Cabeliza - Chair, University Union Advisory Board (left at 6:25, returned 6:29)

Colin Shea - ASI Chief of Staff

Michelle Crawford - ASI Executive Director

Caty Ogden - Board of Directors' Advisor

Tracy Watson - Board of Directors' Assistant

Jim Dunning - Cal Poly Partners Representative

Dr. Jo Campbell - University President's Representative

Dr. Jerusha Greenwood - Academic Senate Representative

Non-Voting Members Absent:

None

Guests:

Heathe Zacker - ASI Director, Finance

Daniela Day - Cal Poly Partners

Justin Vastine - Administration and Finance

I. **Call to Order: Meeting #25-05 was called to order at 5:10 p.m.**

A. *Cal Poly sits on the traditional lands of the yak tiṭu tiṭu yak tithini Northern Chumash Tribe of San Luis Obispo County and Region. The yak tiṭu tiṭu yak tithini have a documented presence in this area for over 10,000 years. The tithini peoples have stewarded their ancestral and unceded homelands which include all the cities, communities, federal and state open spaces within the San Luis Obispo County region. These homelands extend East into the Carrizo Plains toward Kern County, South to the Santa Maria River, North to Ragged Point, and West beyond the ocean's shoreline in an unbroken chain of lineage, kinship, and culture.*

II. **Letters & Roll Call**

A. None

III. **Open Forum**

A. None.

IV. **Approval of Minutes**

A. Approval of minutes from Meeting #25-04, October 16, 2024

- i. **Motion #1 (Reyes/A. Marino) “Move to approve the minutes from Meeting #25-04, October 16, 2024.”**
- ii. **Motion passed unanimous voice vote.**

V. Representatives’ Reports

A. University President’s Representative – Dr. Jo Campbell

- i. Full report submitted

B. Academic Senate Representative – Dr. Jerusha Greenwood

- i. Dr. Greenwood stated that President Armstrong attended the Senate meeting and gave an update on campus housing.
- ii. No report submitted

C. Cal Poly Partners Representative – Jim Dunning

- i. Jim Dunning, Associate Executive Director Real Estate Development & Services gave a presentation. The goal is to support mutually beneficial real estate development and service needs. This includes faculty and staff housing, commercial real estate, and academic and research. He gave an update on all of the current projects.

VI. Leaders’ Reports

A. ASI Chair of the Board – Reagan Denny

- i. Full report submitted.

B. ASI President – Ashleigh Spragins

- i. Ashleigh gave highlights from her report.
- ii. Full report submitted

C. Chair of UUAB – Marc Cabeliza

- i. Marc gave highlights from his report and added that due to the fire hydrant incident, Student Services, and the Disability Resource Center have temporarily been relocated.
- ii. Full report submitted.

D. ASI Chief of Staff – Colin Shea

- i. Colin gave highlights from his report.
- ii. Full report submitted

VII. Executive Directors’ Report – Michelle Crawford

A. ASI Capital Expenditure Report for Winter and Spring 2024 – Heather Zacker

- i. Heather explained that the Capital Expenditure Report is the fiduciary responsibility of the Board of Directors to hear the Capital Expenditure Report and is brought to the Board twice a year. This document shows assets purchased that are more than

\$5,000 and a life of three plus years. No capital replacements were made during winter 2024. During spring quarter, purchases included renovations to the Children’s Center, Student Government election application process, and a plasma table for the Rose Float team. Total expenses for the spring quarter are \$236,000 in capital expenses that will depreciate over the years.

- B. Budget Variance Report – Heather Zacker
 - i. Heather reviewed the Budget Variance Report in detail for 2023-24 stating that the report provides an analysis of ASI’s actual financial results compared to budgeted amounts of the period from July 1, 2023, to June 30, 2024.
 - ii. Director Fornera was recognized at 6:04 p.m.
- C. Strategic Plan Update
 - i. Michelle gave a presentation on ASI’s Strategic Plan and the progress. The Board of Directors endorsed the plan in November 2023, she explained that it is like a litmus test in that all areas are “driving” in the same direction for ASI priorities. She explained the process in the creation of the Strategic Plan and the feedback data collection process. ASI’s four pillars of the ASI Strategic Plan include: Michelle shared the accomplishments to date:
 - a) Elevate the Student Experience
 - b) Promote ASI Staff Success
 - c) Drive Organizational Growth and Stability
 - d) Strengthen ASI’s Brand, Trust, and Relevance within the Cal Poly Community
- D. Michelle encouraged members to ask questions and to read her full report.
- E. Director Srimath Kandali was recognized at 6:48 p.m.
- F. **Motion #2 (Engel/Robin) Move to recess until 7:00 p.m.**
- G. **Motion passed unanimous voice vote.**
- H. The meeting resumed at 7:00 p.m.

VIII. **Old Business**

- A. None

IX. **New Business**

- A. **Action Item: 2025-26 ASI Election Timeline**
 - i. **Motion #3 (Buduchina/Stafford) “Move to approve the 2025-26 ASI Election Timeline.”**
 - ii. **Motion passed unanimous voice vote.**
- B. **Action Item: 2024-25 ASI Election Code**
 - i. **Motion #4 (Finch/Fornera) Move to approve the 2024-25 ASI Election Code.”**

- ii. Director Finch said she had complete confidence after the document was vetted by the committee and professional staff.
- iii. Discussion on “crowd sourcing” ensued and Caty stated that this is clarifying language for regulation of how funds are used.
- iv. **Motion passed by unanimous voice vote.**

X. **Committee Reports**

- A. ASI Business and Finance Committee – Alyson Engel
 - i. No report
- B. ASI Diversity, Equity, Inclusion, and Justice – Sofia Buduchina
 - i. Written report submitted
- C. ASI External Affairs – Morgan Oliveira
 - i. Morgan reported that the External Affairs Committee meeting was canceled so members could attend the Know Your Ballot event.
- D. ASI/UU Internal Review – Jett Palmer
 - i. No report
- E. ASI Recruitment and Elections – Sam Finch
 - i. Written report submitted.
- F. ASI Club Funding Liaisons – Hannah Reyes and Alexis Kong
 - i. Written report submitted.

XI. **Announcements**

XII. **Adjournment**

- A. **The meeting was adjourned at 7:14 p.m.**

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this November 14, 2024. **A**

Adopted at the regular meeting of the Board of Directors by ***Unanimous vote*** on November 13, 2024

ASI Secretary

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