

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

ASI Board of Directors Meeting Minutes
Meeting #25-04

October 16, 2024, 5:10 p.m.

University Union, Bldg. 65, Room 220

Voting Members Present:

Sofia Buduchina - College of Engineering

Megan Dixon - College of Agriculture, Food and Environmental Sciences

Alyson Engel - Vice Chair, College of Liberal Arts (left at 6:44, returned 6:45)

Sam Finch - Orfalea College of Business (left at 7:02, returned 7:06)

Maya Fornera - College of Liberal Arts (recognized at 6:06)

Garret Gomes - Agriculture, Food and Environmental Sciences

Evelyn Jaminet - Bailey College of Science and Mathematics

Visruth Srimath Kandali - Bailey College of Science and Mathematics (recognized at 6:36)

Alexis Kong - Orfalea College of Business

Dylan Marino - Orfalea College of Business (left at 6:55, returned 5:27)

Katelyn Nightengale - College of Liberal Arts (left at 7:48, returned 7:49)

Morgan Oliveira - College of Agriculture, Food and Environmental Sciences (left 6:22, returned 6:23)

Jett Palmer - Bailey College of Science and Mathematics

Aaron Posternack - College of Architecture and Environmental Design

Hannah Reyes - College of Engineering

Eva Robin - College of Engineering

Elias Romero - College of Engineering (left at 6:20, returned 6:21)

Victor Sepulveda - Bailey College of Science and Mathematics - Alternate

Olivia Short - College of Agriculture, Food and Environmental Sciences (Left 7:15, returned 7:23)

Clark Stafford - College of Architecture and Environmental Design (recognized 5:15)

Vacant - College of Architecture and Environmental Design

Voting Members Absent:

Ava Marino - College of Engineering

Chloe Tolchinsky - Orfalea College of Business

Sophia Calegari - College of Liberal Arts - Alternate

Non-Voting Members Present:

Reagan Denny - Chair, ASI Board of Directors

Ashleigh Spragins - ASI President (left at 6:14, returned 6:23)

Marc Cabeliza - Chair, University Union Advisory Board (left at 6:17, returned 6:24)

Colin Shea - ASI Chief of Staff

Michelle Crawford - ASI Executive Director

Caty Ogden - Board of Directors' Advisor

Tracy Watson - Board of Directors' Assistant

Cody VanDorn - Cal Poly Partners Representative

Dr. Joy Pedersen - University President's Representative

Dr. Jerusha Greenwood - Academic Senate Representative

Non-Voting Members Absent:

None

Guests:

Missi Allison-Bullock - ASI Director, Programs

Daniela Day - Cal Poly Partners

Justin Vastine - Administration and Finance

Russell Monteath - Cal Poly Partners Representative

Ellen Curtis - Cal Poly Partners Representative

Ashley Jones Lee - Club Sports

Xander Levine - Club Sports

Sherri Limotta - Club Services

Matt Bohannon - Brailsford & Dunlavey

Thomas Leach - Brailsford & Dunlavey

Laura Kane - Brailsford & Dunlavey

Mitchel Kadowaki - Brailsford & Dunlavey

Aaron Bradley - Brailsford & Dunlavey

I. **Call to Order: Meeting #25-03 was called to order at 5:10 p.m.**

- A. *Cal Poly sits on the traditional lands of the yak tit̓u tit̓u yak tithini Northern Chumash Tribe of San Luis Obispo County and Region. The yak tit̓u tit̓u yak tithini have a documented presence in this area for over*

10,000 years. The tithini peoples have stewarded their ancestral and unceded homelands which include all the cities, communities, federal and state open spaces within the San Luis Obispo County region. These homelands extend East into the Carrizo Plains toward Kern County, South to the Santa Maria River, North to Ragged Point, and West beyond the ocean's shoreline in an unbroken chain of lineage, kinship, and culture.

II. **Letters & Roll Call**

- A. None

III. **Open Forum**

- A. Eva Robin announced that they have transitioned from Ethan to Eva and uses she/her pronouns.

IV. **Approval of Minutes**

- A. Approval of minutes from Meeting #25-03, October 2, 2024
- i. **Motion #1 (Robin/Palmer) "Move to approve the minutes from Meeting #25-03, October 2, 2024."**
 - ii. **Motion passed unanimous voice vote.**

V. **Leaders' Reports**

A. **ASI Chair of the Board – Reagan Denny**

- i. Club Sports Presentation – Alexander Levine
 - a) Alexander (Xander) Levine, Chair of Club Sports Council, gave the annual Club Sports Funding report stating there are 30 teams and two probationary teams, they hosted 350 events, races, or tournaments, and held 865 service hours. He gave highlights from the 2023-24 academic year.
 - b) Xander explained the history of the program, budget process, and how funding is allocated to teams.
- ii. Semester Conversion Presentation – Rachel Fernflores
 - a) Dr. Fernflores, Director and project manager of the Semester Conversion project, gave an update on the progress and what's coming next.
 - (1) Curriculum: What Is Next?
 - (a) Approximately 265 courses left to review; 200 in "rollbacks"; 3500 reviewed
 - (b) Review programs next
 - (c) Quarter-Semester Comparisons
 - (d) Catalog – Fall 2025
 - (e) Conversion Guide
 - (f) Advising Plans

- (2) Semester Conversion Website & Academic Semester Conversion SharePoint Update. Information on updates can be found on the website. [Semester Conversion Update](#)
 - (3) She shared the Curriculum Timeline and the University Semester Conversion Timeline
 - (4) Cal Poly & Huron SharePoint Site; Co-Curricular SharePoint Site, University Semester Conversion Planning and gave a budget update.
- b) Director Fornera was recognized at 6:06 p.m.
 - c) Director Srimath Kandali was recognized at 6:36 p.m.
- iii. Brailsford & Dunlavey Update – Laura Kane
- a) Laura Kane, Senior Associate of Brailsford & Dunlavey introduced the team. She stated that the analysis shows the student experience framework and the best use student fees. She presented the findings of the ASI/UU Needs Analysis and shared the key themes including:
 - (1) **It is critical to meet students where they are.**
In the development of future programs and services, as well as outreach and marketing efforts, ASI must ensure students have high awareness and ready access to maximize student experience.
 - (2) **Students want to derive the highest value student experience from their student fees.**
Students demonstrate a sense of ownership over their fees and want to derive the greatest value they can for both themselves and the wider campus community.
 - (3) **High satisfaction for ASI and UU programs, services, spaces.**
A lack of awareness has signaled students are challenged with finding these important.
 - (4) **Priority - Desire for plans and future changes to not significantly impact student space.**
Frustration over lack of availability of student spaces due to current and future construction.

Opened student mindsets to think of ways in which campus experience improvements can be made outside of facility changes.
 - b) ASI findings showed that balancing outcomes, operations and fees and marketing public relations challenges most important and Recreation facilities demand challenges for the UU findings.
 - c) Laura asked what is the ideal Cal Poly student experience and what is the vision for the student experience and student life facilities? She stated that leadership is essential when representing all students – current and future. Highly skilled leaders are positioned to maximize the influence of the student voice. Experience challenges and can speak to

impact first-hand and understanding cultural norms and pathways for success.

iv. Full report submitted.

B. ASI President – Ashleigh Spragins

i. Ashleigh gave highlights from her report.

ii. Full report submitted

C. ASI Chief of Staff – Colin Shea

i. Colin gave highlights from his report.

ii. Full report submitted

D. Chair of UUAB – Marc Cabeliza

i. Marc reported that UUAB will travel to San Jose, San Francisco, and Monterey for the facility tours.

ii. Full report submitted.

iii. **Motion #2 (Engel/Stafford) “Move to recess for five minutes.”**

iv. **Motion passed unanimous voice vote.**

v. **Meeting was called to order at 7:24 p.m.**

E. Executive Directors’ Report – Michelle Crawford

i. Michelle stated that ASI is actively participating in the Semester Conversion project and researching how Student Government would work with semesters.

ii. Michelle encouraged members to ask questions and to read her full report.

VI. Representatives’ Reports

A. University President’s Representative – Dr. Joy Pedersen

i. Dr. Pedersen introduced herself as the Dean of Students and looks forward to attending board meetings. She gave highlights from her report.

ii. Full report submitted

B. Academic Senate Representative – Dr. Jerusha Greenwood

i. Dr. Greenwood encouraged members to attend the Town Hall Forum regarding Cal Maritime and year-round programs. She gave highlights from her written report.

ii. Full report submitted

C. Cal Poly Partners Representative – Andrea Burns

i. Andrea gave a presentation on Cal Poly Partners Commercial Services including Campus Dining, Conference and Event Planning, Mustang Shop, and Cal Poly Print and Copy. She shared strategic planks on how to grow with the university, engage

students for insights and ideas, and employ tech-enabled solutions. She shared key milestones and capital projects

VII. **Old Business**

- A. None

VIII. **New Business**

- A. **Action Item: Approve the appointment of Landa Wilmar as the 2024-26 ASI Alumni Council Co-Chair.**

- i. **Motion #3 (Palmer/Oliveira) “Move to approve Landa Wilmar as the 2024-26 ASI Alumni Council Co-Chair.”**
 - ii. **Motion passed unanimous voice vote.**

- B. **Action Item: Approval of the 2024-25 ASI Alumni Council Operating Rules**

- i. **Motion #4 (Buduchina/Palmer) “Move to approve the 2024-25 ASI Alumni Council Operating Rules.”**
 - ii. **Motion passed unanimous voice vote.**

- C. **Action Item: Approve the 2024-25 ASI Board of Directors Standing Rules.**

- i. **Motion #5 (Dixon/Romero) “Move to approve the 2024-25 ASI Board of Directors Standing Rules.”**
 - ii. **Motion passed unanimous voice vote.**

IX. **Committee Reports**

- A. ASI Business and Finance Committee – Alyson Engel

- i. Written report submitted.

- B. ASI Diversity, Equity, Inclusion, and Justice – Sofia Buduchina

- i. Written report submitted

- C. ASI External Affairs – Morgan Oliveira

- i. Written report submitted.

- D. ASI/UU Internal Review – Jett Palmer

- i. Written report submitted.

- E. ASI Recruitment and Elections – Sam Finch

- i. Written report submitted.

- F. ASI Club Funding Liaisons – Hannah Reyes and Alexis Kong

- i. Written report submitted.

X. **Announcements**

XI. **Adjournment**

- A. **The meeting was adjourned at 8:11 p.m.**

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this October 31, 2024.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by ***Unanimous vote*** on October 30, 2024.

ASI Secretary