

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#24-12 ASI Board Meeting Minutes

April 10, 2024

5:10 p.m., UU220

Voting Members Present:

Sofia Buduchina - College of Engineering (recognized at 5:43)
Marc Cabeliza - College of Agriculture, Food and Environmental Sciences
Kayla Cavazos - College of Liberal Arts (left at 6:26, returned 6:29)
Reagan Denny - College of Agriculture, Food and Environmental Sciences
Scott Drouin - College of Liberal Arts
Alyson Engel - College of Liberal Arts (left at 5:51, returned at 5:58)
Joseph Fewel - Bailey College of Science and Mathematics
Evelyn Jaminet - Bailey College of Science and Mathematics (recognized at 6:02)
Alexis Kong - Orfalea College of Business
David Lopez-Larios - Orfalea College of Business (left at 5:19, returned 5:21.)
Ava Marino - College of Engineering (left 6:14, returned 6:17)
Jack Nguyen - College of Architecture and Environmental Design (recognized at 6:29)
Jett Palmer - Bailey College of Science and Mathematics
Aaron Posternack - College of Architecture and Environmental Design
Ethan Robin - College of Engineering
Victor Sepulveda - Bailey College of Science and Mathematics
Ashleigh Spragins - Orfalea College of Business
Sujanya Srinath - College of Engineering
Clark Stafford - College of Architecture and Environmental Design (recognized at 6:28)
Zachary Van Blarcom - Orfalea College of Business

Voting Members Absent:

Chloe Fiske - Orfalea College of Business
Varun Menon - Orfalea College of Business
Rachel Reade - College of Agriculture, Food and Environmental Sciences

Non-Voting Members Present:

Siddharth Kartha- Chair, ASI Board of Directors
Sam Andrews - ASI President (left 5:47, returned 5:49)
Aaron Fernandes - Chair, University Union Advisory Board (arrived at 5:25, left at 5:39)
Tyler Coari - ASI Chief of Staff (left at 6:00, returned 6:14)
Dr. Jo Campbell - University President Representative
Dr. Jerusha Greenwood - Academic Senate Representative

Russell Monteath – Cal Poly Partners Representative

Michelle Crawford - ASI Executive Director

Caty Ogden – Board of Directors’ Advisor

Tracy Watson - Board of Directors’ Assistant

Meghan Schuler-Jones – Assistant Director – PR, Leadership, and DEI

Non-Voting Members Absent

None

Guests:

Matt Bohannon – Vice President, Brailsford & Dunlavey, Inc.

Laura Kane – Senior Associate, Brailsford & Dunlavey, Inc.

Mitchell Kadowaki – Senior Analyst, Brailsford & Dunlavey, Inc.

A. Call to Order: Meeting #24-12 was called to order at 5:12 p.m.

- i. *Cal Poly sits on the traditional lands of the yak tityu tityu yak tithini Northern Chumash Tribe of San Luis Obispo County and Region. The yak tityu tityu yak tithini have a documented presence in this area for over 10,000 years. The tithini peoples have stewarded their ancestral and unceded homelands which include all the cities, communities, federal and state open spaces within the San Luis Obispo County region. These homelands extend East into the Carrizo Plains toward Kern County, South to the Santa Maria River, North to Ragged Point, and West beyond the ocean’s shoreline in an unbroken chain of lineage, kinship, and culture.*

II. Letters & Roll Call

- A. No letters
- B. With 17 in attendance, quorum was met.

III. Open Forum

- A. None

IV. Approval of Minutes

- A. **Approval of minutes from meeting #24-11, March 6, 2024**
 - i. Minutes stand approved as written.

V. Representatives’ Reports

- A. University President’s Representative – Dr. Jo Campbell
 - i. Full report submitted.
- B. Academic Senate Representative – Dr. Jerusha Greenwood
 - i. No report submitted.
 - ii. Dr. Greenwood shared that she has been re-elected in Academic Senate’s recent election.
 - iii. The resolution approaching Academic Senate next Tuesday is focused on various mechanisms that students can get credit on previous college-level work.

- C. Cal Poly Partners – Russell Monteath
 - i. Full report submitted.
 - ii. The new 1901 building is experiencing some natural gas concerns. Panda Express opening has been pushed back.

I. Leaders Reports

A. Chair of the Board – Siddharth Kartha

- i. No report submitted
- ii. ASI Needs and Feasibility Study Presentation
 - a) Matt Bohannon, Laura Kane, and Mitchell Kadowaki: Matt provided context on the purpose of the ASI Needs and Feasibility Survey. Laura gave an update on the project timeline. She introduced the three chapters of the strategic visioning exercise – these three zones will guide the work moving forward:
 - (1) Program Needs, Services & Functions
 - (2) Organizational Support & Structure
 - (3) Program Expectations & Financial Performance

Laura provided a summary of the survey data analysis including key themes. Overall, there is a stronger demand for ASI programs and services to receive enhancements. There is a high level of satisfaction with what ASI does. There might be a problem with lack of awareness that Student Government/ASI is responsible for these services. Changes should not impact the current state of student life as library closure, etc. has already impacted student experience significantly. Students want to get the most value out of their fees. Laura spent some time on the student priorities for future fee allocation. She highlighted the lowest priority, “Scholarships for all members of ASI Student Government.”
- iii. Chair Kartha stated that he is continuing to serve on the Core and Project Team of the ASI Needs and Feasibility Study.
- iv. Projects underway are policy additions/updates, professional development, and the budget finalization of the Student Government budget. Other projects include continued work on the Student Leader Scholarship and Endowment, and interview stage of the Cal Poly Partners Student director position.

B. ASI President – Samuel Andrews

- i. No report submitted.
- ii. President Andrews provided an overview of recent CSSA plenary topics. They are working to fill universitywide committees. The Bylaw ad hoc committee continues to meet. They are working to draft transition documents for new Student Government leader onboarding. They will be speaking at Kenneth Taylor’s memorial.

C. ASI Chief of Staff – Tyler Coari

- i. Full report submitted.
- ii. Chief of Staff Coari highlighted the upcoming presidential debate on April 18. He highlighted plans for Open House, as well as upcoming Executive Cabinet events and elections events. He provided an update on the menstrual pad proposal recently approved at a recent UUAB meeting.

D. Chair of UUAB – Aaron Fernandes

- i. Absent
- ii. Full report submitted.

II. **Executive Directors Report -Michelle Crawford**

- A. Full report submitted. Michelle gave highlights from her report.
- B. Michelle gave an update on temporary changes in staffing areas due to staff members being out on extended leave.
- C. She announced that the student that passed was a student staff member at ASI Poly Escapes and an ASI ambassador. Sam will moderate the memorial.

III. **Old Business**

- A. None

IV. **New Business**

- A. **Action Item: Ratification of new director, Victor Sepulveda, to fill the vacancy in the Bailey College of Science and Mathematics**
 - i. **Motion #1 (Drouin/Cabeliza) “Move to approve ratification of new director, Victor Sepulveda, to fill the vacancy in the Bailey College of Science and Mathematics.”**
 - ii. **Motion passed unanimous hand vote.**
 - iii. Director Sepulveda was recognized at 6:26 p.m.
- B. **Action Item: Ratification of new director, Clark Stafford, to fill the vacancy in the College of Architecture and Environmental Design**
 - i. **Motion #2 (Posternak/Engel) “Move to approve ratification of new director, Clark Stafford, to fill the vacancy in the College of Architecture and Environmental Design.”**
 - ii. **Motion passed unanimous hand vote.**
 - iii. Director Stafford was recognized at 6:28 p.m.
- C. **Action Item: Ratification of new director, Jack Nguyen, to fill the vacancy in the College of Architecture and Environmental Design**
 - i. **Motion #3 (Posternak/Van Blarcom) “Move to approve ratification of new director, Jack Nguyen, to fill the vacancy in the College of Architecture and Environmental Design.”**
 - ii. **Motion passed unanimous hand vote.**
 - iii. Director Nguyen was recognized at 6:29 p.m.
- D. **Action Item: Updates to the 2023-24 ASI/UU Internal Review Standing Committee Operating Rules**
 - i. **Motion #4 (Drouin/Palmer) “Move to approve updates to the 2023-24 ASI/UU Internal Review Standing Committee Operating Rules.”**
 - ii. **Motion passed unanimous voice vote.**
- E. **Action Item: Updates to the 2023-24 External Affairs Standing Committee Operating Rules**
 - i. **Motion #5 (Marino/Cavazos) “Move to approve updates to the 2023-24 ASI External Affairs Standing Committee Operating Rules.”**
 - ii. **Motion passed unanimous voice vote.**

v. Committee Reports

- A. ASI Business and Finance Committee – Sujanya Srinath
 - i. Full report submitted.
- B. ASI Diversity and Inclusion Committee – Sofia Buduchina
 - i. No report submitted.
- C. ASI External Affairs Committee – Reagan Denny
 - i. Full report submitted.
- D. ASI/UU Internal Review Committee – Jett Palmer
 - i. No report submitted.
- E. ASI Recruitment and Elections Committee – Marc Cabeliza
 - i. Full report submitted.
- F. ASI Club Funding Liaisons – Kayla Cavazos
 - i. Director Cavazos reported that \$99,761.02 has been allocated in Club Funding and \$42,868.80 has been reconciled.

vi. Announcements

vii. Adjournment

- A. **Meeting adjourned at 6:33 p.m.**

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this April 29, 2024.

ADOPTED at the regular meeting of the Board of Directors by ***Unanimous vote*** on April 24, 2024.

ASI Secretary

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