

Associated Students, Inc.  
California Polytechnic State University  
BOARD OF DIRECTORS

**#24-10 ASI Board Meeting Minutes**

February 21, 2024

5:10 p.m., UU220

**Voting Members Present:**

Sofia Buduchina - College of Engineering (left at 7:09, returned 7:13)  
Marc Cabeliza - College of Agriculture, Food and Environmental Sciences  
Kayla Cavazos - College of Liberal Arts  
Reagan Denny - College of Agriculture, Food and Environmental Sciences  
Scott Drouin - College of Liberal Arts  
Alyson Engel - College of Liberal Arts (left at 6:42, returned 6:43)  
Joseph Fewel - Bailey College of Science and Mathematics (left at 6:06, returned 6:13)  
Chloe Fiske - Orfalea College of Business (left at 7:13, returned 7:19)  
Evelyn Jaminet - Bailey College of Science and Mathematics  
Alexis Kong - Orfalea College of Business  
David Lopez-Larios - Orfalea College of Business (left 5:56, returned 5:59)  
Ava Marino - College of Engineering (left at 6:05, returned 6:10, left 7:10, returned 7:15, left 7:37, returned 7:42)  
Maya McClain - College of Liberal Arts (left 7:09, returned 7:13)  
Jett Palmer - Bailey College of Science and Mathematics  
Kelly Pi - Bailey College of Science and Mathematics (recognized at 6:22)  
Rachel Reade - College of Agriculture, Food and Environmental Sciences (left 7:09, returned 7:10)  
Ethan Robin - College of Engineering (left 6:10, returned 6:11)  
Ashleigh Spragins - Orfalea College of Business  
Sujanya Srinath - College of Engineering  
Zachary Van Blarcom - Orfalea College of Business

**Voting Members Absent:**

Varun Menon - Orfalea College of Business  
Aaron Posternack - College of Architecture and Environmental Design  
Vacant - College of Architecture and Environmental Design  
Vacant - College of Architecture and Environmental Design

**Non-Voting Members Present:**

Siddharth Kartha- Chair, ASI Board of Directors  
Sam Andrews - ASI President  
Aaron Fernandes - Chair, University Union Advisory Board (left at 6:40 p.m.)  
Tyler Coari - ASI Chief of Staff

Dr. Jo Campbell – University President Representative  
Dr. Jerusha Greenwood – Academic Senate Representative  
Andrea Burns – Cal Poly Partners Representative  
Michelle Crawford - ASI Executive Director  
Megan Schuler-Jones – Board of Directors’ Advisor  
Caty Ogden – Board of Directors’ Advisor  
Tracy Watson - Board of Directors’ Assistant

**Non-Voting Members Absent**

None

**Guests:**

Tina Hadaway-Mellis, Assistant Vice President for Student Affairs Health and Wellbeing  
Kari Mansager – Director of Wellbeing & DEI  
Russell Monteath – Cal Poly Corporation  
Heather Zacker – ASI Director, Finance  
Sarah Sindel – Coordinator, Outdoor Recreation  
Sydney Lehr – ASI Executive Cabinet  
Emily Prince – ASI Executive Cabinet

- I. **Call to Order: Meeting #24-10 was called to order at 5:12 p.m.**
  - A. *Cal Poly sits on the traditional lands of the yak tiṭu tiṭu yak tithini Northern Chumash Tribe of San Luis Obispo County and Region. The yak tiṭu tiṭu yak tithini have a documented presence in this area for over 10,000 years. The tithini peoples have stewarded their ancestral and unceded homelands which include all the cities, communities, federal and state open spaces within the San Luis Obispo County region. These homelands extend East into the Carrizo Plains toward Kern County, South to the Santa Maria River, North to Ragged Point, and West beyond the ocean’s shoreline in an unbroken chain of lineage, kinship, and culture.*
- II. **Letters & Roll Call**
  - A. With 19 in attendance, quorum was met.
- III. **Open Forum**
  - A. Emily Prince, ASI Secretary of Health & Wellbeing, as co-author of the resolution she stood in support of Resolution #24-02: Resolution to Recommend an Amendment to the Academic Senate Class Attendance Policy.
  - B. Sydney Lehr, ASI Secretary of Accessibility, also stood in support of Resolution #24-02. They announced the Sins Invalid showing and encouraged members to attend.
- IV. **Approval of Minutes**
  - A. **Approval of minutes from meeting #24-09, February 7, 2024**
    - i. Minutes stand approved as written
- V. **Representatives’ Reports**
  - A. University President’s Representative – Dr. Jo Campbell
    - i. Full report submitted.

- ii. Dr. Campbell introduced Tina Hadaway-Mellis, Assistant Vice President for Student Affairs, Health and Wellbeing, who shared the Campus Health & Wellbeing Strategic Plan, Roadmap to Campus Wellbeing.

B. Academic Senate Representative – Dr. Jerusha Greenwood

- i. Full report submitted.

C. Cal Poly Partners – Andrea Burns

- i. Full report submitted
- ii. Andrea gave highlights from her report and announced the recruitment of a student director for the Cal Poly Partners Board of Directors.

VI. **Leaders Reports**

A. **Chair of the Board – Siddharth Kartha**

- i. Full report submitted
- ii. Chair Kartha introduced Sarah Sindel, Coordinator, Outdoor Recreation who gave an overview of the program offering the climbing park, rental center, and trips program.
  - a) Climbing Park- Offering free gear and access to the Climbing Park for students, fee-based belay (top-rope) qualification courses, Bouldering Competition, Crate Stacking Competition, etc. The intended Impact is lowering barriers to climbing, facilitating community and learning.
  - b) Rental Center - Offering outdoor rental gear including kayaks, surfboards, wetsuits, snowshoes, tents, sleeping bags, etc. at a discounted rate for students. The intended Impact is lowering barriers to recreation outdoors, providing basic education, encouraging the utilization of our incredible local area.
  - c) Trips Program - Offering outdoor Leadership Program, camping, hiking, surfing, kayaking, and backpacking experiences, general outdoor education, Wilderness First Aid courses. Intended Impact is exposing students to the outdoors & its benefits, lowering barriers of entry into the wilderness and outdoor spaces, facilitating community and learning.
  - d) Director Pi was recognized at 6:22 p.m.

B. **ASI President – Samuel Andrews**

- i. Absent
- ii. No report submitted.

C. **ASI Chief of Staff – Tyler Coari**

- i. Full report submitted. Chief of Staff Coari gave highlights from his report.

D. **Chair of UUAB – Aaron Fernandes**

- i. Full report submitted. Chair of UUAB gave highlights from his report.

VII. **Executive Directors Report –Michelle Crawford**

- A. Full report submitted. Michelle gave highlights from her report.
- B. She gave an update on survey responses with 2,844 responses and 2,049 completed. Other data included 29% first year, 19% second year, 22% third year, 21% fourth year, and 9% fifth year or graduate students with 96% full time students and 52% off-campus residents.

- C. ASI Capital Expenditure Report
  - i. Heather Zacker, Director of Finance, gave the Capital Expenditure Report stating that this report covers expenses and new equipment purchases for the period of July 1, 2023 through December 31, 2023. There were no purchases made during summer or fall of 2023.
- D. ASI Mid-Year Budget Report
  - i. Heather stated that this report is a review of ASI's actual financial results compared to budgeted results for the period covering July 1, 2023, through December 31, 2023. She gave a full summary of the report and explained each line item.

## VIII. Old Business

- A. None

## IX. New Business

- A. **Action Item: Proposal for Updates to the ASI Fiscal Policy Manual**
  - i. **Motion #1 (Robin/McClain) "Move to approve the updates to the ASI Fiscal Policy Manual."**
  - ii. **Motion #2 (Srinath/Drouin) "Move to amend the ASI Fiscal Policy Manual to change the Authorized Signature policy by changing the signature limit from \$1,000 to \$3,000 by the area director or assistant director."**
  - iii. Vice Chair Srinath explained that this gives the director or assistant director authority to approve expenses up to \$3,000 without the Executive Director signature.
  - iv. **Motion passed unanimous voice vote.**
- B. **Action Item: Rescind Bill #01-03: Establishment of a Student Government Reserve Account**
  - i. **Motion #3 (Robin/Cavazos) "Move to rescind Bill #01-03: Establishment of a Student Government Reserve Account."**
  - ii. The ASI Office Team discussed this account and recommended eliminating this reserve account and transfer funds to the general ASI Reserves.
  - iii. **Motion passed unanimous voice vote.**
- C. **Action Item: Resolution #24-02: Resolution to Recommend an Amendment to the Academic Senate Class Attendance Policy.**
  - i. **Motion #4 (Jaminet/Marino) "Move to approve Resolution #24-02: Resolution to Recommend an Amendment to the Academic Senate Class Attendance Policy."**
  - ii. Members were in support of the resolution to bring change to the Academic Senate Class Attendance Policy by changing the term "illness" to include concerns related to mental illness. Other change included striking "doctor's statement" and replacing with "illness with a healthcare provider's statement."
  - iii. Others included in the creation of the resolution included Dr. Jerusha Greenwood and Kari Mansager, Director of Wellbeing.
  - iv. **Motion passed by unanimous voice vote.**

## X. Committee Reports

- A. ASI Business and Finance Committee – Sujanya Srinath

- i. Full report submitted
- B. ASI Diversity and Inclusion Committee – Sofia Buduchina
  - i. Full report submitted.
- C. ASI External Affairs Committee – Reagan Denny
  - i. Full report submitted.
- D. ASI/UU Internal Review Committee – Jett Palmer
  - i. Full report submitted.
- E. ASI Recruitment and Elections Committee – Marc Cabeliza
  - i. Full report submitted.
  - ii. Director Cabeliza gave an update on recruitment.
- F. ASI Club Funding Liaisons – Kayla Cavazos and Maya McClain
  - i. No report submitted

XI. **Announcements**

XII. **Adjournment**

A. **Meeting adjourned at 8:01 p.m.**

**CERTIFIED** As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this 7 day of March 2024

**ADOPTED** at the regular meeting of the Board of Directors by ***Unanimous vote*** on March 6, 2024.

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ASI Secretary

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