

Associated Students, Inc.  
California Polytechnic State University  
**UNIVERSITY UNION ADVISORY BOARD**

**#24-06 Meeting Minutes**

January 22, 2024, 10:10 a.m.

Recreation Center, Building 43 Room 109

**Voting Members Present**

Daniella Day, Vice Chair of the University Union Advisory Board, Orfalea College of Business  
Coral Miner, College of Architecture & Environmental Design (Recognized at 11:36)  
Giulia Spano, College of Liberal Arts  
Elizabeth Beebe, College of Agriculture, Food and Environmental Sciences  
Ryan Hofmann, College of Engineering  
Darius Rogness, President's Designee  
Joe Fewel, Board of Director Designee  
Anthony Palazzo, University President's Representative (Recognized at 10:14)

**Voting Members Absent:**

Lindsey Lee, Alumni Representative  
Vacant, Bailey College of Science and Math  
Vacant, Faculty Representative

**Non-Voting Members Present:**

Ron Skamfer, Director - Facilities Management  
Robyn Wallman, Director - Recreational Sports & Programs, UUAB Advisor

**Non-Voting Members Absent:**

Aaron Fernandes, Chair of the University Union Advisory Board  
Michelle Crawford, Executive Director  
Daren Connor, Assistant Director - University Union Facility Operations  
Pat Rosemas, Administration and Finance Designee

**Guests:**

Jo Campbell, Associate Vice President for Student Affairs and Executive Director of University Housing  
Nicholas White, Interim Assistant Director - Facility Operations  
Sujanya Srinath, Vice Chair of the Board of Directors  
Dana Pomeroy, Whiting-Turner  
Cara Warren, Whiting-Turner  
Javier Barajas, Senior Director of University Housing Facilities Operations  
Juliette Duke, University Housing

**I. Call to Order**

- a. Meeting #24-06 called to order at 10:13 a.m.

*Cal Poly sits on the traditional lands of the yak tit<sup>yu</sup> tit<sup>yu</sup> yak tithini Northern Chumash Tribe of San Luis Obispo County and Region. The yak tit<sup>yu</sup> tit<sup>yu</sup> yak tithini have a documented presence in this area for over 10,000 years. The tithini peoples have stewarded their ancestral and unceded homelands which include all of the cities, communities, federal and state open spaces within the San Luis Obispo County region. These homelands extend East into the Carrizo Plains toward Kern County, South to the Santa*

*Maria River, North to Ragged Point, and West beyond the ocean's shoreline in an unbroken chain of lineage, kinship, and culture.*

**II. Letters & Roll Call**

- a. Roll call was taken, and quorum was met.
- b. Letters
  - i. None.

**III. Open Forum**

- a. None

**IV. Approval of Minutes**

- a. Meeting #24-05 January 8, 2024
- b. Motion #1 (Spano/Beebe) "Move to approve the meeting minutes from #24-05 on January 8, 2024."**
- c. Motion passed unanimous voice vote.**

**V. Reports**

- a. Chairs Report – Aaron Fernandes
  - i. Full Report Submitted
- b. Executive Director's Report – Michelle Crawford and Robyn Wallman
  - i. Robyn reported the following.
    - 1. She gave hiring updates and reviewed the open positions and what stage of recruitment they are in.
    - 2. The Craft Center opens today. Robyn encouraged everyone to drop by.
    - 3. The theme for the 2025 Rose Parade is "Best Day Ever". ASI Rose Float will now accept design proposals.
  - ii. Ron gave the project updates.
    - 1. The leisure pool will be replastered, work will begin on February 1.
    - 2. The Variable Frequency Drive (VFD) for the pool is onsite, this will control the speed of the pumps during slow times and at night in an attempt to save energy. ASI is reviewing the IT component of the project. The VFD will be installed near the end of the pool replastering project.
    - 3. The Craft Center is opening today, it has been an ongoing project.
    - 4. The Forum is still waiting for the AV to be installed. It will be installed in the next few weeks. The podium will be installed in mid-February. ASI is currently working on an MOU with Cal Poly Corporation.
    - 5. The Recreation Center 'Rec Gym' has a leak. ASI is planning to start work on the repair February 12.
    - 6. The Recreation Center 'Main Gym' has some leaks on the expansion joints. The remediation work will be done during the summer of 2024.
    - 7. The Career Fair will start Tuesday, January 23 in the Main Gym of the Recreation Center.
    - 8. SWA, the project design team, will give a presentation of the landscape and hardscape design concepts of the outside of the University Union to ASI full-time staff next week. The plan will then be presented to UUAB.
    - 9. At the Sports Complex, six pickleball courts are replacing three of the basketball courts. ASI is waiting on the design for the remaining two courts. Conceptual designs will be presented to UUAB in the future.
  - iii. Full Executive Director report submitted.
- c. University President's Representative Report – Anthony Palazzo
  - i. Facility Updates
    - 1. The library project is on schedule and on budget. Anthony would like to give UUAB a tour in the next few months.
    - 2. Some of the temporary study structures in the parking lots are not being used and their removal is being considered. The tents can be sold back to

the company and Cal Poly will be able to recoup some funds for the library project. The H11 Lot temporary study tent is being used frequently by students.

3. Building 19, "1901", is opening this week. They had a soft opening but will open fully this week.
  4. Anthony stated that all of the campus utilities go by the Spanos Football Stadium. They are being relocated and improved. The Madden Center will be starting construction soon.
  5. The Plant & Animal Building project plans are going to the chancellor's office.
  6. Dani commented that printers are needed in the temporary study tents.
- d. Faculty Representative's Report - Vacant
- i. None
- e. Alumni Representative's Report - Lindsey Lee
- i. Absent

#### **VI. Old Business**

- a. None

#### **VII. New Business**

- a. Student Housing Expansion Project Overview
  - i. Jo Campbell, Associate Vice President for Student Affairs and Executive Director of University Housing, and team provided members with an overview of the Student Housing Expansion project.
  - ii. 3,000 new beds are being added with the new construction and campus is renovating the red brick dorms.
  - iii. Areas covered were their guiding principles, priorities, implementation sequence, accessibility, food store, and campus health and wellbeing.
  - iv. Cara from Whiting-Turner gave an overview of the meeting schedule, the modular building components being considered for the new construction, and the red brick dorms renovations.
  - v. Cara presented the 'Mentimeter', a QR code for obtaining student input/feedback. She asked the UUAB members to go into the survey and answer the questions. She reviewed the input submitted and gave members an opportunity to expound on their answers.
- b. Condom Distribution within the Recreation Center Update
  - i. Nicholas White, Interim Assistant Director - Facility Operations provided members with an update on the condom distribution dispensers within the Recreation Center, a partnership with Campus Health & Wellbeing.
  - ii. He commented that they are being taken at a rapid rate, the containers are being emptied weekly. He said that a new distribution method, allowing one at a time, may be implemented.
  - iii. Members commented that the students are collecting them for the jokes on them. A member recommended purchasing condoms in plain wrappers.
  - iv. Robyn suggested members think about future next steps for condom distribution. Locations, distribution method, and who provides them. The program will continually be brought before UUAB for updates and review.

#### **VIII. Liaison Reports**

- a. Board of Directors Designee - Joe Fewel
  - i. The Board of Directors have filled most of the vacancies. There are currently two vacancies in CAED.
  - ii. Board members are working on the 'Flex your Right' campaign, a campaign to promote voter turnout for the upcoming elections.

- iii. The Ad Hoc ASI Bylaw Review Committee is reviewing the bylaws in sections and UUAB member input is encouraged.
    - iv. There will be a Student Government Booth at the ASI Winter Club Fair on Friday. Volunteers are needed.
  - b. President's Designee - Darius Rogness
    - i. The Executive Cabinet is working on events.
    - ii. The next 'Flex your Rights' booth is on Tuesday, January 30, at 11:00 a.m. on Dexter Lawn.
    - iii. The ASI Connects event will have groups of Student Government members going to classes and meetings with students to talk about voter registration and recruitment. The first meeting is Tuesday February 6, 12-3:00pm in the UU Plaza. Darius encouraged UUAB members to attend. He passed around a sign-up sheet.
  - c. Universitywide / Academic Senate Committee
    - i. None given.
  - d. Student Club Council
    - i. None given.
  - e. Staff Reports
    - i. None given.
  - f. ASI Events
    - i. Facilities
      - 1. Recreation Center
        - a. None given.
      - 2. University Union
        - a. None given.

**IX. Announcements**

- a. Announcements given.

**X. Adjournment**

- a. The meeting was adjourned at 11:42 a.m.

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Davia Rusco, Administrative Assistant II, UUAB

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Aaron Fernandes, UUAB Chair