

Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

#24-05 Meeting Minutes

January 8, 2024, 10:10 a.m.

Recreation Center, Room 109

Voting Members Present

Aaron Fernandes, Chair of the University Union Advisory Board
Daniella Day, Vice Chair of the University Union Advisory Board, Orfalea College of Business
Coral Miner, College of Architecture & Environmental Design
Giulia Spano, College of Liberal Arts
Elizabeth Beebe, College of Agriculture, Food and Environmental Sciences
Darius Rogness, President's Designee
Joe Fewel, Board of Director Designee
Lindsey Lee, Alumni Representative

Voting Members Absent:

Ryan Hofmann, College of Engineering
Anthony Palazzo, University President's Representative
Vacant, Bailey College of Science and Mathematics
Vacant, Faculty Representative

Non-Voting Members Present:

Ron Skamfer, Director - Facilities Management
Robyn Wallman, Director - Recreational Sports & Programs, UUAB Advisor
Pat Rosemas, Administration and Finance Designee

Non-Voting Members Absent:

Michelle Crawford, Executive Director
Daren Connor, Assistant Director - University Union Facility Operations

Guests:

Jill Baxter, Assistant Director - Student Engagement & Assessment
Dora Mountain - Coordinator II - Public Relations, Communications, and Marketing
Lily Bohm, Assistant Coordinator - Marketing, Communications, and Outreach

I. Call to Order

- a. Meeting #24-05 called to order at 10:11 a.m.

Cal Poly sits on the traditional lands of the yak titʷu titʷu yak tithini Northern Chumash Tribe of San Luis Obispo County and Region. The yak titʷu titʷu yak tithini have a documented presence in this area for over 10,000 years. The tithini peoples have stewarded their ancestral and unceded homelands which include all of the cities, communities, federal and state open spaces within the San Luis Obispo County region. These homelands extend East into the Carrizo Plains toward Kern County, South to the Santa Maria River, North to Ragged Point, and West beyond the ocean's shoreline in an unbroken chain of lineage, kinship, and culture.

II. Letters & Roll Call

- a. Roll call was taken, and quorum was met.
- b. Letters
 - i. None.

III. Open Forum

- a. None

IV. Approval of Minutes

- a. Meeting #24-04 November 18, 2023
- b. Minutes stand approved unless noted otherwise.

V. Reports

- a. Chairs Report – Aaron Fernandes
 - i. Thanked members for their continued commitment.
 - ii. He has been working on the Endowment, he is in the final stages of the narrative. It will then be sent to donors.
 - iii. There is a UUAB vacancy for the Bailey College of Science and Mathematics.
 - iv. ASI is in budget season. Aaron will be presenting the budget at a future meeting.
 - v. Aaron is serving on the search committee for the Senior Vice President, Administration & Finance as the ASI student representative.
 - vi. He is working with the Vice President of Student Affairs on using Chumash as a study space during finals week.
 - vii. A faculty strike is planned for week three.
 - viii. Dani will facilitate the next UUAB meeting. Aaron will be in Sacramento.
- b. Executive Director's Report – Michelle Crawford and Robyn Wallman
 - i. Robyn reported on the following:
 1. Robyn stated the ED report was mainly a look back at the fall quarter.
 2. Robyn let members know that ASI is not affected by the strike on week three.
 3. Robyn yielded the floor to Ron Skamfer who gave an update on projects.
 - a. The Children's Center kitchen pantry and office are done.
 - b. The Craft Center will open on January 22. Classes will start on January 22.
 - c. The Recreation Center pool had a chemical issue over the break, it has been resolved.
 - d. The Recreation Center leisure pool replaster should start in two weeks. The anticipated re-opening will be the first week of the spring quarter.
 - e. SWA, the designers for the University Union landscape and hardscape refresh, will present a plan to ASI Full Time staff in the next few weeks. Ron will share the design concepts with UUAB.
 - f. Ron expects renderings of the old basketball courts at the upper Sports Complex soon. The basketball courts are being transformed into pickleball courts; he will present design concepts to UUAB.
 - g. 'Field Turf' came in and did an inspection and maintenance on the Doerr Family Field and at the Sports Complex three fields.
 - h. There is now an 18" concrete barrier installed between the Sport Complex turf fields and the Shepard Reservoir. This will divert reservoir flooding away from the turf fields in the future.
 - i. The Forum AV has been ordered and will be installed this month. The anticipated opening is in February.
 - j. ASI is waiting for two weeks with no rain forecasted to remediate the leaks in the Recreation Center roof. The 'Rec Gym' roof will be first, the 'Main Gym' roof will follow.
 4. ASI is working on the budget. The budget will be presented to UUAB at a future meeting.

- ii. Full Executive Director report submitted.
- c. University President's Representative Report – Anthony Palazzo
 - i. Absent
- d. Faculty Representative's Report – Vacant
 - i. None
- e. Alumni Representative's Report – Lindsey Lee
 - i. The next Cal Poly Alumni Association Board Meeting will be held virtually on February 2, 2024. The goal for this meeting is to discuss Board of Directors Recruitment for the 2024-26 term, there are four positions open:
 1. President Elect
 2. Regional Director, Central Valley
 3. College Director COSAM
 4. Director at Large
 - ii. Five Ad Hoc Committees will provide updates and present their annual goals and priorities. The five Ad Hoc Committees are:
 1. Engaging New Alumni
 2. Inclusive Programming
 3. Cal Poly Career Connections and Mentoring
 4. Revenue Generating Committee
 5. Volunteer Leadership Retreat Committee
 - iii. Winter Quarter Alumni and Community Events include:
 1. February 20 – CSU Capital Alumni Reception in Sacramento
 2. March 8 - Cal Poly Founders' Day Celebration
 3. March 17 – Alumni Day at the Cal Poly baseball game
 4. April 13 – Cal Poly Open House wine and beer garden

VI. Old Business

- a. None

VII. New Business

- a. Approve changes to the 2023-24 UUAB Standing Rules
 - i. Members reviewed and voted on the changes to the 2023-24 UUAB Standing Rules. The changes were regarding the day, date, and time of the meetings during the winter quarter.
 - ii. **Motion #1 (Rogness/Fewel) “Move to approve the changes to the 2023-24 UUAB Standing Rules.”**
 - iii. **Motion passed unanimous voice vote.**
- b. UU Budget Areas: PR/Marketing & Craft Center
 - i. Dora Mountain gave a PPT presentation on ASI Public Relations, Marketing and Communications. She is currently recruiting for the position of Assistant Coordinator of Marketing, Creative Operations. She is also recruiting for the Student Government Student Marketing Assistant position. She reviewed current staffing and program funding. She highlighted some of the projects the team worked on last year. She discussed Workzone and the number of projects they completed last quarter. She reviewed what PR & Marketing will be working on in 2024 in addition to the Workzone requests.
 - ii. Jill Baxter gave a PPT presentation on the Craft Center renovation, programs, and re-opening. The Craft Center is no longer available to the public, only students. She reviewed the program funding. She stated that fifty percent of the class fees are paid by the participant and fifty percent paid by ASI. She stated that the Craft Center will be offering 'Day Of' workshops. She reviewed the upgrades to the Craft Center space, the new guest pass system, hours, classes being offered, teambuilding space, the mobile bike maintenance service starting

in spring, and an outdoor mural competition. She stated that woodworking and frameworking are not returning to the Craft Center.

- c. Predictive Index - UUAB Members
 - i. UUAB advisor, Robyn Wallman, led an exercise with members on the 'Predictive Index'. She distributed members PI's. Discussion followed on different characteristics of the personality types.

VIII. Liaison Reports

- a. Board of Directors Designee - Joe Fewel
 - i. Three new director candidates will be ratified at Wednesdays Board of Directors meeting.
 - ii. Joe is talking to the Chair of the Board of Directors about potential projects.
- b. President's Designee - Darius Rogness
 - i. The first Executive Cabinet meeting is this week.
 - ii. There is a Student Government outreach competition starting soon, where members talk to other students about Student Government and ASI. He has two spots available on his team.
- c. Universitywide / Academic Senate Committee
 - i. None given.
- d. Student Club Council
 - i. None given.
- e. Staff Reports
 - i. None given.
- f. ASI Events
 - i. Facilities
 - 1. Recreation Center
 - a. Robyn anticipates high usage in the Rec center this month.
 - b. Rec Center programs will start next week.
 - 2. University Union
 - a. None given.

IX. Announcements

- a. Announcements given.

X. Adjournment

- a. The meeting was adjourned at 11:55 a.m.

Submitted by: _____ Date: _____
Davia Rusco

Submitted by: _____ Date: _____
Aaron Fernandes, UUAB Chair