

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#24-02 ASI/UU Summer Board Meeting Minutes

September 19, 2023

5:00 p.m., UU212A

Zoom Meeting ID: 863 6006 5857

Voting Members Present:

Sujanya Srinath- Vice Chair, College of Engineering

Marc Cabeliza - College of Agriculture, Food and Environmental Sciences

Alexis Kong - Orfalea College of Business - Virtual

Jett Palmer - College of Science and Mathematics

Aaron Posternack - College of Architecture and Environmental Design

Scott Drouin - College of Liberal Arts

Voting Members Absent:

None

Non-Voting Members Present:

Siddharth Kartha- Chair, ASI Board of Directors

Aaron Fernandes - Chair, University Union Advisory Board

Tyler Coari - ASI Chief of Staff - Virtual

Michelle Crawford - ASI Executive Director

Tracy Watson - Board of Directors' Assistant

Non-Voting Members Absent

Guests:

Meghan Schuler-Jones - Assistant Director, Public Relations, Leadership, and DEI

Heather Zacker - Director, Finance

Ethan Robin - Board of Directors

I. Call to Order: Meeting #24-02 was called to order at 5:07 p.m.

- A.** *Cal Poly sits on the traditional lands of the yak tityu tityu yak tithini Northern Chumash Tribe of San Luis Obispo County and Region. The yak tityu tityu yak tithini have a documented presence in this area for over 10,000 years. The tithini peoples have stewarded their ancestral and unceded homelands which include all of the cities, communities, federal and state open spaces within the San Luis Obispo County region. These homelands extend East into the Carrizo Plains toward Kern County, South to the Santa Maria River, North to Ragged Point, and West beyond the ocean's shoreline in an unbroken chain of lineage, kinship, and culture.*

- B.** The chair stated that due to the nature of real-time captioning the resulting unedited text may contain errors and is not an authoritative record of the meeting.

II. Letters & Roll Call

A. None

III. **Open Forum**

A. None

IV. **Approval of Minutes**

A. **Approval of minutes from meeting #24-01, August 24, 2023**

- i. **Motion #1 (Srinath/Cabeliza) "Move to approve the minutes from meeting #24-01, August 24, 2023."**
- ii. **Motion passed unanimous roll call vote.**

V. **Leaders Reports**

A. **Chair of the Board – Siddharth Kartha**

- i. Siddharth reported that standing committee chair training has been completed.
- ii. No report submitted.

B. **ASI President – Samuel Andrews**

- i. Sam stated that the summer has been busy with WOWARAMA, Fall Convocation, and the Care Program speeches given.
- ii. He reported that Executive Staff will be strong with many students interested in participating. Executive Cabinet has project approvals in progress.
- iii. Sam mentioned the universitywide committee appointments have been challenging as the changes in appointments were not communicated to the chairs of the committees.
- iv. No report submitted.

C. **ASI Chief of Staff – Tyler Coari**

- i. Tyler gave highlights from his report.
- ii. Full report submitted.

D. **Chair of UUAB – Aaron Fernandes**

- i. Aaron stated that he has been shadowing student staff to understand their position.
- ii. He reported that ASI outreach will include bi-weekly updates with fraternities and sororities, and quarterly meetings with the Deans.
- iii. Full report submitted.

VI. **Executive Directors Report –Michelle Crawford**

A. Full report submitted.

VII. **Old Business**

A. None

VIII. **New Business**

A. **Action Item: Accept the 2022-23 Annual Audited Financial Statements and Independent Auditor's Report**

- i. Heather Zacker, Director of Finance, presented the Annual Audited Financial Statement and Report, stating that it is the responsibility of the Board of Directors to accept the report as a formal record for the organization. She stated that the

report is required by the California State University system annually and examines ASI's books and procedures and whether procedures are being followed. Heather reviewed the document in detail and stated that the auditor's summary report shows the opinion that all documentation was presented fairly, is a clean audit, and presented no findings. She explained that due to time constrictions with the CSU, the document needs to be accepted by the summer board but will be reviewed by the full board in the fall.

ii. **Motion #2 (Palmer/Posternack) "Move to accept the 2022-23 Annual Audited Financial Statements and Independent Auditor's Report."**

iii. **Motion passed by unanimous roll call vote.**

A. **Announcements**

II. **Adjournment**

A. **Meeting adjourned at 6:39 p.m.**

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this 5th day of October 2023.

ADOPTED at the regular meeting of the Board of Directors by ***Unanimous vote*** on October 4, 2023.

ASI Secretary

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