

Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

#23-14 Meeting Minutes

April 20, 2023, 11:10 a.m.

University Union, Room 212A

Voting Members Present:

Jacob Schlottmann-McGonigle, Chair of the University Union Advisory Board
Nishita Katere, Vice-Chair of the University Union Advisory Board
Ashley Monteiro, College of Liberal Arts
Manjot Dhanda, College of Engineering
James Francucci, College of Agriculture, Food and Environmental Sciences
Coral Miner, College of Architecture & Environmental Design
Aaron Fernandes, ASI President's Designee (recognized at 11:15)
Carlos Rodriguez Orozco, ASI Board of Directors Designee (left at 12:30)
Anthony Palazzo, University President's Representative

Voting Members Absent:

Navie Bower, College of Science and Mathematics
Vacant, Alumni Representative
Vacant, Faculty Representative

Non-Voting Members Present:

Michelle Crawford, Executive Director
Robyn Wallman, Interim Director - University Union, UUAB Advisor
Ron Skamfer, Director - Facilities Management (arrived at 12:33pm)
Daren Connor, Assistant Director - University Union Facility Operations
Pat Rosemas, Administration and Finance Designee (left meeting at 12:32pm)

Non-Voting Members Absent:

Vacant, Director - Recreational Sports & Programs

Guests:

Heather Zacker, Director of Finance
Selina Jimenez, Coordinator II-Accounting
Missi Allison Bullock, Coordinator - ASI Programs

I. Call to Order

A. Meeting #23-14 called to order at 11:13 a.m.

II. *Cal Poly sits on the traditional lands of the yak tit'u tit'u yak tithini Northern Chumash Tribe of San Luis Obispo County and Region. The yak tit'u tit'u yak tithini have a documented presence in this area for over 10,000 years. The tithini peoples have stewarded their ancestral and unceded homelands which include all of the cities, communities, federal and state open spaces within the San Luis Obispo County region. These homelands extend East into the Carrizo Plains toward Kern County, South to the Santa Maria River, North to Ragged Point, and West beyond the ocean's shoreline in an unbroken chain of lineage, kinship, and culture.*

III. Letters & Roll Call

- A. Roll call was taken, and quorum was met.
B. Letters
1. None.

IV. Open Forum

- A. None.

V. Approval of Minutes

A. Meeting #23-10 February 28, 2023

1. **Motion #1 (Monteiro/Dhanda) “Move to approve the minutes from 23-10 on February 28, 2023”.**
2. **Motion passed unanimous voice vote.**

B. Meeting #23-11 April 6, 2023

1. **Motion #2 (Monteiro/Dhanda) “Move to approve the minutes from 23-11 on April 6, 2023.”**
2. **Motion passed unanimous voice vote.**

C. Meeting #23-12 April 7, 2023

1. **Motion #3 (Monteiro/Dhanda) “Move to approve the minutes from 23-12 on April 7, 2023”.**
2. **Motion passed unanimous voice vote.**

D. Meeting #23-13 April 13, 2023

1. **Motion #4 (Monteiro/Dhanda) “Move to approve the minutes from 23-13 on April 13, 2023”.**
2. Aaron made corrections on the Occuspace reporting.
3. **Motion passed unanimous voice vote.**

VI. Reports

A. Chair Report - Jacob Schlottmann-McGonigle

1. Jacob stated that the resolution to remove Chick-fil-A passed last night at the Board of Directors.
2. He will be meeting with the Foundation Board to discuss how to fund Student Scholarships.

B. Executive Director’s Report - Michelle Crawford

1. Michelle gave highlights from her report.
2. She commented that members of the Board of Directors had questions for UUAB at the recent board meeting, emphasizing the importance of this committee (UUAB) and how they can work together in the future.
3. ASI is launching Pilot Programs this summer.
4. She stated that there may be lounge furniture from the library available for use in the University Union during the Kennedy Library renovation.
5. Carlos asked about the lease documents from corporation for ASI managed spaces. Michelle stated that some of the spaces in the University Union are up for renewal. Carlos stated that the last time they were renewed was 2008. Michelle said that we may get an extension, that way UUAB can be included in decisions next fall.
6. Full report submitted.

C. University President’s Report - Anthony Palazzo

1. Anthony showed slides of the Kennedy Library furniture options available for the University Union and Building 19A. Furniture is being removed from the library and is available if ASI wants it. There is also furniture available in a commercial building, the Morabito Building, near the airport. Campus is considering purchasing the Morabito Building for additional staff space and the furniture in there was left by the previous tenant.
2. Anthony showed slides of the furniture and quantities from each location.
3. Michelle stated that Anthony is bringing this to members for their feedback. Jacob

will collect feedback and send it to Anthony.

4. The Frost Building is open.
5. Study spaces in the Frost Building are reserved for different majors. Members asked if it could be open to all students. Anthony stated that when the spaces are not reserved, they are open to all students.
6. Members asked if the University Union could support the study tables that have USB ports and electrical outlets. Ron stated that the University Union might be able to support a few of the tables.
7. Member asked about Building 1, would offices and conference rooms become available to students. Anthony stated that they are looking into that possibility.

D. Faculty Representative's Report - Vacant

E. Alumni Representative's Report - Vacant

VII. Old Business

A. Chair of the University Union Advisory Board Nominations

1. Open nominations for the 2023-24 Chair of the University Union Advisory Board.
2. **Motion #5 (Fernandes/Dhanda) "Move to open nominations for the 2023-24 Chair of the University Union Advisory Board"**.
3. **Motion passed unanimous voice vote.**
4. No additional nominations were made.
5. **Motion #6 (Dhanda/Monteiro) "Move to close nominations for the 2023-24 Chair of the University Union Advisory Board"**.
6. **Motion passed unanimous voice vote.**

VIII. New Business

A. Chair of the University Union Advisory Board Election

1. Elections for the 2023-24 Chair of the University Union Advisory Board.
 - a) Candidate Aaron Fernandes gave his presentation.
 - b) Members asked Aaron questions regarding top priorities, how he plans to increase student engagement, how he plans to balance his work commitments, UUAB, and school load, and more.
2. **Motion #6 (Rodriguez Orozco/Monterio) "Move to open discussion of University Union Advisory Board Chair elections"**.
3. **Motion passed unanimous voice vote.**
4. Aaron left the meeting and discussion followed on the strengths and weaknesses, pros and cons of the candidate.
5. **Motion #7 (Rodriguez Orozco/Monterio) "Move to close discussion of University Union Advisory Board Chair elections"**.
6. Aaron returned to the meeting.
7. Verbal vote taken in random order.
8. Aaron Fernandes was unanimously elected Chair of University Union Advisory Board for 2023-24.

B. Review the 2023-24 Budget

1. Members continued the review of the 2023-24 UU budget.
2. Carlos gave a review of his assigned budget, Cash Administration.
3. Carlos gave a review of Utilities and Insurance. He recommended getting a better breakdown on the utilities from campus. The question of increased electricity costs

came up. Even though ASI has installed LED lighting and reduced electric use, ASI is billed at a commercial rate which is more expensive. Also, as PGE's costs go up (fire restitution), our costs go up. Ron explained that the solar energy created in the Gold Field and the future solar panels on top of the University Union, is spread across campus, ASI gets only a portion of that.

4. Carlos gave a review of Food Service Commissions budget.
5. Ashley gave a review of the Craft Center budget, highlighting increases, giving explanations as needed. Missi added that space is an issue, there is not a lot of space in the Craft Center. Missi and Michelle gave additional information on the classes offered in the Craft Center, the risks, and the costs.

C. University Union First Floor Renovations

1. Ron Skamfer discussed plans for the renovations for the first floor of the University Union, going through a PowerPoint presentation, highlighting the sprinkler project, the refresh of the first floor, and exterior refresh to planters, plaza, and patios.
2. He reviewed the last few items on the second floor that will be done along with the first floor which includes increased student study space.

IX. Liaison Reports

A. Board Representative - Carlos Rodriguez Orozco

1. No report given due to time constraints.

B. President's Designee -Aaron Fernandes

1. No report given due to time constraints.

C. University wide/Academic Senate Committee

D. Student Club Councils

E. Staff Reports

1. Recreation Center Programs
2. ASI Events
3. Facilities
 - a) Recreation Center
 - b) University Union

X. Announcements

XI. Adjournment

- A. The meeting adjourned at 1:06p.m.

Submitted by: _____
Davia Rusco

Date: _____

Submitted by: _____
Jacob Schlottmann-McGonigle, UUAB Chair

Date: _____