

Associated Students, Inc.  
California Polytechnic State University  
BOARD OF DIRECTORS

**#23-09 ASI Board of Directors - Meeting Minutes**

February 1, 2023

University Union, Room 220, 6:10 p.m.

**Voting Members Present:**

Emily Chan - Orfalea College of Business (recognized at 6:47)  
Tyler Coari - College of Liberal Arts (left at 6:43)  
Siddharth Kartha - College of Engineering  
Olivia Madrigal - College of Engineering (left 6:41, returned at 6:46)  
Elias Mandegarian - Orfalea College of Business  
Maya McClain - College of Liberal Arts (left at 6:41)  
Ananya Patil - College of Engineering (left at 6:25)  
Brady Pauken - College of Agriculture, Food and Environmental Sciences  
Emily Prince - College of Science and Mathematics  
Alexandria Raynes - College of Liberal Arts  
Carlos Rodriguez Orozco - College of Engineering (recognized at 5:25)  
Evan Schwaegerle - Orfalea College of Business (recognized 6:20)  
Andrew Sime - College of Architecture and Environmental Design (recognized 6:27)  
Sujanya Srinath - College of Engineering  
Allison Stauffer - College of Agriculture, Food and Environmental Sciences  
Joe Tam - College of Architecture and Environmental Design

**Voting Members Absent:**

Nick Endres - Orfalea College of Business  
Daniel Hanson - College of Science and Mathematics  
Olivia Huyler - College of Liberal Arts  
Natalie Santos - College of Agriculture, Food and Environmental Sciences  
Vacant - College of Architecture and Environmental Design  
Vacant - College of Science and Mathematics  
Vacant - College of Science and Mathematics

**Non-Voting Members Present:**

Cynthia Diaz - Interim Chair, College of Agriculture, Food and Environmental Sciences  
Jacob Schlottmann-McGonigle - Chair, University Union Advisory Board  
Michelle Crawford - ASI Executive Director  
Lindsey Lee - Board of Directors' Advisor  
Dr. Joy Pedersen - University President's Representative  
Andrea Burns - Cal Poly Corporation Representative (left at 6:15)

Tracy Watson - Board of Directors' Assistant

### **Non-Voting Members Absent**

Marirose Evenden – Chair, ASI Board of Directors

Gracie Babatola – ASI President

Andrew Kim – ASI Chief of Staff

Dr. Thomas Gutierrez – Academic Senate Representative

### **Guests:**

George Hughes – Cal Poly Chief of Police, Assistant Vice President of Public Safety

Robyn Wallman – Interim Director, UU Programs

Anders Bjork – Cal Poly student

- I. **Call to Order: Meeting #23-09 was called to order at 5:18 p.m.**
  - A. *We acknowledge that the land on which Cal Poly sits carries the heritage and culture of the Indigenous People of San Luis Obispo County, the yak titʻu titʻu yak titʻhini, Northern Chumash tribe. We honor the Indigenous People’s connection to these territories and respect the land on which we gather today.*
- II. **Letters & Roll Call**
  - A. With 14 members present, quorum was met.
  - B. Vice Chair Diaz stated that in Chair Evenden’s absence, she will serve as chair and will not be a voting member.
- III. **Open Forum**
  - A. Anders Bjork, former member of the Board of Directors, reported on a project from last year stating that the City of San Luis Obispo adopted the Active Transit Plan. This plan aims to create more opportunities for bicycling and walking, supporting the City’s goal achieving climate neutrality by 2035. He stated that the 2021-22 ASI Board of Directors approved Endorsement #22-03: Endorsement of the Proposed San Luis Obispo City Active Transit Committee Higuera Complete Streets Project.
  - B. Director Rodriguez Orozco was recognized at 5:25 p.m.
- IV. **Approval of Minutes**
  - A. **Approval of minutes from meeting #23-08, January 18, 2023**
    - i. **Motion #1 (Pauken/McClain) “Move to approve minutes from meeting #23-08, January 18, 2023.”**
    - ii. **Motion passed by unanimous voice vote.**
- V. **Leaders’ Reports**
  - A. Interim Chair of the Board – Cynthia Diaz
    - i. Chair Evenden – Absent
    - ii. Winter Quarter Club Sports Allocation Request
      - a) Cynthia verified that the ASI Club Funding Allocation Request memo has been received.
    - iii. 2023-24 Recruitment and Elections Disciplinary Subcommittee Appointments
      - a) Cynthia stated that Marirose appointed members to the Recruitment & Elections Disciplinary Subcommittee. Committee members include Director

Raynes, Director Stauffer, Director Sime, and Dean of Students Representative, Matt Armas.

- B.** ASI President – Gracie Babatola
  - i. Absent
- C.** ASI Chief of Staff – Andrew Kim
  - i. Absent
  - ii. Report submitted.
- D.** Chair of UUAB – Jacob Schlottmann-McGonigle
  - i. Jacob reported that UUAB, President’s Designee, is working on a project for a population counter at the Recreation Center.
  - ii. Members are working on new signage for the University Union and Recreation Center.

**VI. Executive Directors’ Report**

- A.** Report submitted.
- B.** Michelle thanked members that have taken the scholarship survey and provided feedback. She stated that the survey is incredibly important and encouraged members to ask others to take the survey.
- C.** Diversity, Equity, and Inclusion Organizational Update – Robyn Wallman
  - i. Robyn gave an update on where ASI Diversity, Equity, and Inclusion (DEI) efforts have been focusing including:
    - a) Establishing and operating the ASI DEI Advisory Group
    - b) Conducting an Inclusive Excellence Assessment
    - c) Promoting education and awareness
    - d) Evaluating policies, procedures, and practices
    - e) Requiring accountability
    - f) Developing and implementing ASI’s Inclusive Excellence Plan
  - ii. She spoke about the objectives for each, and the takeaways from the Inclusive Excellence Assessment. She reviewed the 2020-21 and the 2021-22 Inclusive Excellence Action Plans goals and the accomplishments for each goal. Robyn shared the new DEI website and a SharePoint site providing staff the resources for a “one stop shop” for core values, past and current actions towards achieving inclusive excellence, staff DEI training program content, and resources to support Cal Poly students.

**VII. Representatives’ Reports**

- A.** University President’s Representative – Dr. Jo Campbell
  - i. Full report submitted.
  - ii. Dr. Pedersen reported that listening sessions will be held to discuss all gender restrooms in Dexter. There is currently no funding available to renovate restrooms, however, updates to signage and consideration for all gender restrooms across campus will be discussed.
- B.** Academic Senate Representative – Dr. Thomas Gutierrez

- i. Absent.
- C. Cal Poly Corporation Representative – Andrea Burns
  - i. Full report submitted.

#### VIII. **New Business**

- A. **Action Item: Proposal to Approve Regular Full-Time Position Assistant Coordinator – Human Resources**
  - i. **Motion #2 (Tam/Srinath) “Move to approve proposal for regular full-time position for Assistant Coordinator – Human Resources.”**
  - ii. **Motion passed unanimous voice vote.**
- B. **Action Item: Proposal to Approve Regular Full-Time Position Assistant Coordinator – Marketing and Outreach**
  - i. **Motion #3 (Stauffer/Raynes) “Move to approve proposal for regular full-time position for Assistant Coordinator – Marketing and Outreach.”**
  - ii. **Motion passed by unanimous voice vote.**
- C. **Action Item: Updates to the ASI Fiscal Policy Manual**
  - i. **Motion #4 (McClain/Stauffer) “Move to approve the updates to the ASI Fiscal Policy Manual.”**
  - ii. **Motion #5 (Siddharth/McClain) “Move to amend the ASI Fiscal Policy Manual by changing bullet point #1, page 14, to add “sufficient cash on hand” and “within the ASI budget.”**
  - iii. Director Schwaegerle was recognized at 6:20 p.m.
  - iv. **Amendment passed by unanimous voice vote.**
  - v. **Main motion passed by unanimous voice vote.**

#### IX. **Committee Reports**

- A. ASI Business and Finance – Cynthia Diaz
  - i. Report submitted.
- B. ASI Diversity and Inclusion – Olivia Huyler
  - i. Absent
- C. ASI External Affairs – Tyler Coarie
  - i. Full report submitted.
- D. ASI/UU Internal Review – Elias Mandegarian
  - i. Director Mandegarian stated that the committee did not meet quorum and was canceled.
- E. ASI Recruitment and Elections – Alexandria Raynes
  - i. Report submitted.
- F. ASI Club Funding Liaisons – Maya McClain and Brady Pauken
  - i. Director Pauken reported that \$50,765.40 has been allocated to date with Club Sponsorship allocating \$42,750 to 95 clubs and Event Co-Sponsorship allocating \$8,015.40 to seven events. The remaining balance available for allocation is \$67,359.21. No College Club Council funding has been allocated.

X. **Announcements**

XI. **Adjournment**

A. Meeting adjourned at 6:47 p.m.

**CERTIFIED** As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this 21st day of February.

**ADOPTED** at the regular meeting of the Board of Directors by ***Unanimous vote*** on February 15, 2023

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ASI Secretary

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