

Associated Students, Inc.

California Polytechnic State University

San Luis Obispo

ASI ALUMNI COUNCIL OPERATING RULES

2022-2023

Committee Purpose

The ASI Alumni Council is the formally recognized external body tasked with working with ASI Student Government leaders and ASI staff on matters regarding Student Government alumni events and programs, mentorship, and the ASI Learn-By-Doing Leadership Endowment.

Committee Authority

This committee is formed under the provision of the ASI Bylaws (Section 10) and is subject to the terms and limitations of that source document.

Operating Rules Effectiveness

These rules shall become effective upon approval of the ASI Alumni Council and Board of Directors.

Committee Organization

Committee Chairs

One Co-Chair of this committee shall be a Cal Poly graduate and alumnus of Cal Poly ASI Student Government, appointed by the Officers and Subordinates of the corporation, and approved by a two-thirds majority vote of Directors then in office. One Co-Chair of this committee shall be a current Officer or Subordinate of the corporation, appointed by the current Officers and Subordinates of the corporation, and approved by a two-thirds majority vote of Directors then in office. The student Co-Chair shall not cast a vote on matters except to cast a tie-breaking vote. The Alumni Co-Chair shall be a full voting member.

Voting Members

- a. An additional three alumni of Cal Poly ASI Student Government who have graduated from the university as appointed by the Co-Chairs of the Alumni Council.
- b. One member of the Board of Directors as appointed by the Chair of the Board.
- c. One member of the UUAB as appointed by the Chair of the UUAB.
- d. One member of the Executive Cabinet appointed by the ASI President
- e. A member of the Diversity and Inclusion Committee as appointed by the Chair of the Board.

Non-Voting Members

- a. The ASI Executive Director shall serve as a staff representative to the council.
- b. An additional ASI staff member as appointed by the ASI Executive Director.

Terms of Council Membership

- a. Each non co-chair Alumni Member within the council shall be a two-year term, commencing the day after the close of spring quarter.
 - a) Alumni Members shall serve staggered two-year terms, with at least one Alumni member being reappointed or replaced each year
 - b) Alumni Members may serve one additional two-year term upon re-appointment by the Co-Chairs of the Council and approval of the Board of Directors.
 - c) If an Alumni Member resigns before their term is finished, a new Alumni Member may be appointed to serve out the rest of the term. Newly appointed Alumni Members who assume the role of another member mid-term are eligible to serve a complete two-year term following the completion of the partial term.
- b. Each ASI Student Government member position shall be appointed on an annual basis, commencing the day after the close of spring quarter.
 - a) In the case of a vacancy, the Officers in the year of the vacancy shall appoint an eligible member to the council.

Quorum

Quorum shall consist of a simple majority of voting members.

Meeting Times and Location

Meeting times and locations will vary. Generally, the council will meet a minimum of once per quarter during the academic year. During the 2022-2023 school year, the council will meet every 6 weeks on a Wednesday evening from 6:00pm - 7:30pm. All meetings will take place in a virtual format via zoom.

Gloria Romero Open Meeting Act

Agendas will be posted a minimum of 72 hours prior to the meeting to comply with the Gloria Romero Open Meetings Act of 2000 and the California Education Code. Meeting agendas will be available through the ASI Website. In addition, a summary minutes will be provided after the meeting has occurred.

Council Responsibilities

The ASI Alumni Council shall work in collaboration with ASI Student Government leaders and ASI staff on development, execution, and assessment of the following:

- a. Matters related to ASI Alumni events and engagement.
- b. Matters related to a mentorship program for current Student Government leaders.
- c. Matters related to advancement of the ASI Learn-By-Doing Endowment.
- d. When a vacancy for the ASI Executive Director position occurs, the Alumni Co-Chair of the ASI Alumni Council or their alumni designee from the council shall serve as a representative on the search committee for the ASI Executive Director position (per Section 9.2.1. of the ASI Bylaws).

Council Recommendations

The ASI Alumni Council is advisory in nature and may not in any circumstances hold the privileges and authority provided to the ASI Board of Directors through the ASI Bylaws. Any proposals for program development or expenditure of funds are required to receive prior approval or authorization by the ASI officers and Executive Director.

Operating Rules Amendments

These rules may be amended upon the recommendation of this council and approval by the Board of Directors.

Approved by the ASI Board of Directors January 18, 2023