

Associated Students, Inc.  
California Polytechnic State University  
BOARD OF DIRECTORS

**#23-02 ASI/UU Summer Board Meeting Minutes**

September 15, 2022

5:00 p.m., UU212A

Zoom Meeting

Meeting ID: 869 0310 7094

**Voting Members Present:**

Cynthia Diaz - Vice Chair, College of Agriculture, Food and Environmental Sciences

Emily Chan - Orfalea College of Business (Virtual)

Olivia Madrigal - College of Engineering

Jesse Mason - College of Science and Mathematics (Virtual)

Maya McClain - College of Liberal Arts

**Voting Members Absent:**

Vacant - College of Architecture and Environmental Design

**Non-Voting Members Present:**

Marirose Evenden - Chair, ASI Board of Directors

Jacob Schlottmann-McGonigle - Chair, University Union Advisory Board (Virtual)

Andrew Kim - ASI Chief of Staff

Michelle Crawford - ASI Executive Director (arrived 5:15 p.m.)

Lindsey Lee - Board of Directors' Advisor

Tracy Watson - Board of Directors' Assistant

**Non-Voting Members Absent**

**Guests:**

Heather Zacker - ASI Director, Finance (Virtual)

**I. Call to Order: Meeting #23-02 was called to order at 5:09 p.m.**

- A. *We acknowledge that the land on which Cal Poly sits carries the heritage and culture of the Indigenous People of San Luis Obispo County, the yak titvu titvu yak titihini, Northern Chumash tribe. We honor the Indigenous People's connection to these territories and respect the land on which we gather today.*
- B. Marirose stated that due to the nature of real-time captioning the resulting unedited text may contain errors and is not an authoritative record of the meeting.

**II. Letters & Roll Call**

- A. None

**III. Open Forum**

- A. None

**IV. Approval of Minutes**

- A. Approval of minutes from meeting #23-01, August 25, 2022**
- B. Motion #1 (Diaz/McClain) “Move to approve the minutes from #23-01, August 25, 2022.”**
  - i. Motion passed unanimous roll call vote.

**V. Leaders Reports**

**A. Chair of the Board – Marirose Evenden**

- i. Marirose reported that standing committee chairs have been appointed.
- ii. The first board workshop will be held at the Recreation Center Training Room.
- iii. Full report submitted.

**B. ASI President – Gracie Babatola**

- i. Gracie announced the appointment of Daniella Day as the Secretary of Health & Wellbeing. Daniella will work with Safer on the Buck the Stigma event.
- ii. She stated that she participated in the Big Fall Welcome.
- iii. Full report submitted.

**C. ASI Chief of Staff – Andrew Kim**

- i. Andrew reported that work is being done for the Domestic Violence Awareness month and the Buck the Stigma events.
- ii. He stated that Samuel Andrews, Secretary of Sustainability, will participate in a clothing drive with the Sustainable Fashion Club.
- iii. Abraham Alvarez, Secretary of Leadership Development and Engagement, will hold the first Executive Staff meeting on Friday, September 30.
- iv. Andrew encouraged members to attend the ASI Events roller rink where Student Government will have a booth for recruitment.
- v. Full report submitted.

**D. Chair of UUAB – Jacob Schlottmann-McGonigle**

- i. Jacob reported that the search continues to fill the vacancies in the College of Engineering and College of Science and Mathematics.
- ii. Full report submitted.

**VI. Executive Directors Report –Michelle Crawford**

- A.** Michelle reported on full time staff vacancies that have impacted operations for fall quarter. She was happy to announce the hiring of four new teachers, two building services workers, and a club services assistant.
- B.** She gave updates on programs and facilities including:
  - i. ASI Events – Fall lineup will be announced soon.
  - ii. Poly Escapes – Providing their first trips since the pandemic. Spaces filled quickly.
  - iii. Rose Float – Lab Days will be hosted and open to the campus community.
  - iv. Children’s Center – 30 students with dependents are utilizing the children’s center.

- v. Recreation Center – difficulties on accessing the facility due to an Android/Apple update. Paper waivers may be used temporarily.

VII. **Old Business**

- A. None

VIII. **New Business**

A. **Action Item: Accept the 2021-22 Annual Audited Financial Statements and Independent Auditor’s Report**

B. Heather Zacker, Director of Finance, presented the Annual Audited Financial Statement and Report, stating that it is the responsibility of the Board of Directors to accept the report as a formal record for the organization. She stated that the report is required by the California State University system annually and examines ASI’s books and procedures and whether procedures are being followed. Heather reviewed the document in detail and stated that the auditor’s summary report shows the opinion that all documentation was presented fairly, is a clean audit, and presented no findings. She explained that due to time constrictions with the CSU, the document needs to be accepted by the summer board but will be reviewed by the full board in the fall.

- i. **Motion #2 (Diaz/McClain) “Move to accept the 2021-22 Annual Audited Financial Statements and Independent Auditor’s Report.”**

- ii. **Motion passed by unanimous roll call vote.**

I. **Announcements**

- A. Announcements were made.

II. **Adjournment**

- A. **Meeting adjourned at 6:23 p.m.**

**CERTIFIED** As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this 30 day of September 2022.

**ADOPTED** at the regular meeting of the Board of Directors by *Unanimous vote* on September 28, 2022.

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ASI Secretary

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