

Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

#22-09 Meeting Minutes

April 19, 2022, 2:10 p.m.

University Union 219

Voting Members Present:

Alena Robinson, Chair of the University Union Advisory Board
Nicolas Wai, Vice-Chair of the University Union Advisory Board
Annika McGraw, College of Liberal Arts
Sophie Hannah, College of Science and Mathematics
Nishita Katere, Orfalea College of Business
Natalie Lai, College of Architecture and Environmental Design
James Francucci, College of Agriculture, Food and Environmental Sciences
Chris Raynes, ASI President's Designee
Jacob Schlottmann-McGonigle, ASI Board of Directors Designee

Voting Members Absent:

Kaelan Sobouti, Alumni Representative
Anthony Palazzo, University President's Representative Designee
Vacant, Faculty Representative

Non-Voting Members Present:

Rick Craig, Director - Recreational Sports
Robyn Wallman, Interim Director - University Union, UUAB Advisor
Ron Skamfer, Director - Facilities Management
Daren Connor, Assistant Director - University Union Facility Operations
Pat Rosemas, Administration and Finance Designee

Non-Voting Members Absent:

Michelle Crawford, Interim Executive Director

Guests:

Heather Zacker, Director - Finance
Chloe Kern, ASI Student Photographer
Andrew Kim, Board of Directors
Tracy Watson, Administrative Assistant II - Student Government

I. Call to Order

- A. Meeting #22-09 called to order at 2:12 p.m.
- B. *We acknowledge that the land on which Cal Poly sits carries the heritage and culture of the Indigenous People of San Luis Obispo County, the yak tit'u tit'u yak ti'hini, Northern Chumash tribe. We honor the Indigenous People's connection to these territories and respect the land on which we gather today.*

II. Letters & Roll Call

- A. No letters were received.
- B. Roll call was taken, and quorum was met.

III. Open Forum

- A. None.

IV. Approval of Minutes

- A. **Motion #1 (Hannah/McGraw) "Move to approve the UUAB meeting minutes"**

#22-08 from April 5, 2022.”

B. Motion passed by a unanimous voice vote.

V. Reports

A. Chair Report – Alena Robinson

1. Alena stated that membership positions for 2022-23 UUAB are open through Friday, April 29. Representation is needed from the College of Liberal Arts, College of Engineering, and College of Science & Mathematics.

B. Interim Executive Directors' Report – Michelle Crawford & Robyn Wallman

1. Robyn reported on the following:

a) Facility Updates

- There are some small projects in the Craft Center that need to be completed, Cal Poly's involvement in the project is finished, the rest will be done by ASI Facility Management.
- The Sports Fields are currently having the old turf, existing storm drains, infill material and geosynthetic fabric removed. Potholing of the utilities to follow. The project team is meeting to coordinate strategies for new utility alignments.
- The first phase of the fire sprinkler project in the University Union is due to be completed at the beginning of June 2022. The fire sprinklers in the bookstore will be completed on May 25, 2022.
- Chumash Auditorium flooring repair and refinish is scheduled to begin in May 2022.
- Audio Visual and lighting plans for the Chumash Auditorium are being reviewed by the Fire Marshal.
- The UU65 egress stair plans are being designed. The stairs will be outside of Chumash auditorium to allow the capacity to return to its pre-COVID, pre-project capacity.
- The variable speed drive pump for the Rec Center pools is being inspected and will be replaced over the summer.

b) Events

- Mustang Mile, a 5K Fun Run, is returning. Its purpose is to bring awareness to 'With Us'.
- The Craft Sale will be held in May.

2. Rick

- Poly Escapes will be having a used gear sale on May 12.

3. Daren

- Daren has been working with KCPR and ASI AV to facilitate playing the Cal Poly radio station in the UU plaza. He explained some of the obstacles encountered but they have found a way for a direct connection to the radio station, not a radio wave. The UU is in a 'shadow' and does not receive the radio waves from the broadcasting location. The estimated project cost is \$1300.

4. Full report submitted.

C. University President's Representative – Anthony Palazzo

1. Absent

- D. Faculty Representative – Vacant
- E. Alumni Representative – Kaelan Sobouti
 - 1. Absent

VI. Old Business

- A. Chair of the University Union Advisory Board Nominations
 - 1. Robyn reviewed the nomination and election process. As members did not vote on the motions put forth at the 22-08 meeting, candidates will be re-nominated, and the motions voted on at this meeting.
 - 2. Alena stated that the new Chair will be required to start working on August 1, 2022.
 - 3. **Motion #2 (McGraw/Raynes) “Move to open the nominations for 2022-23 UUAB Chair”.**
 - 4. **Motion passed unanimous voice vote.**
 - 5. Chris Raynes nominated Nic Wai, Nic declined the nomination.
 - 6. Nic Wai nominated Nishita Katere, Nishita accepted the nomination.
 - 7. Nic Wai nominated Jacob Schlottmann-McGonigle, Jacob accepted the nomination.
 - 8. **Motion #3 (Katere/McGraw) “Move to close the nominations for 2022-23 UUAB Chair”.**
 - 9. **Motion passed unanimous voice vote.**

VII. New Business

- A. Chair of the University Union Advisory Board Election
 - 1. Alena reviewed the election process including an introduction of the candidates, presentations by each candidate, a question-and-answer session, discussion, followed by a randomized roll-call vote election.
 - 2. Jacob and Nishita gave presentations and fielded questions. They left the room for members to discuss further.
 - 3. **Motion #3 (Raynes/Schlottmann-McGonigle) “Move to open discussion of the UUAB Chair nominees for the 2022-23 Elections.”**
 - 4. **Motion passed voice vote.**
 - Candidates left the room while members discussed the candidates and their qualifications.
 - Nominees invited back into the meeting.
 - 5. **Motion #4 (McGraw/Hannah) “Move to close the discussion of the UUAB Chair nominees for the 2022-23 Elections.”**
 - 6. **Motion passed voice vote.**
 - 7. Alena reviewed the voting protocol in the Operation Code.
 - 8. Nic conducted a random roll-call vote. The vote was tied, Alena broke the tie by voting for Jacob Schlottmann-McGonigle. Jacob is the duly elected new UUAB Chair for 2022-23.
- B. **Review the 2021-22 UU Budget**
 - 1. Heather reviewed the ‘assumptions’ that were considered when planning the budget. She reminded members that the different areas and programs create their own budget, then work with the Executive Director and accounting to finalize.
 - 2. Assumptions included but were not limited to equity review and increased

salaries, annual PERS increases, significant campus utility price increases – as much as 20%, and overnight custodial fees.

3. Alena reviewed what to expect at the next workshop regarding the ASI budget review.
 - a) Narratives will be reviewed by members including a summary of their meeting with the full-time staff member and reporting on the process, giving explanations and justifications.
 - b) Discussion and Q & A will follow, then members will vote on the budget.

VIII. Liaison Reports

- A. Board Representative – Jacob Schlottmann-McGonigle
 1. The ASI Board of Directors held their first in person meeting; two vacancies were filled.
 2. Members updated the Standing Rules for in person meetings.
 3. Full report submitted.
- B. President’s Designee –Chris Raynes
 1. Cynthia Diaz, Secretary of Health & Well-Being, is working on a memo for health dispensaries.
 2. There is a Meet Your Representative event this week with special guest, US Congressman Salud Carbajal
 3. This week is Earth week.
 4. Chris, Regina Hockert, and Sam Andrews are working on a project which would give land back to the Chumash tribe.
 5. The Executive Cabinet is seeking to recruit for the position of Secretary of DEI as the previous secretary resigned.
 6. Full report submitted.
- C. Universitywide/Academic Senate Committee
- D. Student Club Councils
 1. No reports given
- E. Staff Reports
 1. Recreation Center Programs
 2. ASI Events
 3. Facilities
 - a) Recreation Center
 - b) University Union

IX. Adjournment

- A. The meeting adjourned at 3:55 p.m.

X. Announcement were given

Submitted by: _____
Davia Rusco

Date: _____

Submitted by: _____
Alena Robinson, UUAB Chair

Date: _____