

Associated Students, Inc.  
California Polytechnic State University  
BOARD OF DIRECTORS

**#22-14 ASI Board of Directors Meeting Minutes**

May 11, 2022

5:10 p.m.

University Union, Bldg. 65, Rm. 220

**Voting Members Present:**

Alexander Ameri - College of Architecture and Environmental Design  
Samuel Andrews - College of Agriculture, Food and Environmental Sciences  
Kiara Benavides - College of Agriculture, Food and Environmental Sciences  
Anders Bjork - College of Engineering  
Armando Castaneda - College of Architecture and Environmental Design  
Gwyneth Donque - College of Science and Mathematics (recognized at 6:11 p.m.)  
Abigail Dorman - Orfalea College of Business  
Katie Eisenhut - College of Science and Mathematics  
Natalie Estilo - Orfalea College of Business  
Marirose Evenden - College of Engineering  
Jake Goldman - College of Liberal Arts  
Andrew Hodge - College of Architecture and Environmental Design  
Andrew Kim - Vice Chair, College of Liberal Arts  
Lorna Loch - College of Liberal Arts  
Isaac Lopez - College of Agriculture, Food and Environmental Sciences  
Jordan Perlas - College of Engineering  
William Siegel - College of Science and Mathematics  
Thomas Tang - College of Science and Mathematics  
Marley Timmerman - College of Engineering (recognized at 6:08 p.m.)  
Vacant - College of Agriculture, Food and Environmental Sciences  
Vacant - College of Engineering

**Voting Members Absent:**

Gal Kavalier - Orfalea College of Business  
Tamy Phung - Orfalea College of Business  
Jacob Schlottmann-McGonigle - College of Liberal Arts

**Non-Voting Members Present:**

Suha Hussain - Chair of the Board  
Alena Robinson - Chair, University Union Advisory Board  
Cade Creason - Chief of Staff (left @ 6:12 p.m., returned at 6:17 p.m.)  
Michelle Crawford - ASI Interim Executive Director  
Lindsey Lee - Board of Directors' Advisor  
Dr. Jo Campbell - University President's Representative  
Andrea Burns - Cal Poly Corporation Representative (left at 6:19 p.m.)

Tracy Watson - Board of Directors' Assistant

**Non-Voting Members Absent:**

Tess Loarie – ASI President

Dr. Thomas Gutierrez – Academic Senate Representative

**Guests:**

Heather Zacker – ASI Director, Finance

Tyler Coari – ASI Board Elect

Varenya Gupta – ASI Executive Cabinet/ASI Board Elect

Sarah Hawkins – Club Sports

Chloe Mark – Club Sports

**I. Call to Order: Meeting #22-14 was called to order at 5:12 p.m.**

- A.** *We acknowledge that the land on which Cal Poly sits carries the heritage and culture of the Indigenous People of San Luis Obispo County, the yak tit'u tit'u yak tiłhini, Northern Chumash tribe. We honor the Indigenous People's connection to these territories and respect the land on which we gather today.*

**II. Letters & Roll Call**

- A.** None.  
**B.** With 17 members present, quorum was met.

**III. Open Forum**

- A.** None

**IV. Approval of Minutes**

- A. Approval of minutes from meeting #22-13, April 27, 2022**
- i. Motion #1 (Andrews/Dorman) "Move to approve the minutes from meeting #22-13, April 27, 2022."**
  - ii. Motion passed by unanimous voice vote.**

**V. Leaders Reports**

**A. Chair of the Board – Suha Hussain**

- i.** Full report submitted.
- ii.** Chair Hussain reported that the leadership team is wrapping up their year and stated that information for the end of year banquet will be sent soon.
- iii.** Club Sports Annual Report – Sarah Hawkins and Chloe Mark
  - a)** Chloe Mark presented the annual Club Sports End of Year Report and gave highlights. She thanked ASI for their continued support.
- iv.** SAFER Presentation – Kara Samaniego, Assistant Director of Wellbeing
  - a)** Kara shared a presentation on the SAFER program, Cal Poly's primary confidential resource addressing gender & power-based violence, such as sexual assault, dating and domestic violence, sexual exploitation, sexual harassment, and stalking.

**B. ASI President – Tess Loarie**

- i.** Absent - Full report submitted.

**C. ASI Chief of Staff – Cade Creason**

- i.** Full report submitted.

- ii. Cade gave highlights from his report.

**D. Chair of UUAB – Alena Robinson**

- i. Alena reported that the UUAB approved the UU budget.
- ii. She encouraged members to attend the next UUAB meeting to hear discussion on the Mustang Shuttle Proposal.

**VI. Executive Directors’ Report – Michelle Crawford**

**A. Full report submitted.**

- i. Michelle gave highlights from her report.
- ii. She reported that the officer team is creating an exit interview for Student Government members to express their opinion of their experience in ASI.
- iii. Fall and Winter Capital Expenditure Report – Heather Zacker, ASI Director of Finance
  - a) Heather explained that the Capital Expenditure Report shows purchases that exceed \$5,000. No purchases were made during fall and winter quarters.
- iv. Director Timmerman was recognized at 6:08 p.m.

**VII. Representatives’ Report**

**A. University President’s Representative – Dr. Jo Campbell**

- i. Full report submitted.

**B. Academic Senate Representative – Dr. Thomas Gutierrez**

- i. Absent – No report submitted.

**C. Cal Poly Corporation Representative – Andrea Burns**

- i. Full report submitted.
- ii. Director Donque was recognized at 6:11 p.m.

**VIII. Old Business**

**A. None**

**IX. New Business**

**A. Action Item: Approval of the FY 2022-23 Club Funding Allocation and Distribution**

- i. **Motion #2 (Kim/Perlas) “Move to approve the FY 2022-23 Club Funding Allocation and Distribution.”**
- ii. **Motion passed by unanimous voice vote.**

**B. Action Item: Endorsement #22-03: Endorsement of the Proposed San Luis Obispo City Active Transit Committee Higuera Complete Streets Project**

- i. **Motion #3 (Bjork/Andrews) “Move to approve Endorsement #22-03: Endorsement of the Proposed San Luis Obispo City Active Transit Committee Higuera Complete Streets Project.”**
- ii. Director Bjork explained that the City of San Luis Obispo is seeking state grant funding for the South Higuera Complete Streets Project. By endorsing this project, student representatives can support their efforts towards a safer and more sustainable community while encouraging engagement with students and ASI Student Government in city planning and circulation policy. If endorsed, a letter will be drafted in support of this project to Caltrans and will be included in the city’s grant proposal to Caltrans.
- iii. **Motion Passed by unanimous voice vote.**
- iv. Members commended Director Bjork on his work on the endorsement.

**C. Action Item: 2022-23 ASI Chair of the Board of Directors Nominations**

- i. **Motion #4 (Lopez/Estilo) “Move to open the 2022-23 ASI Chair of the Board of Directors Nominations.”**
- ii. **Motion passed unanimous voice vote.**
- iii. Director Perlas nominated Director Evenden who accepted the nomination.
- iv. Director Kim nominated Board Elect Coarie who accepted the nomination.
- v. Director Dorman nominated Director Bjork who declined the nomination.
- vi. Director Timmerman nominated Board Elect Stauffer. Allison was not in attendance and Chair Hussain will contact her if she accepts or declines.
- vii. **Motion #5 (Kim/Estilo) “Move to close the 2022-23 ASI Chair of the Board of Directors Nominations.”**
- viii. **Motion passed unanimous voice vote.**

**X. Committee Reports**

**A. ASI Business and Finance – Andrew Kim**

- i. Report submitted.
- ii. Vice Chair Kim asked members to provide their feedback on the college shuttle proposal that will be reviewed by the Business and Finance Committee. He encouraged members to attend.

**B. ASI Diversity and Inclusion – Natalie Estilo**

- i. Report Submitted.
- ii. Director Estilo stated that the Diversity & Inclusion Committee was canceled due to lack of quorum.

**C. ASI External Affairs – Anders Bjork**

- i. Report submitted.
- ii. Director Bjork gave a shout out to Sarah Banholzer, Secretary of Students Rights and Engagement, for her efforts on the Flex Your Right campaign.

**D. ASI/UU Internal Review – Marley Timmerman**

- i. Director Timmerman reported that the committee reviewed the IRS Form 990.

**E. ASI Recruitment and Elections – Jordan Perlas**

- i. No report submitted.
- ii. Director Perlas stated that a Special Election will be held on June 1-2 for the College of Architecture and Environmental Design due to lack of quorum during ASI Elections.
- iii. She stated that mentor/mentee teams have been formed and encouraged members to reach out to their mentee. The goal is to educate them on their role for next year.

**F. Club Funding Liaison – Armando Castaneda and Marirose Evenden**

- i. No report submitted.
- ii. Director Evenden stated that Club Funding applications have closed for this year.
- iii. She stated that review of the ASI Club Sponsorship and ASI Club Event Co-Sponsorship procedures will be brought to the Board of Directors for approval.

XI. **Announcements**

A. Announcements were made.

XII. **Adjournment**

A. Meeting adjourned at 6:39 p.m.

**CERTIFIED** As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this 26 day of May, 2022.

ADOPTED at the regular meeting of the Board of Directors by Unanimous vote on May 25, 2022.

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ASI Secretary

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