

Associated Students, Inc.  
California Polytechnic State University  
BOARD OF DIRECTORS

**#22-13 ASI Board of Directors Meeting Minutes**

April 27, 2022

5:10 p.m.

University Union, Bldg. 65, Rm. 220

**Voting Members Present:**

Alexander Ameri - College of Architecture and Environmental Design  
Samuel Andrews - College of Agriculture, Food and Environmental Sciences  
Kiara Benavides - College of Agriculture, Food and Environmental Sciences  
Anders Bjork - College of Engineering  
Armando Castaneda - College of Architecture and Environmental Design  
Gwyneth Donque - College of Science and Mathematics (recognized at 5:36 p.m.)  
Abigail Dorman - Orfalea College of Business  
Katie Eisenhut - College of Science and Mathematics  
Natalie Estilo - Orfalea College of Business  
Marirose Evenden - College of Engineering  
Jake Goldman - College of Liberal Arts (recognized at 5:18 p.m.)  
Gal Kavalier - Orfalea College of Business  
Andrew Hodge - College of Architecture and Environmental Design  
Andrew Kim - Vice Chair, College of Liberal Arts  
Lorna Loch - College of Liberal Arts (left at 6:25 p.m., returned at 6:27 p.m.)  
Isaac Lopez - College of Agriculture, Food and Environmental Sciences  
Jacob Schlottmann-McGonigle - College of Liberal Arts  
Jordan Perlas - College of Engineering  
Tamy Phung - Orfalea College of Business  
Thomas Tang - College of Science and Mathematics  
Marley Timmerman - College of Engineering (recognized at 5:24 p.m.)  
Vacant - College of Agriculture, Food and Environmental Sciences  
Vacant - College of Engineering

**Voting Members Absent:**

William Siegel - College of Science and Mathematics

**Non-Voting Members Present:**

Suha Hussain - Chair of the Board  
Tess Loarie - ASI President  
Cade Creason - Chief of Staff  
Michelle Crawford - ASI Interim Executive Director  
Lindsey Lee - Board of Directors' Advisor  
Dr. Jo Campbell - University President's Representative  
Tracy Watson - Board of Directors' Assistant

**Non-Voting Members Absent:**

Alena Robinson – Chair, University Union Advisory Board

Andrea Burns – Cal Poly Corporation Representative

Dr. Thomas Gutierrez – Academic Senate Representative

**Guests:**

Carol Brizendine – ASI Director, Business Services

Terri Kahn – ASI Coordinator, Human Resources

Heather Zacker – ASI Director, Finance

Tyler Coari – ASI Board Elect

Chris Raynes – ASI Executive Cabinet/ASI Board Elect

Varenya Gupta – ASI Executive Cabinet/ASI Board Elect

Elias Mandegarian – ASI Board Elect

Grace Babatola – ASI President Elect

Chloe Wardrick – Cal Poly Student

Olivia Madrigal – ASI Board Elect

Joe Tam – Cal Poly Student

Tarsa Yuen – Cal Poly Student

Olivia Huyler – ASI Board Elect

**I. Call to Order: Meeting #22-13 was called to order at 5:10 p.m.**

- A.** *We acknowledge that the land on which Cal Poly sits carries the heritage and culture of the Indigenous People of San Luis Obispo County, the yak tiṭu tiṭu yak tithini, Northern Chumash tribe. We honor the Indigenous People's connection to these territories and respect the land on which we gather today.*

**II. Letters & Roll Call**

- A.** None.
- B.** With 19 members present, quorum was met.

**III. Open Forum**

- A.** Gracie Babatola, new elected 2022-23 ASI President elect, urged the Board to consider compensating Board members. This will give an incentive for students to get involved and remove financial hurdles.
- B.** Joe Tam, ASI Elections write-in candidate, stated that due to lack of quorum within the College of Architecture and Environmental Design (CAED), a special election will be held. He stated that without priority registration, it will be difficult for CAED students with scheduling conflicts.
- C.** Director Goldman was recognized at 5:18 p.m.

**IV. Approval of Minutes**

- A. Approval of minutes from meeting #22-12, April 13, 2022**
- i. **Motion #1 (Benavides/Andrews) “Move to approve the minutes from meeting #22-12, April 13, 2022.”**
- ii. **Motion passed by unanimous voice vote.**

**V. Leaders Reports**

- A. Chair of the Board – Suha Hussain**

- i. Full report submitted.
- ii. Chair Hussain stated that Campus Health & Wellbeing was unable to give their presentation this evening.
- iii. She recognized members for their work and efforts to rebuild community, relationships with students and the University while trying to reacclimate as students. She welcomed guests and congratulated the newly elected ASI President and ASI Board of Directors to serve in Student Government.
- iv. Verification of Compliance for the ASI Annual Spring Election.
  - a) Vice Chair Kim stated that as Vice Chair of the Board of Directors, it is his duty to verify the compliance of the Annual Spring Election. He stated that it was determined the ASI Bylaw requirements were met.

**B. ASI President –Tess Loarie**

- i. Full report submitted.
- ii. President Loarie reported that the Cal Poly Opportunity Fee and the Student Success Fee Allocation Advisory Committees will meet.
- iii. She stated that two new Social Justice Program Funding applications have been approved and announced that 1,000 students responded to Student Government assessment.
- iv. She thanked members who attended the WSCUC forums.

**C. ASI Chief of Staff – Cade Creason**

- i. No report submitted.
- ii. Cade reported on projects from the secretaries of Executive Cabinet.

**D. Chair of UUAB – Alena Robinson**

- i. Absent.
- ii. Full report submitted.

**VI. Executive Directors’ Report –Michelle Crawford**

- A.** Full report submitted.
- i. Michelle gave highlights from her report.
  - ii. She welcomed newly elected board members and president elect and thanked members that participated in the WSCUC accreditation process.
  - iii. She spoke about the challenges with the student leader scholarship discussion due to Title V requirements. Discussion is taking place with legal counsel from Cal Poly, CSU, and other ASI’s to find a solution.
  - iv. Michelle recognized the guest’s comments during open forum regarding the challenges of priority registration. She will work with the Office of the Registrar to see if there is an exception.
  - v. Director Donque was recognized at 5:36 p.m.

**VII. Representatives’ Report**

**A. University President’s Representative – Dr. Jo Campbell**

- i. Full report submitted.
- ii. Dr. Campbell gave highlights from her report.

**B. Academic Senate Representative – Dr. Thomas Gutierrez**

- i. Absent – No report submitted.

**C. Cal Poly Corporation Representative – Andrea Burns**

- i. Absent - Full report submitted.

**VIII. Old Business**

**A. None**

**IX. New Business**

**A. Action Item: Approval of the FY 2022-23 ASI Budget**

- i. **Motion #2 (Perlas/Lopez) “Move to recommend that the University President approve the fiscal year 2022-23 ASI Budget.”**
- ii. Discussion took place on what has changed/added since last year.
- iii. Discussion followed about holding a referendum for allowing Board members to receive a scholarship. Michelle clarified that due to Title V, a referendum is required for any type of scholarship. Should the referendum fail, there could be ramifications CSU wide. She stated that alternate options are being discussed.
- iv. **Motion passed by majority vote.**

**B. Action Item: Acceptance of Jacob Schlottmann-McGonigle as the 2022-23 Chair of the University Union Advisory Board**

- i. **Motion #3 (Andrews/Kim) “Move to accept Jacob Schlottmann-McGonigle as the 2022-23 Chair of the University Union Advisory Board.”**
- ii. **Motion passed by unanimous voice vote.**

**C. Action Item: Ratification of the 2022-23 ASI Presidential Election Results**

- i. **Motion #4 (Perlas/Castaneda) “Move to approve the ratification the 2022-23 ASI Presidential Election Results.”**
- ii. **Motion passed by unanimous voice vote.**

**D. Action Item: Ratification of the 2022-23 ASI Board of Directors Election Results**

- i. **Motion #5 (Andrews/Evenden) “Move to approve the ratification of the 2022-23 ASI Board of Directors Election Results.”**
- ii. **Motion passed by unanimous voice vote.**

**E. Action Item: Proposal to hold a Special Election for the College of Architecture and Environmental Design**

- i. Chair Hussain stated that due to lack of quorum in the College of Architecture and Environmental Design during the election, a special election called by the Chair of the ASI Board of Directors is required per the ASI Bylaws.
- ii. **Motion #6 (Schlottmann-McGonigle/Loch) “Move to hold a Special Election for the College of Architecture and Environmental Design.”**
- iii. Director Ameri yielded the floor to Tarsa Yuen, write-in candidate for the College of Architecture and Environmental Design. The candidate spoke about not being able to receive priority registration due to the deadline which could cause meeting conflicts and removes the incentive of being a candidate.
- iv. **Motion passed by unanimous voice vote.**

**F. Action Item: Proposal to hold the Special Election for the College of Architecture and Environmental Design on June 1, 2022, at 9 a.m. to June 2, 2022, at 9 a.m.**

- i. **Motion #7 (Phung/Perlas) “Move to approve the Special Election for the College of Architecture and Environmental Design on June 1, 2022, at 9 a.m. to June 2, 2022, at 9 a.m.”**
- ii. **Motion passed by unanimous voice vote.**

**G. Action Item: Compensation Recommendation for the ASI Executive Director**

- i. Carol clarified that the action item is for approving compensation for the position of Executive Director and not the person and is required by the California Education Code. The Business & Finance was provided background information regarding the process to obtain the proposed salary. She explained that ASI had contracted with Human Resources Strategies Inc., an external compensation consulting firm, to provide a recommendation for the starting annual salary of the ASI Executive Director. The Business and Finance Committee recommended a do pass.
  - ii. **Motion #8 (Kim/Kavaler) "Move to approve the compensation of \$180,000 for the ASI Executive Director position."**
  - iii. **Motion passed majority voice vote.**
- H. Action Item: Closed Session pursuant to Education Code Section 89307 regarding the appointment of the ASI Executive Director**
- i. **Motion #9 (Kavaler/Perlas) "Move to enter into closed session."**
  - ii. **Motion passed unanimous voice vote.**
  - iii. Members entered closed session at 6:42 p.m.
  - iv. Members returned from closed session at 7:20 p.m.
  - v. Chair Hussain stated that as per section 5.3.5.6 of the ASI Bylaws, she reported on the action that took place during the closed session.
  - vi. **Motion #10 (Estilo/Lopez) A motion was made by Director Estilo and seconded by Director Lopez to appoint Michelle Crawford to the ASI Executive Director position.**
  - vii. Roll call vote was taken.
    - a) Director Ameri - Aye
    - b) Director Andrews - Aye
    - c) Director Benavides - Aye
    - d) Director Bjork - Aye
    - e) Director Castaneda - Aye
    - f) Director Donque - Aye
    - g) Director Dorman - Aye
    - h) Director Eisenhut - Aye
    - i) Director Estilo - Aye
    - j) Director Evenden - Aye
    - k) Director Goldman - Aye
    - l) Director Hodge - Aye
    - m) Director Kavaler - Aye
    - n) Director Kim - Aye
    - o) Director Loch - Aye
    - p) Director Lopez - Aye
    - q) Director Perlas - Aye
    - r) Director Phung - Aye
    - s) Director Schlottmann-McGonigle - Aye
    - t) Director Siegel - Aye
    - u) Director Tang - Aye
    - v) Director Timmerman - Aye
  - viii. With 19 members in the affirmative, motion passed by unanimous roll-call vote.

- ix. **Motion #11 (Benavides/Dorman)** A motion was made by Director Benavides and seconded by Director Dorman to close the closed session.
- x. Roll call vote was taken.
- a) Director Ameri - Aye
  - b) Director Andrews - Aye
  - c) Director Benavides - Aye
  - d) Director Bjork - Aye
  - e) Director Castaneda - Aye
  - f) Director Donque - Aye
  - g) Director Dorman - Aye
  - h) Director Eisenhut - Aye
  - i) Director Estilo - Aye
  - j) Director Evenden - Aye
  - k) Director Goldman - Aye
  - l) Director Hodge - Aye
  - m) Director Kavalier - Aye
  - n) Director Kim - Aye
  - o) Director Loch - Aye
  - p) Director Lopez - Aye
  - q) Director Perlas - Aye
  - r) Director Phung - Aye
  - s) Director Schlottmann-McGonigle - Aye
  - t) Director Siegel - Aye
  - u) Director Tang - Aye
  - v) Director Timmerman - Aye
- xi. With 19 members in the affirmative, motion passed by unanimous roll-call vote.

**X. Committee Reports**

- A.** ASI Business and Finance - Andrew Kim
  - i. Report submitted.
- B.** ASI Diversity and Inclusion - Natalie Estilo
  - i. No report
- C.** ASI External Affairs - Anders Bjork
  - i. Full report submitted.
  - ii. Director Bjork reported that the Congressman Carbajal meet and greet was a success.
- D.** ASI/UU Internal Review - Marley Timmerman
  - i. No report.
- E.** ASI Recruitment and Elections - Jordan Perlas
  - i. No report submitted.

- F. Club Funding Liaison - Armando Castaneda and Marirose Evenden
  - i. No report submitted.

XI. **Announcements**

- A. Announcements were made.

XII. **Adjournment**

- A. Meeting adjourned at 7:28 p.m.

**CERTIFIED** As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this 12 day of May 2022

ADOPTED at the regular meeting of the Board of Directors by Unanimous vote on May 11, 2022

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ASI Secretary

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