

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#22-11 ASI Board of Directors Meeting Minutes

March 30, 2022

5:00 p.m.

Zoom Webinar

Zoom ID# 836 4112 0807

Voting Members Present:

Alexander Ameri - College of Architecture and Environmental Design
Anders Bjork - College of Engineering
Samuel Andrews - College of Agriculture, Food and Environmental Sciences
Kiara Benavides - College of Agriculture, Food and Environmental Sciences
Armando Castaneda - College of Architecture and Environmental Design
Katie Eisenhut - College of Science and Mathematics
Natalie Estilo - Orfalea College of Business
Marirose Evenden - College of Engineering
Jake Goldman - College of Liberal Arts
Gal Kavaler - Orfalea College of Business
Andrew Hodge - College of Architecture and Environmental Design
Andrew Kim - Vice Chair, College of Liberal Arts
Lorna Loch - College of Liberal Arts (recognized at 6:02 p.m.)
Isaac Lopez - College of Agriculture, Food and Environmental Sciences
Jacob Schlottmann-McGonigle - College of Liberal Arts
Jordan Perlas - College of Engineering
Tamy Phung - Orfalea College of Business
William Siegel - College of Science and Mathematics (recognized at 6:06 p.m.)
Thomas Tang - College of Science and Mathematics
Marley Timmerman - College of Engineering
Vacant - College of Agriculture, Food and Environmental Sciences
Vacant - College of Engineering
Vacant - Orfalea College of Business
Vacant - College of Science and Mathematics

Voting Members Absent:

None

Non-Voting Members Present:

Suha Hussain - Chair of the Board
Tess Loarie - ASI President
Alena Robinson - Chair, University Union Advisory Board
Cade Creason - Chief of Staff

Michelle Crawford - ASI Interim Executive Director
Lindsey Lee - Board of Directors' Advisor
Andrea Burns - Cal Poly Corporation Representative
Dr. Jo Campbell - University President's Representative
Dr. Thomas Gutierrez - Academic Senate Representative
Tracy Watson - Board of Directors' Assistant

Non-Voting Members Absent:

None

Guests:

Heather Zacker - ASI Director, Finance
Yukie Murphy - Assistant Vice President for Student Affairs, Administration and Divisional Operations
Patrick Perrine - Cal Poly Student
Marlena Deleeuw - Cal Poly Student
Emily Chan - Cal Poly Student

I. Call to Order: Meeting #22-11 was called to order at 5:10 p.m.

- A.** *We acknowledge that the land on which Cal Poly sits carries the heritage and culture of the Indigenous People of San Luis Obispo County, the yak tit̓u tit̓u yak tithini, Northern Chumash tribe. We honor the Indigenous People's connection to these territories and respect the land on which we gather today.*
- B.** Suha stated that due to the nature of real-time captioning the resulting unedited text may contain errors and is not an authoritative record of the meeting.

II. Letters & Roll Call

- A.** Chair Hussain read three letters from William Terlinden, Bryanna Gay, and Mia Guifoile resigning from their position on the ASI Board of Directors.
- B.** With 21 members present, quorum was met.

III. Open Forum

- A.** None

IV. Approval of Minutes

- A. Approval of minutes from meeting #22-10, February 23, 2022**
 - i. Motion #1 (Andrews/Lopez) "Move to approve the minutes from meeting #22-10, February 23, 2022."**
 - ii. Chair Hussain noted that the agenda was incorrect noting that the minutes were from meeting #22-10 not #22-11.
 - iii. Motion passed by unanimous roll call vote.**

V. Leaders Reports

A. Chair of the Board - Suha Hussain

- i. Full report submitted.
- ii. Chair Hussain welcomed members back and noted that this is our last virtual meeting and will be transitioning back to in person meetings.
- iii. She reminded members of the Sunday, April 3 final deadline for submitting documents for administrative review to be presented to the Board by the end of the year. She stated that corporate duties coming to the Board include ASI/UU Budgets, and a

recommendation for the Executive Director position. She encouraged members to attend the open forums and meet and greets to meet the candidates for Executive Director.

- iv. She announced ASI Elections dates and encouraged members to recruit students as write-in candidates.

B. ASI President –Tess Loarie

- i. Tess reported that President Armstrong accepted the recommendation from the Campus Fee Advisory Committee regarding the College Based Fees.

C. ASI Chief of Staff – Cade Creason

- i. Cade announced the “It’s On Us” event on April 4-7 and asked members to sign up to help.

D. Chair of UUAB – Alena Robinson

- i. Alena reported that the UUAB will vote on their standing rules and discuss the ASI managed facility rate sheet.

VI. Executive Directors’ Report –Michelle Crawford

A. Full report submitted.

- i. Michelle reported that ASI is seeing strong student engagement in fitness and intramurals registration.

ii. ASI Mid-Year Budget Report – Director of Finance, Heather Zacker

- a) Heather explained that the mid-year report is a transparency measure from a financial standpoint showing the first half of the fiscal year and the use of student fees. She reviewed the 2021-22 year-to-date financial report in detail and encouraged members to inform their college councils to use the funding available for their colleges.

VII. Representatives’ Report

A. University President’s Representative – Dr. Jo Campbell

- i. Full report submitted.

B. Academic Senate Representative – Dr. Thomas Gutierrez

- i. Dr. Gutierrez reported that he is unable to attend the in-person board meetings and will submit written reports.
- ii. He announced that the semester conversion has been granted an extension to fall 2026. He stated that 4,500 courses are being reviewed to align general education courses across community colleges and 4-year postsecondary educational institutions.

C. Cal Poly Corporation Representative – Andrea Burns

- i. Full report submitted.

VIII. Old Business

A. None

IX. New Business

A. Action Item: Ratification of new director, Lorna Loch, to fill the vacancy in the College of Liberal Arts

- i. **Motion #2 (Kim/Estilo) “Move to ratify new director, Lorna Loch, to fill the vacancy in the College of Liberal Arts.”**
- ii. **Motion passed by unanimous roll call vote.**

iii. Director Loch was recognized at 6:02 p.m.

B. Action Item: Update and approval of the 2021-22 ASI Board of Directors Standing Rules and accompanying Standing Committee Operating Rules.

i. **Motion #3 (Castaneda/Andrews) “Move to approve the 2021-22 ASI Board of Directors Standing Rules and accompanying Standing Committee Operating Rules.**

ii. Director Siegel was recognized at 6:06 p.m.

iii. **Motion passed unanimous roll call vote.**

X. Committee Reports

A. ASI Business and Finance – Andrew Kim

i. Vice Chair Kim stated that the Business & Finance Committee will review the Club Funding Allocation and the ASI budget.

B. ASI Diversity and Inclusion – Natalie Estilo

i. Director Estilo stated that the Diversity & Inclusion Committee will discuss ideas for spring quarter.

C. ASI External Affairs – Anders Bjork

i. Report submitted.

ii. Director Bjork announced the next Meet Your Representative with United States Congressman Salud Carbajal.

D. ASI/UU Internal Review – Marley Timmerman

i. No Report.

E. ASI Recruitment and Elections – Jordan Perlas

i. Report submitted.

ii. Director Perlas announced the upcoming ASI Elections events including Media Day & Resource Fair, Presidential Debate, Meet and Greet the candidates, and Election Day on April 20 and the winners announced on April 21 at 12 p.m.

F. Club Funding Liaison – Armando Castaneda and Marirose Evenden

i. No report.

XI. Announcements

A. Announcements were made.

XII. Adjournment

A. Meeting adjourned at 6:16 p.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this 14 day of April 2022.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by Unanimous vote on April 13, 2022.

ASI Secretary