

Associated Students, Inc.
California Polytechnic State University
UNIVERSITY UNION ADVISORY BOARD

#22-04 Meeting Minutes

January 13, 2022, 2:10 p.m.

Meeting ID# 896 2469 6438

Voting Members Present:

Alena Robinson, Chair of the University Union Advisory Board
Nicolas Wai, Vice-Chair of the University Union Advisory Board
Annika McGraw, College of Liberal Arts
Sophie Hannah, College of Science and Mathematics
Nishita Katere, Orfalea College of Business
Natalie Lai, College of Architecture and Environmental Design (recognized at 2:28)
Jacob Schlottmann-McGonigle, ASI Board of Directors Designee
Chris Raynes, ASI President's Designee
James Francucci, College of Agriculture, Food and Environmental Sciences
Anthony Palazzo, University President's Representative Designee
Kaelan Sobouti, Alumni Representative

Voting Members Absent:

Vacant, Faculty Representative

Non-Voting Members Present:

Rick Craig, Director - Recreational Sports
Robyn Wallman, Interim Director - University Union, UUAB Advisor
Ron Skamfer, Director - Facilities Management
Daren Connor, Assistant Director - University Union Facility Operations (recognized at 2:30)

Non-Voting Members Absent:

Michelle Crawford, Interim Executive Director
Pat Rosemas, Administration and Finance Designee

Guests:

Heather Zacker, Director - Finance

I. Call to Order

- A. Meeting #22-04 called to order at 2:12 p.m.
- B. *We acknowledge that the land on which Cal Poly sits carries the heritage and culture of the Indigenous People of San Luis Obispo County, the yak tit'u tit'u yak tihini, Northern Chumash tribe. We honor the Indigenous People's connection to these territories and respect the land on which we gather today.*

II. Flag Salute

- A. Alena stated that a flag salute was not practical in virtual meetings.

III. Letters & Roll Call

- A. No letters were received.
- B. Roll call was taken, and quorum was met.

IV. Open Forum

- A. None.

V. Approval of Minutes

- A. **Motion #1 (Hannah/McGraw) "Move to approve the UUAB meeting minutes**

#22-03 from October 28, 2021.”

1. **Motion passed by a unanimous roll call vote.**

VI. Reports

A. Chair Report – Alena Robinson

1. Alena welcomed everyone back for winter quarter and thanked them for their work.
2. She stated that if members would like to share an experience they have had on campus regarding COVID, provide documentation along with your statement.
3. Full Report submitted.

B. Interim Executive Directors’ Report – Michelle Crawford & Robyn Wallman

1. Robyn yielded the floor to Ron who reported on ASI Facility projects.
 - a) Sports Complex, Upper Sports Field turf project
 - The existing turf was installed 11 years ago and is in disrepair and needs replacing.
 - Ron reviewed the striping plan for the fields:
 - Field 1 (furthest north)- Soccer NCAA regulations, Flag Football, and Men’s Lacrosse
 - Field 2 (middle field) – Soccer (not NCAA reg), Flag Football, and Women’s Lacrosse
 - Field 3 (furthest south, by basketball courts) – Flag Football, Field Hockey, Soccer
 - Anticipated start date is early April and completion is anticipated for the beginning of fall quarter.
 - There are “wish list” items that are not included in the budget including: WIFI, drinking fountains, additional storage capacity, new rolling gates, a speaker system, repairs to the fence line, scoreboards, new soccer goals, a shade cover, and LED change to existing lights. A windscreen was considered and has been determined to not be possible without redoing the concrete footings.
 - The product ASI is installing is called Field Turf,
 - Questions were asked regarding striping, chilled water, why is a PA system needed, and whether club sports have been included in any of the discussions.
 - b) Fire Sprinklers
 - Ron shared a PPT giving an overview of the scope of the project.
 - Abatement in the corridor by Starbucks will start February 10. There will be plastic sheeting tunnels to get to the Craft Center and for Starbucks to get to the outer door. The hallway will be closed 1-3 months depending on what they find in the ceiling. The gender inclusive restrooms and elevator will be closed during this time.
 - The hours of the University Union should not be impacted by the project. The fire sprinklers will be installed in Chumash Auditorium before it opens in spring quarter. The project is expected to take five years; however, the goal is to finish sooner.
 - c) Rick gave updates at the Rec Center
 - The Climbing Park is partially open with the boulder open, but the tower

is currently closed. A full reopening is anticipated in February.

- Intramural Sports signups are today and will begin on January 23 except for volleyball which will start on February 6.

2. Full report submitted.

C. University President's Representative - Anthony Palazzo

1. The Kennedy Library renovation project received additional funding in the amount of \$70M for the project; the project is estimated to cost \$72M.
2. The 'Transformer Box (Painting) Proposal' has rolled out. There are 50 boxes on campus. The first phase roll out for the art enhancement project is 13 boxes. The boxes will be prepped during winter quarter for the artists to paint.

D. Faculty Representative - Vacant

E. Alumni Representative - Kaelan Sobouti

1. Nothing new to report.

VII. Old Business

A. None.

VIII. New Business

A. Discuss member's budget placements

1. Members will receive their placements and discuss next steps.
 - a) Alena gave out the budget assignments to members:
 - PR & Marketing - Nishita
 - UU Administration - James
 - Technology Services - Sophie
 - Craft Center - Annika
 - UU Operations - Chris
 - Rec Sports & Programming - Jacob
 - Rec Center Operations - Natalie
 - Insurance & utilities & Food Service Commissions - Sophie
 - b) The next step is for members to look over last year's budget and budget narratives. Alena reviewed what to look for, what to take note of, and other strategies.
 - c) Alena will set up touch base meetings with each member to go over the process.
 - d) During the week of February 14, members can start reaching out to staff members to set up meetings to talk about the budget.
 - e) The second week of March, Alena will set up meetings with UUAB and ASI staff members to review assignments and answer questions.
 - f) During the March 29 UUAB Meeting and April 4 UUAB Workshop, budget presentations will be given to the rest of the UUAB members.

B. Discuss member's Accessibility Assessment Project placements

1. Members will receive their placements and we will discuss next steps.
 - a) Project 1: QR Codes for the Rec Center - Jacob & Nicolas, work with Rick Craig.
 - b) Project 2: Accessible Entrance Signage in the UU - Sophie & Annika, work

with Daren Connor and the DRC.

- c) Project 3: Recreation Center Welcome Sign – James & Chris, work with Rick Craig and the MCC.
- d) Project 4: Family Friendly Restrooms & Study Spaces – Nishita & Natalie, work with Daren Connor, Ron Skamfer and Student with Dependents – Jasmin Othman & Student Affairs.
- e) Members can pick up where previous UUAB members left off on these projects. Alena will email the memos which include links to resources.
- f) There is not a timeline for these projects.

IX. Liaison Reports

- A. Board Representative – Jacob Schlottmann-McGonigle
 - 1. Jacob gave a brief review of his report.
 - 2. Full report submitted.
- B. President’s Designee –Chris Raynes
 - 1. Chris gave a brief review of his report.
 - 2. Full report submitted.
 - 3. Alena encouraged members to go to as many events on your calendar as possible to network.
- C. Universitywide/Academic Senate Committee
 - 1. Sophie attended the Athletics Advisory Board meeting where ‘College Based Fees’ was presented by President Armstrong. Contact her for more information.
 - 2. Annika attended the Internal Review Committee meeting, where an ASI risk management presentation was given. Contact her for more information.
- D. Student Club Councils
 - 1. No reports given
- E. Staff Reports
 - 1. Recreation Center Programs
 - 2. ASI Events
 - 3. Facilities
 - a) Recreation Center
 - b) University Union

X. Adjournment

- A. The meeting adjourned at 3:27 p.m.

Submitted by: _____
Davia Rusco

Date: _____

Submitted by: _____
Alena Robinson, UUAB Chair

Date: _____