

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#22-07 ASI Board of Directors Meeting Minutes

January 13, 2022

5:00 p.m.

Zoom Webinar

Webinar ID# 843 2769 2073

Voting Members Present:

Alexander Ameri - College of Architecture and Environmental Design

Anders Bjork - College of Engineering

Samuel Andrews - College of Agriculture, Food and Environmental Sciences (Left at 7:00 pm)

Kiara Benavides - College of Agriculture, Food and Environmental Sciences

Armando Castaneda - College of Architecture and Environmental Design

Katie Eisenhut - College of Science and Mathematics

Natalie Estilo - Orfalea College of Business

Marirose Evenden - College of Engineering

Bryanna Gay - College of Liberal Arts

Jake Goldman - College of Liberal Arts

Mia Guilfoile - College of Science and Mathematics

Andrew Hodge - College of Architecture and Environmental Design

Gal Kavalier - Orfalea College of Business

Andrew Kim - Vice Chair, College of Liberal Arts

Isaac Lopez - College of Agriculture, Food and Environmental Sciences (Recognized at 5:49 p.m.)

Jacob Schlottmann-McGonigle - College of Liberal Arts

Jordan Perlas - College of Engineering

Tamy Phung - Orfalea College of Business

William Siegel - College of Science and Mathematics (Recognized at 6:05 p.m.)

Thomas Tang - College of Science and Mathematics

William Terlinden - College of Engineering

Marley Timmerman - College of Engineering

Voting Members Absent:

Nicholas Niehaus - Orfalea College of Business

Sujhey Rosas - College of Agriculture, Food and Environmental Sciences

Non-Voting Members Present:

Suha Hussain - Chair of the Board

Tess Loarie - ASI President (Left at 6:00 p.m.)

Cade Creason - Chief of Staff

Michelle Crawford - ASI Interim Executive Director

Lindsey Lee - Board of Directors' Advisor

Andrea Burns – Cal Poly Corporation Representative
Dr. Jo Campbell – University President’s Representative
Dr. Tom Gutierrez – Academic Senate Representative
Tracy Watson - Board of Directors’ Assistant

Non-Voting Members Absent

Alena Robinson – Chair, University Union Advisory Board

Guests:

Jeffrey D. Armstrong – University President
Jessica Darin – Chief of Staff
Cynthia Jackson-Elmoore – Provost
Cynthia Vizcaíno Villa – Vice President, Administration & Finance
Denise Isom – Interim Vice President, Diversity & Inclusion
Al Liddicoat - Vice President for University Personnel and Chief Human Resources Officer
Zachary Smith – Vice President, University Development
Keith Humphrey – Vice President, Student Affairs
Terrance Harris – Vice President, Strategic Enrollment Management
Tina Hadaway-Mellis – Assistant Vice President, Health & Wellbeing
Jennifer Haft - Assistant Vice President, Divisional Operations
Jamie Patton - Assistant Vice President, Student Affairs, Diversity and Inclusion
Amy Fleischer – Dean, College of Engineering
Damon Fleming - Dean, Orfalea College of Business
Christine Therdoropoulos – Dean, College of Architecture and Environmental Design
Jean Dodson Peterson – Associate Professor, Viticulture
Anthony Knight – Executive Director, Public Safety & Emergency Management
Carol Brizendine – ASI Director, Business Services
Cheryl May – Special Advisor to Provost
Cole Pressler – Cal Poly Student
Aydin Nazmi – Faculty Fellow, COVID-19
Robyn Wallman – ASI Director, University Programs
Missi Allison-Bullock – ASI Coordinator, ASI Events
Sarah Pasinski – ASI Events, Student Manager
Thiha Myinl

I. Call to Order: Meeting #22-07 was called to order at 5:10 p.m.

- A.** *We acknowledge that the land on which Cal Poly sits carries the heritage and culture of the Indigenous People of San Luis Obispo County, the yak tít'u tít'u yak tít'hini, Northern Chumash tribe. We honor the Indigenous People’s connection to these territories and respect the land on which we gather today.*
- B.** Suha stated that due to the nature of real-time captioning the resulting unedited text may contain errors and is not an authoritative record of the meeting.

II. Letters & Roll Call

- A.** Suha read a letter from a Cal Poly student, Public Health Club Co-Event Coordinator, expressing her concern that not enough is being done to prevent sexual assaults.

- B. With 19 members present, quorum was met.
- C. Samuel Andrews was recognized at 5:16 p.m.

III. Open Forum

- A. None

IV. Approval of Minutes

A. Approval of minutes from meeting #22-06, November 10, 2022

- i. Dr. Gutierrez made a correction to his report was attributed to Dr. Steven Rein in error.
- ii. **Motion #1 (Andrews/Estilo) “Move to approve the minutes from meeting #22-06, November 10, 2021.”**
- iii. **Motion passed unanimous roll-call vote.**

V. Leaders Reports

A. Chair of the Board – Suha Hussain

- i. Full report submitted
- ii. Chair Hussain introduced special guest, University President, Jeffrey D. Armstrong.
 - a) President Armstrong gave a presentation on the College Based Fee. He explained the purpose is to allow access to anyone and not just those that can afford Cal Poly. State support for Cal Poly has fallen steadily for decades, and we don't have enough revenue to fund Cal Poly's academic mission appropriately. The academic mission includes, Learn by Doing philosophy, faculty salaries, and teacher scholar model.
 - b) The proposed plan would raise the college-based fees to be paid by future Cal Poly students. Increases would phase in from fall 2022 through fall 2025. No currently enrolled students would pay the higher fee. He stated the revenue would be used to increase financial aid and scholarships 60%, and to adequately fund the academic mission by 40%.
 - c) He spoke about how the change would happen as an alternative consultation process which captures any questions, comments, or concerns by students or faculty. President Armstrong fielded questions from members.
 - d) Director Lopez was recognized at 5:49 p.m.
 - e) President Armstrong introduced campus experts to discuss and answer questions about COVID-19, student concerns for the increase in COVID cases, and the process of isolation. Experts were confident that by requiring every student to test the first week of school contained more cases of COVID to spread by isolating from the beginning.
 - f) Director Siegel was recognized at 6:05 p.m.

B. ASI President –Tess Loarie

- i. Tess left at 6:00 p.m.
- ii. Cade gave Tess's report stating that the ASI Officer Team is meeting frequently with President Armstrong and Vice President Humphrey to express student concerns collected over social media about COVID-19. If anyone has specific instances of professors penalizing students for COVID absences to direct them to Tess.
- iii. Cade stated that Tess co-chairs the Campus Fee Advisory Committee, so feedback from students specifically about the fee increase to contact her.

C. ASI Chief of Staff – Cade Creason

- i. Cade reported on upcoming events including Midterm Week- Therapy Dogs, Meet Your Representative, John Laird, Sustainability Roundtables, and Executive Staff meetings. He encouraged everyone to attend.

D. Chair of UUAB – Alena Robinson

- i. Absent
- ii. Full Report Submitted

VI. Executive Directors’ Report –Michelle Crawford

- i. Full report submitted.
- ii. Michelle reported that ASI was able to supply rapid tests to all student employees prior to returning to work at the beginning of winter quarter. ASI will provide KN95 masks to ASI fulltime and student staff.
- iii. **Insurance and Risk Management Presentation – Carol Brizendine**
 - a) Carol presented the Insurance Summary and Risk Management Plan. She explained the organization’s corporate structure and the risk management plan in detail stating that ASI always strives to operate in compliance with local, state, and federal laws and regulations. ASI bears responsibility for the health, safety, and security of participants, volunteers, and employees. She explained the roles of the Board, Legal Counsel, the Executive Director, and the Risk Manager. She gave an overview of the ASI/UU Insurance Summary Report showing the types of policies that we must have as an organization. Policies include General Liability, Auto Physical Damage, Commercial Property, Commercial Crime, Cyber Liability, Identity Fraud, Catastrophic Medical, Secondary Accident / Medical Insurance and Worker’s Compensation.
- iv. **ASI Events Winter 2022 Events Line-up – Sarah Pasinski**
 - a) Sarah presented ASI Events winter 2022 line-up.

VII. Representatives’ Report

A. University President’s Representative – Dr. Jo Campbell

- i. Dr. Campbell gave the following updates:
 - a) Kennedy Library research desk is now virtual.
 - b) Information Technology has extended hours to Sundays.
 - c) Career Services will host a career fair on January 19-20.
 - d) If tested off campus, a positive result must be reported to Campus Health & Wellbeing.

B. Academic Senate Representative – Dr. Thomas Gutierrez

- i. Full report submitted.
- ii. Dr. Gutierrez commended members on their professionalism in stepping up and rising to the challenges under the conditions of fall repopulation.
- iii. He gave highlights from his report.

C. Cal Poly Corporation Representative – Andrea Burns

- i. Full report submitted
- ii. Andrea added that Corporation is experiencing staffing shortage due to positive COVID tests results.
- iii. She gave highlights from her report.

VIII. Old Business

A. None

IX. New Business

A. Action Item: 2021-22 ASI Alumni Council Operating Rules

- i. **Motion #2 (Kim/Lopez) “Move to approve the ASI Alumni Council Operating Rules.”**
- ii. Director Kim stated that changes are to make the council more efficient by adding two voting members from Executive Cabinet and staggering terms on the Alumni Council.
- iii. **Motion passed by unanimous roll-call vote.**

B. Action Item: 2022-23 ASI Election Code

- i. **Motion #3 (Perlas/Castenada) “Move to approve the 2022-23 ASI Elections Code.”**
- ii. Director Perlas stated that changes included lowering the presidential spending limit from \$1,000 to \$750.
- iii. **Motion passed by unanimous roll-call vote.**

C. Action Item: Endorsement #22-02: Update to the ASI Core Values

- i. **Motion #4 (Estilo/Perlas) “Move to approve Endorsement #22-02: Update to the ASI Core Values.”**
- ii. Director Estilo stated that the purpose is to formalize ASI’s commitment to inclusive excellence.

X. Committee Reports

A. ASI Business and Finance – Andrew Kim

- i. Report submitted

B. ASI Diversity and Inclusion – Natalie Estilo

- i. Report submitted

C. ASI External Affairs – Anders Bjork

- i. Report submitted
- ii. Director Bjork encouraged everyone to attend the SLOdoco & Student Government event.

D. ASI/UU Internal Review – Marley Timmerman

- i. Marley reported that the Internal Review Committee was canceled due to lack of quorum.

E. ASI Recruitment and Elections – Jordan Perlas

- i. Report submitted

F. Club Funding Liaison – Armando Castenada and Marirose Evenden

- i. Director Evenden reported that \$61,200 has been allocated to Club Funding with \$39,369 remaining.

XI. Announcements

- A. Announcements were made.**

XII. Adjournment

- A. Meeting adjourned at 7:36 p.m.**

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this 31st day of January 2022.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by Unanimous vote on January 20, 2022.

ASI Secretary