

Associated Students, Inc.  
California Polytechnic State University  
BOARD OF DIRECTORS

**#22-05 ASI Board of Directors Meeting Minutes**

October 27, 2021

5:00 p.m.

Zoom Webinar

Webinar ID# 843 2769 2073

**Voting Members Present:**

Alexander Ameri - College of Architecture and Environmental Design

Anders Bjork - College of Engineering

Samuel Andrews - College of Agriculture, Food and Environmental Sciences (recognized 5:59 p.m.)

Armando Castaneda - College of Architecture and Environmental Design

Katie Eisenhut - College of Science and Mathematics (recognized 6:03 p.m.)

Natalie Estilo - Orfalea College of Business

Marirose Evenden - College of Engineering

Bryanna Gay - College of Liberal Arts

Jake Goldman - College of Liberal Arts

Andrew Hodge - College of Architecture and Environmental Design

Andrew Kim - Vice Chair, College of Liberal Arts

Isaac Lopez - College of Agriculture, Food and Environmental Sciences

Jacob Schlottmann-McGonigle - College of Liberal Arts

Nicholas Niehaus - Orfalea College of Business

Jordan Perlas - College of Engineering

Sujhey Rosas - College of Agriculture, Food and Environmental Sciences

Thomas Tang - College of Science and Mathematics

William Terlinden - College of Engineering

Marley Timmerman - College of Engineering

**Voting Members Absent:**

Gal Kavalier - Orfalea College of Business

Elyza Jaenine Santos - College of Science and Mathematics

Megan Wong - Orfalea College of Business

Vacant - College of Agriculture, Food and Environmental Sciences.

**Non-Voting Members Present:**

Suha Hussain - Chair of the Board

Tess Loarie - ASI President

Alena Robinson - Chair, University Union Advisory Board

Cade Creason - Chief of Staff

Michelle Crawford - ASI Interim Executive Director

Lindsey Lee - Board of Directors' Advisor

Andrea Burns – Cal Poly Corporation Representative  
Dr. Jo Campbell – University President’s Representative  
Dr. Tom Gutierrez – Academic Senate Representative  
Tracy Watson - Board of Directors’ Assistant

**Non-Voting Members Absent**

**Guests:**

Carol Brizendine – ASI Director, Business Services  
Robyn Wallman – ASI Interim Director, University Union  
Rick Craig – ASI Director, Rec Sports  
Jennifer Haft - Assistant Vice President, Divisional Operations  
Varenya Gupta – ASI Executive Cabinet  
Josh Ruiz – Information Technology

**I. Call to Order: Meeting #22-05 was called to order at 5:10 p.m.**

- A.** *We acknowledge that the land on which Cal Poly sits carries the heritage and culture of the Indigenous People of San Luis Obispo County, the yak titʷu titʷu yak tithini, Northern Chumash tribe. We honor the Indigenous People’s connection to these territories and respect the land on which we gather today.*
- B.** Suha stated that due to the nature of real-time captioning the resulting unedited text may contain errors and is not an authoritative record of the meeting.

**II. Letters & Roll Call**

- A.** Suha read a letter from Megan Wong resigning from her position on the ASI Board of Directors.
- B.** With 18 members present, quorum was met.

**III. Open Forum**

- A.** None

**IV. Approval of Minutes**

- A. Approval of minutes from meeting #22-04, October 13, 2021**
  - i. Motion #1 (Timmerman/Schlottmann-McGonigle) “Move to approve the minutes from meeting #22-04, October 13, 2021.”**
  - ii. Motion passed unanimous roll-call vote.**

**V. Leaders Reports**

- A. Chair of the Board – Suha Hussain**
  - i.** Full report submitted
- B. ASI President –Tess Loarie**
  - i.** Full report submitted.
  - ii.** Tess stated that many students attended the Standing with Survivors event. She reiterated the importance of listening to constituents to make change against sexual assault.
  - iii.** She reminded members of the Safety Enhancement Zone double fines in place for Halloween.
- C. ASI Chief of Staff – Cade Creason**

- i. Full report submitted

**D. Chair of UUAB - Alena Robinson**

- i. Full Report Submitted
- ii. Alena reported that UUAB has a vacancy in the College of Liberal Arts and is open until November 2.
- iii. She stated that the UUAB will discuss the Accessibility Assessment and encouraged members to attend the workshop.
- iv. A petition was started by a student for a 'Women and Non-Binary Only' space in the Recreation Center. Michelle and Alena have met with the student and ASI legal counsel. Title IX and Proposition 209 state that ASI cannot have a designated workout space for a specific gender or group, it would be considered discrimination and is illegal. The UUAB will discuss ideas of how to accommodate without violating the legal components.

**VI. Executive Directors' Report -Michelle Crawford**

- i. Full report submitted.
- ii. Michelle commended Alena on her commitment to discussing the petition and stated that whether it is 1 or 500 signatures on the petition, this is what students are asking ASI to look at to create more inclusive and safe spaces in all ASI managed facilities.
- iii. She stated that the Diversity, Equity & Inclusion Working Group consists of a graduate assistant, fulltime staff, student managers, student staff, Student Government, and chaired by Robyn Wallman. Their focus is on drafting core values and creating an action plan and will be reviewed by Diversity & Inclusion Committee.

**VII. Representatives' Report**

**A. University President's Representative - Dr. Jo Campbell**

- i. Full report submitted.
- ii. Highlights from Dr. Campbells report included:
  - a) The Center for Service and Action is planning service trips to New Orleans and Cape Town South Africa.
  - b) SAFER is planning sexual assaults workshops.

**B. Academic Senate Representative - Dr. Thomas Gutierrez**

- i. Dr. Gutierrez reported that the Academic Senate agendized a resolution to include CASTE in the anti-discrimination policy.
- ii. He stated that a faculty member proposed a resolution to calibrate Cal Poly time to on the hour rather than ten till the hour. Members stated that this would not be favorable to students.

**C. Cal Poly Corporation Representative - Andrea Burns**

- i. Full report submitted
- ii. Andrea added that six staff members have been hired to address critical areas and encouraged members to inform students of student employment opportunities.

**VIII. Old Business**

**A. None**

**IX. New Business**

**A. Action Item: Ratification of new director, Samuel Andrews, to fill the vacancy in the College of Agriculture, Food and Environmental Sciences**

- i. **Motion #2 (Timmerman/Evenden) “Move to ratify new director, Samuel Andrews, to fill the vacancy in the College of Agriculture, Food and Environmental Sciences.**
- ii. **Motion passed by unanimous roll-call vote.**
- iii. Samuel was recognized at 5:59 p.m.

**B. Action Item: Ratification of new director, Katie Eisenhut, to fill the vacancy in the College of Science and Mathematics**

- i. **Motion #3 (Castenada/Perlas) “Move to ratify Katie Eisenhut, to fill the vacancy in the College of Science and Mathematics.”**
- ii. **Motion passed by unanimous roll-call vote.**
- iii. Katie was recognized at 6:03 p.m.

**C. Action Item: First Read of Bill #22-01: Administrative Update to Remove Reference of Associate Executive Director Position**

- i. Suha explained that the bill is to amend the wording of “Associate Executive Director” with the correct titles for roles. She stated that a bill impacts changes to the bylaws and are discussed in two meetings.
- ii. **Motion #4 (Ameri/Evenden) “Move to open first read of Bill #22-01: Administrative Update to Remove Reference of Associate Executive Director Position.”**
- iii. **Motion passed by unanimous roll-call vote.**
- iv. The purpose of the bill is to change all references of Associate Executive Director to Director of Business Services or Director of Finance to fill these roles.
- v. **Motion #5 (Kim/Ameri) “Move to close first read of Bill #22-01: Administrative Update to Remove Reference of Associate Executive Director Position.”**
- vi. **Motion passed unanimous roll-call vote.**

**D. Action Item: Proposal to Update the ASI Fiscal Policy Manual**

- i. Suha explained that updates to the ASI Fiscal Policy Manual include all references to Associate Executive Director to Director of Finance, Director of Business Services or Executive Director and adding the definition of Working Capital.
- ii. **Motion #6 (Kim/Castenada) “Move to approve the proposal to update the ASI Fiscal Policy Manual.”**
- iii. Andrew stated that the Business and Finance Committee recommended a do-pass.
- iv. **Motion passed by unanimous roll-call vote.**

**E. Action Item: Proposal to Update the ASI Employee Handbook**

- i. Suha stated that the purpose of changes to the ASI Employee Handbook will be consistent with recent changes in organizational structure in reference to Associate Executive Director.
- ii. **Motion #7 (Evenden/Estilo) Move to approve proposal to update the ASI Employee Handbook.”**
- iii. **Motion passed by unanimous roll-call vote.**

**X. Committee Reports**

**A. ASI Business and Finance – Andrew Kim**

- i. Andrew reported that the committee discussed the remaining 50% of Club Funding and will be voted on at the next meeting.
- ii. He announced that Armando and Marirose have accepted the position as Club Funding Liaisons.

**B. ASI Diversity and Inclusion – Natalie Estilo**

- i. Full report submitted

ii. Natalie reported that the committee is reviewing the Diversity, Equity, and Inclusion Action Plan.

**C.** ASI External Affairs - Anders Bjork

i. Full report submitted

ii. Anders reported that the External Affairs Committee meeting was canceled due to lack of quorum.

iii. He stated that the Lobby Corps timeline will be discussed.

**D.** ASI/UU Internal Review - Marley Timmerman

i. Marley reported that the Internal Review Committee was canceled due to lack of quorum.

**E.** ASI Recruitment and Elections - Jordan Perlas

i. Full report submitted

ii. She added that the committee is reviewing the Election Code spending limits, and the Diversity & Inclusion statement. The marketing graphic designs are being reviewed.

**F.** Club Funding Liaison - Armando Castenada and Marirose Evenden

i. No Report

**XI. Announcements**

**A.** Announcements were made.

**XII. Adjournment**

**A.** Meeting adjourned at 6:26 p.m.

**CERTIFIED** As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this 16 day of November 2021.

**ADOPTED** at the regular meeting of the Board of Directors by *Unanimous vote* on November 10, 2021

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ASI Secretary

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