

Associated Students, Inc.  
California Polytechnic State University  
**UNIVERSITY UNION ADVISORY BOARD**

**#22-01 Meeting Minutes**

September 30, 2021, 2:10 p.m.

Meeting ID# 816 3903 9634

**Voting Members Present:**

Alena Robinson, Chair of the University Union Advisory Board  
Nicolas Wai, Vice-Chair of the University Union Advisory Board  
Sophie Hannah, College of Science and Mathematics  
Nishita Katere, Orfalea College of Business  
Natalie Lai, College of Architecture and Environmental Design  
James Francucci, College of Agriculture, Food and Environmental Sciences  
Chris Raynes, President's Designee  
Mike McCormick, Associate VP for Facilities Management & Development, University  
President's Representative Designee  
Kaelan Sobouti, Alumni Representative

**Voting Members Absent:**

Matthew Draxton, College of Liberal Arts  
Vacant, Faculty Representative

**Non-Voting Members Present:**

Michelle Crawford, Interim Executive Director  
Ron Skamfer, Director - Facilities Management  
Rick Craig, Director - Recreational Sports  
Robyn Wallman, Director - University Union, UUAB Advisor  
Daren Connor, Assistant Director - University Union Facility Operations

**Non-Voting Members Absent:**

Pat Rosemas, Administration and Finance Designee

**Guests:**

Nicholas White, Coordinator - Intramural Sports  
Larry Zubrin, Coordinator - Aquatics & Safety

**I. Call to Order**

- A. Meeting #22-01 called to order at 2:11 p.m.
- B. *We acknowledge that the land on which Cal Poly sits carries the heritage and culture of the Indigenous People of San Luis Obispo County, the yak tit'u tit'u yak tihini, Northern Chumash tribe. We honor the Indigenous People's connection to these territories and respect the land on which we gather today.*

**II. Flag Salute**

- A. Alena indicated that a flag salute was not practical in virtual meetings.

**III. Letters & Roll Call**

- A. No letters received.
- B. Roll Call taken and quorum met.

**IV. Open Forum**

- A. None.

**V. Approval of Minutes**

- A. **Motion #1 (Hannah/Raynes) "Move to approve the UUAB meeting minutes #21-13 from May 27, 2021."**
- B. **Motion passed by a unanimous roll-call vote.**

## VI. Reports

### A. Chair Report – Alena Robinson

1. Alena welcomed everyone and gave brief comments about her focus, as chair, will be on accessibility and inclusion.

### B. Interim Executive Director's Report – Michelle Crawford & Robyn Wallman

1. Michelle introduced herself and thanked everyone for their service. She commented on facilities and the changes in progress.
2. She introduced new staff members Nicholas White, Coordinator - Intramural Sports and Larry Zubrin, Coordinator - Aquatics and Safety.
3. Michelle yielded the floor to Robyn, who introduced Ron Skamfer, Director-Facility Management.

- a) Ron gave an overview of projects that were worked on over the summer and continue this fall.

#### b) Summer Projects

- The Alternative Care Site (ACS) in the Rec Center was dismantled and the facility was returned to its original state.
- The wood floors in the Rec Center were refinished and a roof leak was repaired in the Rec Gym.
- SESLOC has taken over the space that CHASE previously occupied in the University Union and minor tenant improvements were made.

#### c) Current Projects

- The Chumash Auditorium renovation is currently in progress, ASI plans to re-open on April 1, 2021. The kitchen and backstage areas have been renovated and the acoustic divider walls have been replaced with motorized partitions. There is a new check in counter that students are currently using.
- The downstairs restrooms are expected to open on Monday, October 4, 2021.
- Work is being done at the Craft Center to install an exterior tank enclosure. Tanks were previously stored inside. The Craft Center is partially open and expected to be fully open winter quarter.
- Solar panels are to be installed on top of the University Union next year; work is expected to start in January or February of 2022.
- Fire Sprinklers will be installed in the University Union. There is a 5-year installation plan in place, however, the project is expected to be completed in three years.
- Artificial turf replacement will take place during the summer of 2022 on three fields at the upper sports fields. The project is expected to be complete for fall quarter, 2022.
- ASI Facilities has a 5-year forecast of projects which will be presented at a future meeting.

4. Full report submitted.

### C. University President's Representative – Mike McCormick, Designee

1. Mike McCormick, reported on Building 19, which is expected to re-open winter quarter 2023.
2. The Frost Center is scheduled for completion by May 2022.
3. Utility project gas line replacements are being done across campus; it will be complete in mid-October.
4. Facilities Management and Development is working on housing plans for staff and students on campus.
5. There are plans in the works for upgrades to the Kennedy Library.

- D. Faculty Representative – Vacant
- E. Alumni Representative – Kaelan Sobouti
  - 1. Kaelan introduced himself and gave his history with UUAB.

**VII. Old Business**

- A. None.

**VIII. New Business**

- A. Action Item: Ratify the 2021-22 Vice Chair of UUAB
  - 1. Members will vote to ratify Nicolas Wai as the 2021-22 Vice Chair of UUAB
  - 2. **Motion #2 (Hannah/Lai) “Move to ratify Nicolas Wai as the 2021-22 Vice Chair of UUAB”.**
  - 3. **Motion passed by a unanimous roll-call vote.**
- B. Action Item: Approve the 2021-22 UUAB Standing Rules
  - 1. Members will discuss and vote to approve the 2021-22 UUAB Standing Rules
  - 2. **Motion #3 (Hannah/Raynes) “Move to approve the 2021-22 UUAB Standing Rules”.**
  - 3. Robyn clarified that as Anthony Palazzo’s designee, Mike McCormick can vote.
  - 4. **Motion passed by a unanimous roll-call vote.**

**IX. Liaison Reports**

- A. Board/President’s Designee – Matthew Draxton/Chris Raynes
  - 1. Matthew Draxton, Board representative, was absent, no report was given.
  - 2. Chris Raynes, President’s Designee, reported that the Executive Cabinet and Regina Hockert, Secretary of Accessibility, are looking forward to working with the UUAB this year.
  - 3. Full report submitted.
- B. Universitywide/Academic Senate Committee
  - 1. No reports given
- C. Student Club Councils
  - 1. No reports given
- D. Staff Reports
  - 1. Recreation Center Programs
  - 2. ASI Events
  - 3. Facilities
    - a) Recreation Center
    - b) University Union

**X. Adjournment**

- A. The meeting adjourned at 2:45 p.m.

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Davia Rusco

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Alena Robinson, UUAB Chair