

Associated Students, Inc.  
California Polytechnic State University  
**UNIVERSITY UNION ADVISORY BOARD**

**#21-13 Meeting Minutes**

May 27, 2021, 2:10 p.m.

Meeting ID: 824 0702 6735

**Voting Members Present:**

Cole Dorris, Chair of the University Union Advisory Board  
Alena Robinson, Vice-Chair of the University Union Advisory Board  
Sophie Hannah, College of Science and Mathematics  
Benjamin Shinkwin, College of Agriculture, Food and Environmental Sciences  
Matthew Draxton, ASI President's Designee  
Kaelan Sobouti, Alumni Representative  
Nicolas Wai, College of Engineering  
Nishita Katere, Orfalea College of Business  
Ray Aronson, University President's Representative

**Voting Members Absent:**

Marissa Hiji, Orfalea College of Business and Board of Director's Designee  
Stephanie Hernandez, College of Architecture and Environmental Design  
Vacant, Faculty Representative

**Non-Voting Members Present:**

Daren Connor, Assistant Director - UU Facility Operations  
Ron Skamfer, Director - Facilities Management  
Robyn Wallman - UUAB Advisor

**Non-Voting Members Absent:**

Michelle Crawford, ASI Interim Executive Director  
Dwayne Brummett, Associate Executive Director  
Rick Craig, Director - Recreational Sports  
Pat Rosemas, Administration and Finance Designee

**Guests:**

None

**I. Call to Order**

- A. Meeting #21-13 called to order at 2:10 p.m.
- B. Cole acknowledged that the land on which Cal Poly sits carries the heritage and culture of the Indigenous People of San Luis Obispo County, the yak tityu tityu yak tihini, Northern Chumash tribe. We honor the Indigenous People's connection to these territories and respect the land on which we gather today.

**II. Flag Salute**

- A. Cole indicated that a flag salute was not practical in virtual meetings.

**III. Letters & Roll Call**

- A. No letters received.
- B. Roll call taken, and quorum met.

**IV. Open Forum**

- A. None.

**V. Approval of Minutes**

- A. **Motion #1 (Wai/Shinkwin) "Move to approve the UUAB meeting minutes #21-12 from May 13, 2021."**
- B. **Motion passed by a unanimous roll-call vote.**

## VI. Reports

### A. Chair – Cole Dorris

1. Cole stated that he hoped everyone enjoyed the end of year virtual pizza party and the pizza making kits that were sent to them. He thanked members for their participation, efforts, work done on projects, and staying engaged during the past year.

### B. Executive Director's Report – Michelle Crawford

1. Robyn Wallman stated that campus will be reaching out to students regarding the phone app.
2. The touchless entry gates at the Rec Center are fully operational.
3. Robyn gave an update on COVID and vaccination statistics.
4. There are 4,500 students enrolled for summer quarter.
5. Full report submitted.

### C. University President's Representative – Ray Aronson

1. Ray stated that there is nothing new to report. Ray was asked when the Wine & Viticulture building is expected to be completed, he stated that it will be completed in July.

### D. Faculty Representative – Vacant

### E. Alumni Representative – Kaelan Sobouti

1. Project updates:
  - a) The last Alumni Newsletter of the year will feature graduating seniors, congratulating them, and welcoming them to the alumni family.
  - b) A new bill was passed by the board that adds another Executive Cabinet member, and a Diversity, Equity, & Inclusion member to the Alumni Council. Other changes included updates to term lengths to allow for staggered onboarding of alumni board members.
  - c) The Mentorship program is going to roll out a form to build a repository of alumni contact information for students to use.
  - d) The Alumni Social Hour will be postponed until to next year.
2. Other Updates:
  - a) A five-year plan is in progress with approval estimated by Winter Quarter 2022.
  - b) A diversity related question will be added to the application for Alumni Council membership in the future.
  - c) Alumni are looking forward to being able to attend more in person events with students next year.

## VII. Old Business

- A. None.

## VIII. New Business

### A. Proposal for Implementation of a "Welcome" Sign at the Recreation Center.

1. Members will review and vote on a proposal as part of the UUAB Accessibility Assessment.
2. **Motion #2 (Draxton/Wai) "Move to recommend approval of the proposal for implementation of a welcome sign at the Recreation Center".**
3. **Motion passed unanimous roll-call vote.**

### B. Proposal for Guided Workouts via QR Code in the Recreation Center.

1. Members will review and vote on a proposal as part of the UUAB Accessibility Assessment.

2. **Motion #3 (Aronson/Shinkwin) “Move to recommend approval of the proposal for guided workouts via QR Code in the Recreation Center”.**
  3. Nick commented that he made some administrative changes to the proposal after he submitted the memo for the meeting packet, the content remains the same.
  4. **Motion passed unanimous roll call vote.**
- C. Proposal for Signage for Accessible Routes in the University Union.
1. Members will review and vote on a proposal as part of the UUAB Accessibility Assessment.
  2. **Motion #4 (Aronson/Wai) “Move to recommend approval of the proposal for signage for accessible routes in the University Union”.**
  3. Nick recommended Alena’s name be added to the proposal.
  4. **Motion passed unanimous roll-call vote.**
- D. Proposal for a Family Friendly Study Space and Inclusive Signage in the University Union
1. Members will review and vote on a proposal as part of the UUAB Accessibility Assessment.
  2. **Motion #5 (Draxton/Sobouti) “Move to recommend approval of the proposal for a family friendly study space and inclusive signage in the University Union”.**
  3. **Motion passed unanimous roll-call vote.**

**IX. Liaisons’ Reports**

- A. Board/President’s Designee – Marissa Hijji, Matthew Draxton
1. Marissa was absent, no report given.
  2. Full report was submitted.
  3. Matt stated that Executive Cabinet has not met and there is nothing new to report.
- B. Universitywide/Academic Senate Committee
1. No reports given
- C. Student Club Councils
1. No reports given

**X. Adjournment**

- A. The meeting adjourned at 2:40 p.m.

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

D. Rusco

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

Cole Dorris, UUAB Chair