

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#22-01 ASI/UU Summer Board Meeting Minutes

August 23, 2021

5:00 p.m.

Zoom Meeting

Meeting ID: 836 9372 9883

Voting Members Present:

Andrew Kim - Vice Chair, College of Liberal Arts (recognized at 5:30 p.m.)

Alexander Ameri - College of Architecture and Environmental Design

Natalie Estilo - Orfalea College of Business

Cassandra Monterrosa - College of Agriculture, Food and Environmental Sciences

William Terlinden - College of Engineering

Thomas Tang - College of Science and Mathematics

Voting Members Absent:

None

Non-Voting Members Present:

Suha Hussain - Chair of the Board

Tess Loarie - ASI President

Alena Robinson - Chair, University Union Advisory Board

Cade Creason - Chief of Staff

Michelle Crawford - ASI Interim Executive Director

Lindsey Lee - Board of Directors' Advisor

Tracy Watson - Board of Directors' Assistant

Non-Voting Members Absent

Guests:

Robyn Wallman - ASI Director, University Union

Carol Brizendine - ASI Director, Business Services

Heather Zacker - ASI Director, Finance

Terri Kahn - ASI Coordinator, Human Resources

I. Call to Order: Meeting #22-01 was called to order at 5:02 p.m.

- A.** *We acknowledge that the land on which Cal Poly sits carries the heritage and culture of the Indigenous People of San Luis Obispo County, the yak tityu tityu yak tithini, Northern Chumash tribe. We honor the Indigenous People's connection to these territories and respect the land on which we gather today.*
- B.** Suha stated that due to the nature of real-time captioning the resulting unedited text may contain errors and is not an authoritative record of the meeting.

- II. **Letters & Roll Call**
 - A. Suha read a letter from Kate Inman submitting her intent of resignation from the ASI Board of Directors.
- III. **Open Forum**
 - A. None
- IV. **Approval of Minutes**
 - A. **Approval of minutes from meeting #21-16, May 19, 2021**
 - i. **Motion #1 (Ameri/Estilo) “Move to approve the minutes from meeting #21-16, May 19, 2021.”**
 - ii. **Motion passed unanimous roll call vote.**
- V. **Leaders Reports**
 - A. **Chair of the Board – Suha Hussain**
 - i. Suha gave highlights from her report submitted.
 - B. **ASI President –Tess Loarie**
 - i. Full report submitted.
 - ii. Tess reported that 90% of all students on campus have reported their vaccination statuses and 95% are either fully vaccinated, partially vaccinated, or plan to be vaccinated. She stated that masks are now mandated indoors in San Luis Obispo County.
 - C. **ASI Chief of Staff – Cade Creason**
 - i. Cade gave highlights from his report submitted.
 - D. **Chair of UUAB – Alena Robinson**
 - i. Alena gave highlights from her report submitted.
- VI. **Executive Directors Report –Michelle Crawford**
 - A. Full report submitted.
 - B. Michelle encouraged members to read her full report with updates from all areas of ASI.
 - C. She explained her role as interim executive director as she is accountable for the financial, legal, and administrative management of ASI and to work with campus partners to fulfill the mission of ASI.
 - D. She introduced Heather Zacker as the new ASI Director of Finance.
 - E. She spoke about priorities including safety and wellbeing of staff and participants, and actively working with campus for safest route for programs and services. She stated that ASI recruitment is facing challenges with 145 student staff positions still open.
- VII. **Old Business**
 - A. None
- VIII. **New Business**
 - A. **Action Item: Ratification of Andrew Kim to Fill the Vacancy in the College of Liberal Arts on the 2021-22 ASI/UU Summer Board of Directors.**

i. **Motion #2 (Terlinden/Ameri) “Move to ratify Andrew Kim to fill the vacancy in the College of Liberal Arts on the 2021-22 ASI/UU Summer Board of Directors.”**

ii. **Motion requires 2/3 vote and passed by unanimous roll call vote.**

B. Action Item: Resolution #22-01: Fixing the employer contribution under the public employees’ medical and hospital care act at an equal amount for employees and annuitants.

i. Carol Brizendine, Director of Business Services, stated that ASI makes every effort not to bring action items to the summer board, however some items require board action before the first meeting of the fiscal year due to the open enrollment period.

ii. Terri Kahn, Coordinator of Human Resources, presented the ASI Medical Insurance Contributions Proposal for the 2022 plan year. ASI is required by Title V of the California Education Code to maintain comparable pay and benefits as are provided by the University and Cal Poly Corporation. For 2022, the University or the Corporation have not yet released their proposed medical rates, but we anticipate that 100% of the costs for coverage for three plans. (zero cost to employees). Terri stated that ASI’s overall employee benefit philosophy is to provide employee medical benefits with little or no cost to the employee, if possible, as it aids in recruiting, retention, and employee morale. She stated that as part of the 2021-22 budget process, the ASI Board of Directors approved an increase of 10% in overall health benefit contributions for medical, dental, vision, and life insurance. As currently projected, ASI will experience a 7.4% increase in medical premium costs. Terri reviewed the Insurance Outlook Chart which detailed employee cost per plan.

iii. **Motion #3 (Kim/Tang) “Move to approve Resolution #22-01: Fixing the employer contribution under the public employees’ medical and hospital care act at an equal amount for employees and annuitants.”**

iv. **Motion passed unanimous roll call vote.**

I. Announcements

A. Announcements were made.

II. Adjournment

A. **Meeting adjourned at 6:07 p.m.**

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2021.

ADOPTED at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on _____, 2021.

ASI Secretary

ASI Secretary