

Associated Students, Inc.  
California Polytechnic State University  
BOARD OF DIRECTORS

**#21-16 Meeting Minutes**

May 19, 2021, 5:10 p.m.

Zoom Webinar ID: 871 3296 1501

**Voting Members Present:**

Alexander Ameri - College of Architecture and Environmental Design  
Ricky Chavez Guerrero - College of Engineering  
Michelle Deyski - College of Science and Mathematics  
Natalie Estilo - Orfalea College of Business  
Perla Estrada - College of Science and Mathematics  
Alan Faz - College of Engineering, Vice Chair  
Diana Fierro Gonzalez - College of Architecture and Environmental Design  
Hayley Fernandes - College of Agriculture, Food and Environmental Sciences  
McKenna Grant - College of Science and Mathematics  
Marissa Hiji - Orfalea College of Business  
Suha Hussain - College of Engineering  
Andrew Kim - College of Liberal Arts  
Kathlyn Lorenzo - College of Engineering  
Sam Park - College of Science and Mathematics  
Jordan Perlas - College of Engineering (recognized at 6:28 p.m.)  
Sujhey Rosas - College of Agriculture, Food and Environmental Sciences  
Jordy Roth - College of Liberal Arts  
Parker Swanson - College of Liberal Arts (recognized at 6:28 p.m.)  
Amanda Tejada - College of Liberal Arts  
Adriana Villicana - College of Agriculture, Food and Environmental Sciences  
Mitchell Wexler - College of Architecture and Environmental Design  
Pierce Wollan - Orfalea College of Business

**Voting Members Absent:**

Vacant - Orfalea College of Business  
Vacant - College of Agriculture, Food and Environmental Sciences

**Non-Voting Members Present:**

Tess Loarie - ASI Chair of the Board  
Shayna Lynch - ASI President  
Cole Dorris - Chair of the University Union Advisory Board  
Elizabeth Roseman - ASI Chief of Staff (arrived at 6:00 p.m.)  
Michelle Crawford - ASI Interim Executive Director  
Dr. Jo Campbell - University President Representative (left at 9:52 p.m.)  
Andrea Burns - Cal Poly Corporation Representative (left at 9:52 p.m.)  
Dr. Steven Rein - Academic Senate Representative (left at 6:00 p.m.)  
Lindsey Lee - ASI Board of Directors, Advisor

Tracy Watson – ASI Board of Directors, Assistant

**Non-Voting Members Absent**

None

**Guests:**

Dwayne Brummett	Preston Allen
Carol Brizendine	Reina Knowles
Robyn Wallman	Sarah Lestor
Jennifer Haft	Annie Ritchey
Sarah Hawkins	Jon Fink
Scott Bloom	Jennifer Lee
Yukie Murphy	Varenya Gupta
Alena Robinson	Juliette
Jasmine Till	M.A.
Aaron Correya	William Terlinden
Aaron Fernandes	Marcus Wilikins
Amelia Aarestad	Debroh Meyer-Momis
Anders Bjork	Nina Florek
Andre Lagron	Regina Hockert
Andrew Hodge	Albert
Antonio Ramirez	Lisa Swartz
Assata Golash	Francisca Camarillo Gracia
Cathe Olson	Lauren Barrera Reny
Claire Jones	Sarah Banholzer
Gal Kavaler	Jordyn Niemiec
Hannah Heath	Aimie Tan
IHC President	Jacob Winkler
Lawanda Lyons-Pruitt	James Whitall
Manuela Cruz	

**I. Call to Order: Meeting #21-16, May 19, 2021, was called to order at 5:12 p.m.**

- A. *We acknowledge that the land on which Cal Poly sits carries the heritage and culture of the Indigenous People of San Luis Obispo County, the yak titʷu titʷu yak tithini, Northern Chumash tribe. We honor the Indigenous People's connection to these territories and respect the land on which we gather today.*
- B. Chair Loarie stated that due to the nature of real-time captioning the resulting unedited text may contain errors and is not an authoritative record of the meeting.

**II. Letters & Roll Call**

- A. Chair Loarie and Vice Chair Faz read 30 letters from students, staff, alumni, and community members in support of Bill #21-05: Implementation of a ASI Secretary of Accessibility Executive Cabinet Position.
- B. Roll call was taken and quorum was met.

**III. Open Forum**

- A. Students spoke in support of Resolution #21-07: Resolution of No Confidence in University Housing. They stated that requiring on-campus second year housing causes financial strain on low-income students and students should be able to make

their own decision for second year housing. They sent a strong message that University Housing was not living up to their mission statement.

- B. Students spoke in opposition of Resolution #21-07: Resolution of No Confidence in University Housing. They stated that the arguments in the resolution are deeply flawed and were passed by Cal Poly and not University Housing. The increase of housing costs is due to ramifications of decisions made 10-20 years ago that have caused financial challenges. They expressed concern that the Inter Housing Council has reached out to ASI with proposals or collaboration on events and were dismissed.
- C. Cal Poly alumnus, Antonio Ramirez, spoke in support of Resolution #21-06: Resolution for ASI Board of Directors' Support for Transfer Student Advocacy. He stated that as a transfer student, he understands the challenges of transferring and the lack of resources or support when transferring from community college to Cal Poly.
- D. **Motion #1 (Swanson/Perlas) "Move to suspend the standing rules by extending the limits of Open Forum."**
  - i. **Motion passed unanimous roll-call vote.**
- E. Director Swanson and Director Perlas were recognized at 6:28 p.m.
- F. Students, staff, and community members spoke in support of Bill #21-05: Implementation of a ASI Secretary of Accessibility Executive Cabinet Position. They stated that students with disabilities are underrepresented, neglected, and do not have the resources or support needed. A representative from ASI would be beneficial to raise awareness and create an inclusive environment. Additional education is needed for students to understand disabilities and the challenges disabled students face.
- G. **Motion #2 (Faz/Kim) "Move to suspend the standing rules by extending the limits of Open Forum to 7:10 p.m."**
  - i. **Motion passed unanimous roll-call vote.**
- H. Students and staff members from the Student Library Advisory Committee expressed their concern that their committee had been removed from the special exception list for priority registration.
- I. Students spoke in support of Resolution #21-05: Resolution calling for Cal Poly and the California State University (CSU) to Divest from Fossil Fuels. Lisa Swartz, co-author of the resolution, stated that the California State Student Association, CalPERS, and the Cal Poly Academic Senate passed resolutions to divest from fossil fuels.

#### IV. **Approval of the Minutes**

- A. **Approval of minutes from meeting #21-15, May 5, 2021**
  - i. **Motion #3 (Estrada/Kim) "Move to approve the minutes from meeting #21-15, May 5, 2021."**
  - ii. **Motion passed by unanimous roll call vote.**

#### V. **Leaders' Reports**

- A. **Chair of the Board – Tess Loarie**
  - i. Chair Loarie thanked members for their time and energy this year.
  - ii. **Club Sports End of Year Report**
    - a. Annie Ritcey presented the annual Club Sports End of Year Report and gave highlights and challenges due to COVID-19 this year. She thanked ASI for their continued support.
  - iii. Chair Loarie called a recess at 7:05 p.m. Meeting reconvened at 7:15, roll call was taken, and quorum was met.
- B. **ASI President – Shayna Lynch**
  - i. President Lynch thanked members for their dedication and service this year.
- C. **Chief of Staff – Elizabeth Roseman**

- i. Elizabeth reported that a Renter's Rights campaign will be launched on Instagram.

**D. Chair of UUAB – Cole Dorris**

- i. Cole reported that the UUAB will be voting on the Accessibility Assessment with their recommendations and encouraged members to attend the last UUAB meeting.

**VI. Executive Director's Report – Michelle Crawford**

- i. Full report submitted
- ii. Michelle echoed sentiments from the officers and stated that the meeting will be long, however, important topics will be addressed. She encouraged members to be cognizant with their votes and that they were elected by their constituents to be the voice of student opinion.
- iii. She reported on the ASI Strategic Plan from 2017-2022. She stated that due to COVID-19, the plan has been put on hold but will be evaluated over the summer for the next steps. She stated that it will be consistent with Student Affairs and the campus strategic plans.

**VII. Representatives' Reports**

**A. University President's Representative – Dr. Jo Campbell**

- i. Full report submitted

**B. Academic Senate Representative – Dr. Steven Rein**

- i. Full report submitted

**C. Cal Poly Corporation Representative – Andrea Burns**

- i. Full report submitted

**VIII. Old Business**

**A. Bill #21-05: Implementation of ASI Secretary of Accessibility Executive Cabinet Position**

- i. **Motion #4 (Wexler/Rosas) "Move to approve Bill #21-05: Implementation of the ASI Secretary of Accessibility Executive Cabinet Position."**
- ii. Members were in strong support of the bill and thanked guests for speaking during Open Forum and sending letters of support.
- iii. **Motion passed by unanimous roll-call vote.**

**B. Bill #21-06: Implementation of an ASI Lobby Corps**

- i. **Motion #5 (Swanson/Perlas) "Move to approve Bill #21-06: Implementation of an ASI Lobby Corps."**
- ii. Director Swanson stated that the purpose of Bill #21-06 is to establish the Lobby Corps as a recognized subcommittee of the ASI External Affairs Committee, chaired by a member appointed by the ASI Board of Directors and comprised of ASI Student Government members, as well as organizational members of ASI on a voluntary basis. Establishing the Lobby Corps will open the door to further involvement within ASI Student Government and allow for passionate and concerned students to benefit from advocacy training, legislative research, and opportunities for legislative lobbying visits.
- iii. **Motion passed unanimous roll-call vote.**

**C. Action Item: Chair of the ASI Board of Directors Nominations**

- i. **Motion #6 (Kim/Villicana) "Move to open the Chair of the ASI Board of Directors nominations."**
- ii. **Motion passed unanimous roll-call vote.**
- iii. No further nominations were made.

- iv. **Motion #7 (Swanson/Kim) “Move to close Chair of the ASI Board of Directors nominations.”**
- v. **Motion passed unanimous roll-call vote.**

## **IX. New Business**

- A. **Action Item: Resolution #21-05: Resolution Calling for Cal Poly and the California State University (CSU) to Divest from Fossil Fuels**
  - i. **Motion #8 (Deyski/Hussain) “Move to approve Resolution #21-05: Resolution Calling for Cal Poly and the California State University (CSU) to divest from fossil fuels.”**
  - ii. Director Deyski spoke in support of the resolution stating that it is extremely important that Cal Poly take every reasonable action to ensure 2030 climate goals are met. President Lynch noted that Chancellor Castro announced that he is tasking the Investment Advisory Board to explore the idea of divestment from fossil fuels and will be giving a report to the Board of Trustees on the findings in November.
  - iii. **Motion passed unanimous roll-call vote.**
- B. **Action Item: Resolution #21-06: Resolution for ASI Board of Directors’ Support for Transfer Student Advocacy**
  - i. **Motion #9 (Chavez/Perlas) “Move to approve Resolution #21-06: Resolution for ASI Board of Directors’ Support for Transfer Student Advocacy.”**
  - ii. Director Chavez stated that he was proud to co-author this resolution that calls on Academic Senate, Academic Affairs, and New Student and Transition Programs to work on resources for transfer students.
  - iii. Members spoke in support of this important topic stating that the University currently is lacking support for the transfer student population in their transition from community college to Cal Poly.
  - iv. **Motion passed unanimous roll call vote.**
- C. **Action Item: Resolution #21-07: Resolution of No Confidence in University Housing**
  - i. **Motion #10 (Ameri/Swanson) “Move to approve Resolution #21-07: Resolution of no confidence in University Housing.”**
  - ii. Director Ameri stated that University Housing is an organization that greatly influences the college experience of all Cal Poly students and he felt that University Housing is not standing up to their mission statement. He stated that this resolution calls attention on how University Housing has neglected their responsibility to serve students. Specifically for the second-year housing decision, increased housing costs, the loan provided by ASI to University Housing, and COVID-19 safety. Some members were in support of the resolution stating it was time to be the voice of the students and stand up for rights. Other members were in strong opposition stating that portions of the resolution are inconclusive and not accurate. Concern was raised as to broken relationships and damage to future collaboration with University Housing and Inter Housing Council.
  - iii. Dr. Campbell expressed her disappointment in not being consulted on this resolution and clarified that University Housing did not make the decision to mandate second-year housing. Additionally, housing costs had not been increased in many years and the cost of housing increase aligns with City of San Luis Obispo’s cost of living.
  - iv. Mrs. Crawford clarified that the loan to University Housing was not ASI funding but University Union funding which is state funds not ASI funds. ASI holds this money in trust and the state can use it as they see fit.
  - v. **Motion #11 (Hussain/Estrada) “Move to suspend the standing rules, section #7.3.7 to limit debate to two minutes for Action Item C.”**
  - vi. **Motion passed unanimous roll-call vote.**
  - vii. **Motion #12 (Park/Kim) “Move to postpone indefinitely.”**

- viii. Director Park stated that he appreciated the thought and intent, however, believed that it was not wise to pass a resolution of this magnitude and potential damage to relationships.
- ix. Director Swanson affirmed his opposition stating postponing indefinitely kills the resolution. He was adamant about the importance of having a strong voice so action will take place. Director Ameri reported that he consulted with Dr. Humphrey, ASI Staff, Inter Housing Council President, and the Internal Review Committee.
- x. **Motion #12 (Perlas/Swanson) "Move previous question."**
- xi. The Chair clarified that previous question ends debate and will vote on the motion to postpone indefinitely.
- xii. **Motion failed by majority roll-call vote.**
- xiii. **Motion #13 (Park Swanson) "Move previous question to end debate on main motion."**
- xiv. **Motion passed previous question by unanimous roll-call vote.**
- xv. **Main Motion passed majority roll-call vote.**
- xvi. **Motion #13 (Faz/Park) "Move to call recess at 9:52 p.m. until 10:05 p.m."**
- xvii. Chair Loarie called recess at 9:52 p.m.
- xviii. The meeting was called to order at 10:05 p.m. and with 20 members present, quorum was met.
- xix. Director Park asked about the process to remove an opinion of no confidence in the future if the Board wants to amend its position on no confidence as reflected in corporate record. Chair Loarie asked for staff input on the question.
- xx. Mrs. Lee advised that in the bylaws a 2/3 vote of the board is needed to reconsider an action of the board if an action was desired in the future to reinstate confidence.

**D. Action Item: Approval of the Proposal to Update the Employee Handbook**

- i. **Motion #15 (Faz/Kim) "Move to approve the proposal to update the Employee Handbook."**
- ii. Vice Chair Faz stated that there were some changes to the Employee Handbook that were mandated by governing regulations. A change was also made to the bereavement policy for pregnancy loss. He stated that the Business & Finance Committee had reviewed the proposed changes and recommend approval.
- iii. **Motion passed by unanimous roll-call vote.**

**E. Action Item: Approval of the Proposal to update the ASI Fiscal Policy Manual**

- i. **Motion #16 (Faz/Wollan) "Move to approve the proposal to update the ASI Fiscal Policy Manual."**
- ii. Vice Chair Faz stated that the changes were recommended because of findings from the CSU audit. The Business & Finance Committee thoroughly reviewed the proposal and recommended a do pass.
- iii. Director Hussain stated her support for this proposal and the importance of following regulations and taking action to remediate audit findings.
- i. Mrs. Crawford shared that she met with the audit review committee and ASI is on track (ahead of schedule) to be in compliance with all audit findings.
- ii. **Motion passed majority roll call vote.**

**F. Action Item: Approval of the Club Co-Sponsorship Distribution for Fiscal Year 2021-22**

- i. **Motion #17 (Faz/Kim) "Move to approve the Club Co-Sponsorship distribution for FY2021-22 with 70% going to Club Sports and 30% going to RSOs with an initial allocation of 50% of the club funding pool."**

- ii. Vice Chair Faz stated that the Business & Finance Committee engaged in discussion on the topic of the Club Funding split. Like last year, there was discussion about holding back 50% of the funding to allow for flexibility in understanding the conditions for students to be able to participate in RSO's and Club Sports. This would allow for better understanding of the final reconciliations of club funds and plan allocation accordingly.
- iii. Director Park asked for clarification on the motion, specifically that in fall quarter Business & Finance would recommend to the BOD what to do with the remainder of the 50% allocation that had been held back. Director Park expressed hope for a more normal academic year and to keep the traditional RSO' and Club Sports split.
- iv. Director Ameri voiced his support for this proposal, echoed Director Parks sentiment, and stated that the work the ad hoc committee did to review the funding allocations should be considered.
- v. Vice Chair Faz shared that there is an opportunity for future boards and committees to explore better use of funds that are available to support clubs, Club Sports, and students.
- vi. Director Park stated that it is important to put the same split into RSO's and reserves. This will meet current need and allow for future flexibility. The recent reallocation of excess funding to the Cal Poly Food Pantry was provided as an example.
- vii. **Motion passed majority roll-call vote.**

**G. Action Item: Approval of the Annual New Project and Initiatives Policy Threshold of \$6,000**

- i. **Motion #18 (Kim/Perlas) "Move to approve the Annual New Projects and Initiatives Policy Threshold of \$6,000."**
- ii. Vice Chair Faz stated that the committee reviewed the policy and recommended the amount remain the same.
- iii. **Motion passed unanimous roll-call vote.**

**H. Action Item: Approval of the ASI Reserves Management Strategy**

- i. **Motion #19 (Wexler/Perlas) "Move to approve the ASI Reserves Management Strategy."**
- ii. Vice Chair Faz stated that the officer team and ASI staff have been working on this strategy to comply with ASI's reserve policy which does not allow ASI reserves to be over 35%.
- iii. Mrs. Crawford clarified that as Interim Executive Director, she is required to bring forth a management strategy to the Board of Directors for consideration anytime reserves are an excess of 35%. We are in currently in excess of by approximately 2% or \$199,849 which could change by the end of the fiscal year.
- iv. She reported that this amount is based on working capital valued at 6/30/2020 and considers the amounts of designated reserves. However, due to the COVID-19 pandemic impacts on current year operations, volatility of the economic markets, and their associated impact on ASI's post-retirement benefits liability, ASI anticipates an additional increase in the ASI general reserves at the end of the current fiscal year; amount to be determined.
- v. She stated that the management strategy recommendation is that we hold tight and re-evaluate the priorities that have been outlined by the ASI officers which include support of student financial aid, student basic needs, diversity equity and inclusion, and infrastructure. Once the books are closed, a plan will be brought to the board for consideration.
- vi. **Motion passed unanimous roll-call vote.**

**I. Action Item: Ratification of the 2021-22 ASI Chief of Staff**

- i. **Motion #20 (Park/Kim) "Move to ratify Cade Creason as the 2021-22 ASI Chief of Staff."**

- ii. **Motion passed by unanimous roll-call vote.**
- J. **Action Item: Ratification of the 2021-22 ASI/UU Summer Board of Directors**
  - i. **Motion #21 (Park/Kim) "Move to ratify the 2021-22 ASI/UU Summer Board of Directors."**
    - i. Cassandra Monterrosa, College of Agriculture, Food and Environmental Sciences
    - ii. Alex Ameri, College of Architecture and Environmental Design
    - iii. William Terlinden, College of Engineering
    - iv. Kate Inman, College of Liberal Arts
    - v. Thomas Tang, College of Science and Mathematics
    - vi. Natalie Estilo, Orfalea College of Business
  - i. **Motion passed by unanimous roll-call vote.**
- K. **Action Item 2021-22 Chair of the ASI Board of Directors Election**
  - i. **Motion #22 (Perlas/Rosas) "Move to open discussion for the 2021-22 Chair of the ASI Board of Directors election."**
  - ii. **Motion passed unanimous roll-call vote.**
  - i. Chair Loarie explained the election process including an introduction of the candidates, five-minute presentations by each candidate, a question-and-answer session, discussion, and debate, followed by a randomized roll-call vote election. Director Hussain and board elect Kavalier gave presentations and fielded questions.
  - iii. **Motion #23 (Estilo/Perlas) "Move to close discussion for the 2021-22 Chair of the ASI Board of Directors election."**
  - iv. **Motion passed unanimous roll-call vote.**
  - v. After a randomized roll-call vote, Director Hussain was elected as the 2021-22 Chair of the ASI Board of Directors.
- I. **Committee Reports**
  - A. ASI Business & Finance – Alan Faz
    - i. No report
  - B. ASI Diversity and Inclusion – Amanda Tejada
    - i. No report
  - C. ASI External Affairs – Hayley Fernandes
    - i. No report
  - D. ASI/UU Internal Review – Suha Hussain
    - i. No report
  - E. ASI Recruitment & Elections – Jordy Roth
    - i. Absent
  - F. ASI Club Funding Liaisons – Alex Ameri
    - i. Director Ameri reported that \$50,845 was allocated to clubs for 2020-21 fiscal year. 103 clubs received ASI Club Sponsorship funding, and 3 clubs received ASI Event Co-Sponsorship funding.
- I. **Announcements**
- II. **Adjournment –Meeting adjourned at 12:42 a.m.**

**CERTIFIED** as the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this 24 day of August, 2021.

---

ASI Secretary

**ADOPTED** at the regular meeting of the Board of Directors by ***Majority vote*** on August 23, 2021.

---

ASI Secretary