

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#21-07 Meeting Minutes

November 18, 2020, 5:10 p.m.

Meeting ID #974 1012 3131

Voting Members Present:

Alexander Ameri – College of Architecture & Environmental Design
Ricky Chavez Guerrero – College of Engineering (following recess, Ricky was recognized at 7:31 p.m.)
Michelle Deyski – College of Science & Mathematics
Katia Espinoza – Orfalea College of Business
Perla Estrada – College of Science & Mathematics
Alan Faz – Vice Chair, College of Engineering
Hayley Fernandes – College of Agriculture, Food & Environmental Sciences
Diana Fierro Gonzalez – College of Architecture & Environmental Design
McKenna Grant – College of Science & Mathematics
Marissa Hiji – Orfalea College of Business
Suha Hussain – College of Engineering
Tom Lee – Orfalea College of Business (recognized at 5:38 p.m., left at recess)
Melody Lee – Orfalea College of Business
Kathlyn Lorenzo – College of Engineering
Andrew Kim – College of Liberal Arts
Sam Park – College of Science & Mathematics
Jordan Perlas – College of Engineering
Sujhey Rosas – College of Agriculture, Food & Environmental Sciences
Jordy Roth – College of Liberal Arts
Samantha Santos – College of Agriculture, Food & Environmental Sciences
Parker Swanson – College of Liberal Arts
Amanda Tejeda – College of Liberal Arts
Adriana Villicana – College of Agriculture, Food & Environmental Sciences
Mitchell Wexler – College of Architecture & Environmental Design (recognized at 5:38 p.m.)

Voting Members Absent:

None

Non-Voting Members Present:

Tess Loarie – ASI Chair of the Board
Shayna Lynch – ASI President
Cole Dorris - Chair of the University Union Advisory Board

Elizabeth Roseman – ASI Chief of Staff

Marcy Maloney – ASI Executive Director

Dr. Jo Campbell – University President’s Representative (left at recess)

Andrea Burns – Cal Poly Corporation Representative (left at recess)

Dr. Steven Rein – Academic Senate Representative (left at recess)

Lindsey Lee – Board of Directors Advisor

Tracy Watson - Board of Directors Assistant

Non-Voting Members Absent

None

Guests:

Dwayne Brummett – ASI Associate Executive Director

Carol Brizendine – ASI Director, Business Services

Michelle Crawford – ASI Director, University Union

Rick Craig – ASI Director, Recreational Sports

Jen Haft – Administration and Finance

Jamie Patton – Assistant Vice President, Diversity & Inclusion

Manmit Singh Chahal – Cal Poly Student

Brian Kragh – Cal Poly Student

Sarah Hawkins – Club Sports

Dominique Morales – Alumni

Annie Ritcey – Club Sports

Chloe Wardrick – Alumni

Conner O’Neil – Alumni

Sarah Banholzer – Mustang News

Kylie Clark – Alumni

Ian Levy – Alumni

Zach Noyes – Alumni

Rob Moore – Alumni

- I. **Call to Order: Meeting #21-07 was called to order at 5:11 p.m.**
- II. **Letters & Roll Call**
 - A. None
 - B. Roll call was taken and with 24 members present, quorum was met.
- III. **Open Forum**
 - A. Cal Poly students and former Student Government members expressed their concern regarding the discussion of the Scholarship Bill. The speakers identified the need for change and payment for students who participate in student government. Guests urged Board members to be the voice of Cal Poly students and take a stand for implementing this change.
 - B. Tom Lee and Mitchell were recognized at 5:38 p.m.

IV. Approval of the Minutes

A. Approval of minutes from meeting #21-05, October 21, 2020

- i. **Motion #1 (Wexler/Swanson) “Move to approve the minutes from meeting #21-05, October 21, 2020.”**
- ii. **Motion passed by unanimous roll-call vote.**

B. Approval of minutes from meeting #21-06, November 4, 2020-Canceled

- i. **Motion #2 (Swanson/Perlas) “Move to approve the minutes from the canceled meeting on November 4, 2020.”**
- ii. **Motion passed by unanimous roll-call vote.**

V. Leaders’ Reports

A. Chair of the Board – Tess Loarie

- i. Full report submitted.
- ii. Club Sports Quarterly Update
 - a. Annie Ritcey and Sarah Hawkins gave a historical overview of the program and stated that this year there are 29 teams representing 599 athletes. Club Sports was given 50% of the original allocation of \$75,000 due to COVID-19. Annie explained receiving the \$26,600 that supports the program including: \$14,500 to team allocations and \$19,184 to insurance. She explained how the funds are allocated to the teams.

B. ASI President – Shayna Lynch

- i. Full report submitted
- ii. Shayna reminded members to attend the Listen In – A Students Perspective on COVID-19 webinar.
- iii. She announced that the Board of Trustees are advocating for basic needs and added \$30M to the proposed budget request.

C. Chief of Staff – Elizabeth Roseman

- i. Full report submitted.
- ii. Elizabeth indicated that both the Title IX Regulations and Food for Thought webinars were a success.
- iii. She stated that a racial justice social media campaign will launch during winter break.

D. Chair of UUAB – Cole Dorris

- i. Full report submitted
- ii. Cole announced the vacancy in the College of Architecture & Environmental Design on the UUAB due to Zach Noyes resignation.

VI. Executive Director’s Report

A. Full report submitted. Marcy encouraged everyone to read her full report.

B. Report on Strategic Plan – Dwayne Brummett

- i. Dwayne explained that ASI’s Strategic Plan aligns with the 2017-22 University and Student Affairs Strategic Plan. The plan is intended to guide the organization’s leaders in their decision making by setting goals. He reviewed the four goals and gave an update on how the

organization has progressed in the past years including the diversity, equity and inclusion efforts.

- a Goal 1 - Elevate the student experience
 - b Goal 2 - Promote ASI student staff success
 - c Goal 3 - Ensure long term organizational stability
 - d Goal 4 - Strengthen the ASI brand within the Cal Poly community
- ii. He stated that the Strategic Plan has been put on hold due to COVID 19 and next steps include:
- a Review Strategic Plan for updated priorities later in spring and into summer.
 - a. Identify cross section of staff and students
 - (a) Identify next phase of initiatives
 - b Assign senior sponsors
 - c Update staff goals to align with the Strategic Plan

C. Insurance Summary & Risk Management Plan - Dwayne Brummett

- i. Dwayne presented the Insurance Summary and Risk Management Plan. He explained the organization's corporate structure and the risk management plan in detail stating that ASI always strives to operate in compliance with local, state, and federal laws and regulations. ASI bears responsibility for the health, safety, and security of participants, volunteers, and employees. He explained the roles of the Board, Legal Counsel, the Executive Director, and the Risk Manager. He gave an overview of the ASI/UU Insurance Summary Report showing the types of policies that we must have as an organization. Policies include General Liability, Auto Physical Damage, Commercial Property, Commercial Crime, Cyber Liability, Identity Fraud, Catastrophic Medical, Secondary Accident / Medical Insurance and Worker's Compensation. He stated that a copy of the Risk Management report is available upon request.

D. Capital Expenditure Report - Dwayne Brummett

- i. Dwayne explained that capital expenditures are expenses of \$5,000 or more and depreciate over time. There were no capital expenditures incurred during spring or summer for 2020.

VII. Representatives' Reports

- A. University President's Representative - Dr. Jo Campbell**
- i. Full report submitted.
- B. Academic Senate Representative - Dr. Steven Rein**
- i. Full report submitted.
- C. Cal Poly Corporation Representative - Andrea Burns**
- i. Full report submitted.

VIII. Old Business

A. Action Item: Bill #21-01: Scholarship Expansion Proposal

- i. **Motion #3 (Park/Wexler) "Move to approve Bill #21-01: Scholarship Expansion Proposal."**
- ii. Tess stated that by opening discussion will allow members to collectively find the best route of action due to the recent findings of requiring a referendum when making changes to scholarships.

- iii. Sam indicated that this topic has been contentious for a while and as a third-year board member, he attested that Student Government is a lot of work. He stated that this new finding is set by state legislation and would be illegal if we proceed with the bill.
- iv. **Motion #4 (Park/) “Move to postpone indefinitely.”**
- v. **Motion fails with no second.**
- vi. Dwayne stated that it is extremely important that everyone understands the Title V interpretation from General Counsel at the Chancellor’s office. The general counsel confirmed that the establishment of new scholarships does require a referendum by the students. He stated that staff supports the addition of scholarships, but we must comply with Title V, so we are not in violation of the law.
- vii. Members questioned why this was not discovered in early research and how staff is being held accountable for not doing due diligence. Marcy apologized and stated that for the future, a process will be created to improve our checks and balances and that it never feels good when there is a mistake or oversight on our part.
- viii. Members agreed that postponing the bill indefinitely would be a dis-service to the work already done. Recommendation was made to have legal counsel come to a workshop and discuss Title V for better understanding. Moving forward, members, and with the assistance of staff, have the opportunity to research and pursue a referendum.
- ix. A member stated that Board members should do their own research and was disappointed that questions were not brought up during workshop.
- x. **Motion #5 (Rosas/Park) “Move to lay Bill #21-01: Scholarship Expansion Proposal on the table.”**
- xi. **Motion passed unanimous roll-call vote.**
- xii. Tess called a recess at 7:15.
- xiii. Meeting was called to order at 7:26 and with 22 members present, quorum was met
- xiv. Ricky asked to seek recognition and was recognized at 7:31 p.m.

IX. New Business

A. Action Item: First Read of Bill 21-02: ASI’s Commitment to Viewpoint Neutrality in the Reallocation of Student Fees

- i. **Motion #6 (Park/Perlas) “Move to open first read of Bill #21-02: ASI’s Commitment to Viewpoint Neutrality in the Reallocation of Student Fees.”**
- ii. **Motion passed unanimous roll-call vote.**
- iii. Sam stated that this bill complies with the Office of the Chancellor and creates minimal change to current practices.
- iv. Alex stated that as Club Funding Liaison, he indicated that ASI is already in compliance and will not affect clubs.
- v. **Motion #7 (Park/Ameri) “Move to expedite Bill 21-02: ASI’s Commitment to Viewpoint Neutrality in the Reallocation of Student Fees to urgent vote.”**
- vi. Alan indicated that this bill is not an urgent matter and should follow the normal process of two readings.

- vii. Sam stated that due to the cancelation of the November 4 meeting, the bill is already behind and members have already discussed it and should be informed by now.
- viii. **Motion fails without 2/3 vote.**
- ix. **Motion #8 (Park/Swanson) “Move to close the first reading of Bill #21-02: ASI’s Commitment to Viewpoint Neutrality in the Reallocation of Student Fees.”**
- x. **Motion passed by unanimous roll-call vote.**

B. Action Item: Approval of the 2020-21 ASI Alumni Council Student Co-Chair

- i. **Motion #9 (Park/Wexler) “Move to approve Shayna Lynch as the 2020-21 ASI Alumni Council Student Co-Chair**
- ii. Sam stated that as co-writer of the ASI Alumni Council bill that passed two years ago, he was excited to see how the council has progressed and knows that Shayna will do a great job. Elizabeth & Cole concurred.
- iii. **Motion passed unanimous roll-call vote.**

x. Committee Reports

A. ASI Business & Finance – Alan Faz

- i. Full report submitted.

B. ASI Diversity and Inclusion – Amanda Tejada

- i. Full report submitted.
- ii. Amanda stated that the committee reviewed the diversity statement presented by the Recruitment & Elections Committee.

C. ASI External Affairs – Hayley Fernandes

- i. Full report submitted.

D. ASI/UU Internal Review – Suha Hussain

- i. Full report submitted.

E. ASI Recruitment & Elections – Jordy Roth

- i. Full report submitted.
- ii. Jordy added that the committee recommended a do pass on the ASI Election Code and the timeline that will be presented in winter quarter.

F. ASI Club Funding Liaisons – Alex Ameri and Samantha Santos

i. Club Funding Quarterly Report

- a. Sam explained that according to ASI bylaws 4.3.7 Club Funding Liaisons are the direct links between ASI staff and the Board of Directors regarding all matters dealing with ASI Club Funding. She reported that \$26,100 has been allocated to 50 clubs. Zero funds have been allocated to Club Co-Sponsorship due to no events during COVID-19. Remaining balance is \$68,065.35.
- b. Alex urged members to encourage clubs to apply for Club Funding.

xi. Announcements

xii. **Adjournment –Meeting adjourned at 7:56 p.m.**

CERTIFIED as the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this _6_ day of January 2021.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by ***Unanimous vote*** on January 6, 2021.

ASI Secretary