

Associated Students, Inc.  
California Polytechnic State University  
**UNIVERSITY UNION ADVISORY BOARD #20-12 Meeting Minutes**  
May 14, 2020 2:10 p.m.

This meeting is being facilitated through an online Zoom format, consistent with the CA Governor's Executive Order N25-20, suspending certain open meeting law restrictions

**Voting Members Present:**

Elizabeth Roseman, Chair, College of Agriculture, Food & Environmental Sciences  
Will Sambar, Vice Chair, College of Engineering  
Cole Dorris, College of Science & Mathematics  
Douglas McArthur, College of Architecture and Environmental Design  
Derrick Nunes, College of Agriculture, Food & Environmental Sciences  
Epsa Sharma, Orfalea College of Business  
Antonia Starc, College of Liberal Arts  
Armando Nevarez, Board of Director's Designee  
Sophie Hannah, ASI President's Designee  
Jenny Gann, Alumni Representative  
Ray Aronson, University President's Representative

**Voting Members Absent:**

Vacant, Faculty Representative

**Non-Voting Members Present:**

Rick Craig, ASI Director - Recreational Sports  
Pat Rosemas, Administration & Finance Designee  
Ron Skamfer, ASI Director of Facilities Management  
Marcy Maloney, ASI Executive Director  
Dwayne Brummett, ASI Associate Executive Director

**Guests:**

Robyn Wallman, ASI Assistant Director, Facility Operations (also, new UUAB Advisor)

- I. **Call to Order**
  - A. Meeting #20-12 was called to order at 2:10 p.m.
- II. **Letters & Roll Call**
  - A. No letters were received.
  - B. Roll Call was taken and quorum was met.
- III. **Open Forum**
  - A. None.
- IV. **Approval of Minutes**

- A. **Motion #1 (Nevarez/Hannah) “Move to approve the meeting minutes #20-11 from April 30, 2020.”**
- B. **Motion passed by a unanimous roll call vote.**

V. **Reports**

- A. Chair – Elizabeth Roseman
  - 1. Elizabeth reminded everyone that next week is a UUAB Special Meeting.
  - 2. She reported that the ASI Student Government Alumni held their first meeting.
  - 3. Current and Future Banking Options on Campus – Dwayne Brummett
    - a) With the pending permanent departure of Chase from the University Union, new banking options are being explored. ASI is working to identify potential successors and met with Wells Fargo. Wells Fargo currently has an on-campus presence at three other CSU campuses: L.A., Stanislaus, and Sacramento. Wells Fargo has an interesting array of services which may provide an improved student experience along with a dependable revenue stream for the University Union program. Further research is ongoing to determine the best solution moving forward.
- B. Executive Director’s Report – Marcy Maloney
  - 1. Marcy discussed the message from the Chancellor regarding fall classes. Cal Poly has not made a decision yet, but they are anticipating about 15% of classes would be held in person.
  - 2. She reported that the campus is preparing for the future and is looking at all financial reserves available, including ASI’s reserves. They are considering taking a loan from ASI’s reserves. Keith Humphrey will likely meet with the student leaders about what the financial statement looks like. Dwayne will give more detail about the loan during budget review.
  - 3. Marcy stated that with the budgetary concerns on campus, ASI doesn’t know yet where our projects stand, or what money will be allocated for projects. We should have more direction from campus administration in three to four weeks. ASI has loaned money from reserves to campus before.
- C. University President’s Representative – Ray Aronson
  - 1. Ray stated that the Space Utilization Committee is reviewing all classrooms on campus to see how they can be de-densified. There may be 3,000 to 7,000 students on campus, depending on which classes are held in-person.
  - 2. Ray reported that the Facilities Dept. is ready to get to work on the building 65 project, but are waiting on approvals. He hopes to be able to move forward soon.
  - 3. He said they are moving ahead with the renovation of Crandall Gym. This is in anticipation of a future library renovation. They will store everything from the library in Crandall Gym during the renovation.
  - 4. Ray gave an update on other campus projects and stated that Vista Grande is still moving forward.
- D. Faculty Representative – Vacant
- E. Alumni Representative – Jenny Gann

1. Jenny reported that Alumni Relations is hearing from more alumni during this time of the pandemic. Many are very interested in what is happening on campus, and they are interested in engaging with current students.
2. She stated that Alumni Relations has reassessed their fundraising efforts and is mostly focused on the Cal Poly Cares initiative. The president sent updates to alumni and they raised over \$10K in one day. Another donation of \$350K was received to help support students over summer.

VI. **Old Business**

- A. None

VII. **New Business**

A. **Action Item: University Union Budget - Dwayne Brummett**

1. **Discuss and vote on the 2020-2021 University Union Budget**

- a) Dwayne stated that the budget narratives were written prior to the Covid-19 pandemic. The base assumption of these budgets is contemplating an August 1 opening of campus. Based on those parameters, this budget could all change. ASI has been planning for different assumptions for fall, and whether students will return or not.
- b) Dwayne reported that ASI will provide an \$8Mil campus loan to help with the campus financial situation. He stated that ASI's projects will be impacted.
- c) Dwayne reviewed the budget narratives in detail and answered questions.
- d) He stated that ASI is planning to reopen the Craft Center in August because of the anticipated 5,000 students that will be on campus. Yogurt Creations is leaving the University Union and they are planning to bring in High Street Deli for that space.
- e) He discussed the loss of income in different areas of ASI due to Covid-19. ASI has refunded many Recreation Center memberships due to the Alternate Care Site moving in to the Rec. Center. As things progress, Dwayne will provide another update to UUAB.

B. **Motion #2 (Nunes/Nevarrez) "Move to approve the recommendation of the 2020-21 University Union Budget."**

C. **Motion passed by a unanimous roll call vote.**

VIII. **Liaison Reports**

- A. Board/President's Designee
1. Reports were given
- B. Universitywide/Academic Senate Committee
1. Reports were given.
- C. Student Club Councils
1. Reports were given.

IX. **Announcements**

X. **Adjournment**

A. The meeting adjourned at 3:58 p.m.

Submitted by: \_\_\_\_\_  
K. Pasillas

Date: \_\_\_\_\_

Submitted by: \_\_\_\_\_  
UUAB Chair

Date: \_\_\_\_\_