

Associated Students, Inc.  
California Polytechnic State University  
**UNIVERSITY UNION ADVISORY BOARD #20-10 Meeting Minutes**  
April 16, 2020 2:10 p.m.

This meeting is being facilitated through an online Zoom format, consistent with the CA Governor's Executive Order N25-20, suspending certain open meeting law restrictions

**Voting Members Present:**

Elizabeth Roseman, Chair, College of Agriculture, Food & Environmental Sciences  
Will Sambar, Vice Chair, College of Engineering  
Cole Dorris, College of Science & Mathematics  
Epsa Sharma, Orfalea College of Business  
Douglas McArthur, College of Architecture and Environmental Design  
Derrick Nunes, College of Agriculture, Food & Environmental Sciences  
Antonia Starc, College of Liberal Arts  
Armando Nevarez, Board of Director's Designee  
Sophie Hannah, ASI President's Designee  
Jenny Gann, Alumni Representative  
Ray Aronson, University President's Representative

**Voting Members Absent:**

Vacant, Faculty Representative

**Non-Voting Members Present:**

Ron Skamfer, ASI Director of Facilities Management  
Marcy Maloney, ASI Executive Director  
Dwayne Brummett, ASI Associate Executive Director

**Non-Voting Members Absent:**

Daren Connor, Assistant Director UU Facility Operations  
Pat Rosemas, Administration & Finance Designee

**Guests:**

Alan Faz, ASI Board of Directors  
Shayna Lynch, ASI Chief of Staff  
Michelle Crawford, ASI Director - University Union

I. **Call to Order**

A. Meeting #20-10 was called to order at 2:10 p.m.

II. **Letters & Roll Call**

A. No letters were received.

B. Roll Call was taken.

III. **Open Forum**

- A. None.

#### IV. **Approval of Minutes**

- A. **Motion #1 (McArthur/Starc) “Move to approve the meeting minutes #20-08 from February 27, 2020.”**
- B. **Motion passed by a unanimous roll call vote.**
- C. **Motion #2 (Dorris/Nevarez) “Move to approve the meeting minutes #20-09 from April 9, 2020.”**
- D. **Motion passed by a unanimous roll call vote.**

#### V. **Reports**

- A. Chair - Elizabeth Roseman
  - 1. Elizabeth gave an update on UUAB recruitment and encouraged all board members to reach out to potential candidates.
  - 2. Elizabeth mentioned her work with marketing and having each UUAB member take over Instagram stories for a day.
  - 3. Elizabeth gave an update on the UU Neighborhood meeting and its discussion on sustainability in UU Neighborhood buildings.
- B. Executive Director’s Report - Marcy Maloney
  - 1. Ron updated the board on the Alternative Care Site (ACS) in the Recreation Center. He showed photos of the transition and explained how the facility would be used if/when needed by the County.
  - 2. Ron explained what the different areas of the building would be used for, and what features were added to the building. He also explained the Memorandum of Understanding (MOU) between the Recreation Center and the County.
  - 3. Ron also updated the board on the completion of the Mustang Station project.
- C. University President’s Representative - Ray Aronson
  - 1. Ray gave updates on the public spaces on campus that are open.
  - 2. Ray gave an overview of which construction projects are continuing on campus, and how the budget might affect those projects.
- D. Faculty Representative - Vacant
- E. Alumni Representative - Jenny Gann
  - 1. Jenny reported on the updated website for alumni that will be launching soon.
  - 2. Jenny reported on the use of social media, and alumni groups staying engaged during the shelter-at-home order.

#### VI. **Old Business**

- A. **Action Item: Chair of the University Union Advisory Board Nominations**
  - 1. Michelle Crawford gave an overview of eligibility and requirements for the nominations and election.

- B. **Motion #3 (Navarez/Hannah) “Move to Open Nominations for the 2020-21 UUAB Chair.”**
  - 1. Motion passed by a unanimous roll call vote.
  - 2. There were no nominations.
- C. **Motion #4 (McArthur/Hannah) “Move to Close Nominations for the 2020-21 UUAB Chair.”**
  - 1. Motion passed by a unanimous roll call vote.

VII. **New Business**

- A. **Action Item: Chair of the University Union Advisory Board Elections**
  - 1. Nominee Cole Dorris gave his presentation to the UUAB board members.
  - 2. He answered questions from the board.
- B. **Motion #5 (Starc/Hannah) “Move to Open Discussions for the 2020-21 UUAB Chair.”**
  - 1. Motion passed by unanimous roll call vote.
- C. **Motion #6 (McArthur/Starc) Move to Close Discussions for the 2020-21 UUAB Chair.**
  - 1. Motion passed by unanimous roll call vote.
  - 2. A vote was taken and passed in favor of electing Cole Dorris as Chair of the UUAB.
- D. **University Union Budget Introduction – Dwayne Brummett**
  - 1. Dwayne gave an overview of the yearly budget process.
  - 2. He explained the philosophy, operational changes, and external factors that contribute to budget decisions.
  - 3. Dwayne will send all voting board members a copy of the budget narratives for review and insight on next year’s proposed changes.

VIII. **Liaison Reports**

- A. Board/President’s Designee
  - 1. The BOD report was given.
- B. Universitywide/Academic Senate Committee
  - 1. The reports were given.
- C. Student Club Councils
  - 1. The reports were given.

IX. **Announcements**

X. **Adjournment**

- A. The meeting adjourned at 3:59 p.m.

Submitted by: \_\_\_\_\_  
C. Sneekes

Date: \_\_\_\_\_

Submitted by: \_\_\_\_\_  
UUAB Chair

Date: \_\_\_\_\_