

Associated Students, Inc.
California Polytechnic State University

BOARD OF DIRECTORS

#20-12 Meeting Minutes

April 15, 2020, 5:10 p.m.

Zoom Meeting

<https://calpoly.zoom.us/j/668453335?pwd=MitwUkVoTUx3dG14V1dpeHRLdWNTQT09>

Voting Members Present:

Nicki Butler – College of Science & Mathematics

Kylie Clark – College of Liberal Arts

Michael Davis – Orfalea College of Business

Alan Faz – Vice Chair, College of Engineering

Max Feinswog – Orfalea College of Business

Chloé Fowler – College of Agriculture, Food & Environmental Sciences

Marissa Hiji – Orfalea College of Business

Julia Hizami – College of Agriculture, Food & Environmental Sciences

Julia Kelley – College of Engineering

Brian Kragh – College of Liberal Arts

Ian Levy – College of Liberal Arts

Tess Loarie – College of Engineering

Dominique Morales – College of Liberal Arts

Armando Nevarez – College of Agriculture, Food & Environmental Sciences

Paulina Nguyen – College of Engineering

Zach Noyes – College of Architecture and Environmental Design

Conner O’Neil – College of Science & Mathematics

Sam Park – College of Science & Mathematics

Genevieve Regli – College of Agriculture, Food & Environmental Sciences

Joe Sandoval – College of Engineering

Harjot Sohal – Orfalea College of Business

Warner Thom – College of Science & Mathematics

Jack Wanner – College of Architecture & Environmental Design

Chloe Wardrick – College of Architecture & Environmental Design

Voting Members Absent:

Non-Voting Members Present:

Mark Borges – ASI President

Rob Moore – ASI Chair of the Board

Elizabeth Roseman – Chair of the University Union Advisory Board (arrived at 5:53)

Shayna Lynch – ASI Chief of Staff
Marcy Maloney– ASI Executive Director
Dr. Kathleen McMahon – University President Representative
Andrea Burns – Cal Poly Corporation Representative
Dr. Steven Rein – Academic Senate Representative (left at 5:43)
Lindsey Lee – ASI Board of Directors, Advisor
Tracy Watson – ASI Board of Directors Board, Assistant

Non-Voting Members Absent

None

Guests:

Jen Haft – Administration & Finance - Director, Operations
Antonia Starc – University Union Advisory Board
Tracy Kinderknecht – ASI
Sophie Hannah – ASI Executive Cabinet
Cole Dorris – University Union Advisory Board
Doug McArthur – University Union Advisory Board
Michelle Crawford – ASI – Director, University Union
Dwayne Brummett – ASI - Associated Executive Director
Nishita Katere – ASI Executive Cabinet
Alena Robinson - ASI Executive Cabinet
Will Sambar – ASI Co-Chair, Internal Review Committee
Jake Goldman – ASI Executive Cabinet
Derrick Nunes – University Union Advisory Board
Allison Polman – ASI Executive Cabinet
Epsa Sharma – University Union Advisory Board
Kylie Smith – Mustang News

I. **Call to Order:**

- A. Meeting #20-12 was called to order at 5:11 p.m.
 - i. Rob began the meeting by recognizing that we are occupying indigenous yaktiṭu tiṭu yak ṭihini Northern Chumash land.
 - ii. He explained how the Zoom meeting would work virtually and mentioned that no flag salute will take place due to the virtual difficulty.

II. **Letters & Roll Call**

- A. None
- B. With 24 members present, quorum was met.

III. **Open Forum**

- A. None

IV. **Approval of the Minutes**

- A. Approval of minutes from meeting #20-11, March 4, 2020.
 - i. **Motion #1 (Sandoval/Noyes) “Move to approve the minutes from meeting #20-11, March 4, 2020.”**
 - ii. **Motion passed by unanimous consent.**
 - iii. **Motion #2 (Sandoval/Clark) “Move to amend the agenda by moving the Internal Review Report after ASI Club Funding Report.”**
 - iv. **Motion requires a 2/3 vote and passed by unanimous roll call vote.**

V. **Leaders’ Reports**

- A. Chair of the Board – Rob Moore
 - i. Rob recognized members of Recruitment & Elections on their hard work converting ASI Elections to a virtual campaign. He encouraged members to share the social media posts with clubs, classes, and organizations.
 - ii. Conner shared the plan for the vote campaign on social media platforms, including the Presidential Debate and the Candidate Meet & Greet,
- B. ASI President – Mark Borges
 - i. Written report submitted
 - ii. Mark added that the Provost Open Forum will take place and members are encouraged to attend.
- C. Chief of Staff – Shayna Lynch
 - i. Written report submitted.
- D. Chair of UUAB – Elizabeth Roseman
 - i. Written report submitted.

VI. **Executive Director’s Report – Marcy Maloney**

- i. Written report submitted.

VII. **Old Business**

- A. None

VIII. **New Business**

- A. **Action Item: Approval of the New Projects and Initiatives Threshold Amount**
 - i. **Motion #3 (Faz/Park) “Move to approve the New Projects and Initiatives Threshold Amount.”**
 - ii. Alan explained that the Business & Finance Committee reviewed and discussed the New Projects and Initiatives Policy and recommended a unanimous do pass. The committee agreed that the current threshold of \$6,000 has been effective in planning events and initiatives.
 - iii. **Motion passed unanimous roll call vote.**

IX. **Representatives’ Reports**

- A. University President’s Representative – Dr. Kathleen McMahon
 - i. Written report submitted
 - ii. Dean McMahon added that the emergency response team is working tirelessly and creating the next phase on ways to come back to campus.

- iii. She stated that classes have started, and bias incidents are occurring. She called on the student leaders to educate constituents to avoid stereotyping.

B. Cal Poly Corporation Representative – Andrea Burns

- i. Written report submitted.

C. Academic Senate Representative – Dr. Steven Rein

- i. Written report submitted.

x. **Committee Reports**

A. ASI Business & Finance – Alan Faz

- i. Written report submitted.

B. ASI Diversity and Inclusion – Dominique Morales

- i. Written report submitted.

C. ASI External Affairs – Kylie Clark

- i. Written report submitted.

D. ASI Recruitment & Elections – Conner O’Neil

- i. Written report submitted.

E. ASI Club Funding Ad Hoc – Nicki Butler

- i. Written report submitted.

F. ASI Club Funding Liaisons – Brian Kragh

- i. No report submitted.

G. ASI/UU Internal Review – Joe Sandoval

- i. Mr. Sandoval yielded the floor to Will Sambar, Co-Chair of the Internal Review Committee.
- ii. Mr. Sambar read the prepared statement and explained that the Internal Review committee met three times. At the March 2 and April 6 meetings, the committee deliberated in closed session regarding an ongoing investigation with legal counsel present. The committee met again on April 13 to discuss how to move forward with recommended solutions and to finalize the contents of the report.
 - A. On February 11, 2020 during a dinner meeting with the ASI Executive Director, the ASI Director of the University Union and the ASI Officer Team, the topic of gifts was raised and ASI staff recommended against giving the gifts. They recommended that the Chair obtain advice from the ASI Associate Executive Director before giving funds to the standing committee chairs. Mr. Moore did not seek further advice from the ASI Associate Executive Director.
 - B. During a dinner with the ASI Executive Director, ASI Director of University Union, and the ASI Officer Team, the ASI Executive Director learned of possible unauthorized compensation given by the Chair of the ASI Board of Directors to the chairs of ASI standing committees. The Chair confirmed he made payments of \$1,500 from his personal funds to each of the four standing committee chairs currently not receiving a scholarship. After confirmation of

payments, the ASI Executive Director informed the chair that the ASI Associate Executive Director would conduct a formal investigation to gain a full understanding of the facts of the case. ASI Officers, standing committee chairs, and ASI staff were interviewed to determine the facts.

- iii. At the conclusion of the deliberations, the Internal Review Committee unanimously voted to recommend three actions to the ASI Board of Directors to be undertaken as soon as possible:
 - A. Update the ASI Conflict of Interest Policy to reflect that board members may not offer, give, or receive gifts, bonuses, or other additional compensation for the services performed.
 - B. Amend the ASI Bylaws to reflect that board members may not offer, give, or receive gifts, bonuses, or other additional compensations for services performed.
 - C. Recommendation for the Board of Directors to censure the Chair of the Board for unauthorized compensations of board members.
- iv. Mr. Moore commended the committee for their due diligence, care, and respect that went into the report. He read a prepared written statement in response to the report given by Will Sambar, Internal Review co-chair. He reiterated that the investigation showed that he did not violate any policies or break any bylaws.

XI. **Announcements**

- XII. Adjournment -Meeting adjourned at 7:10 p.m.

CERTIFIED as the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of April 2020.

ADOPTED at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on _____2020.

ASI Secretary

ASI Secretary