

Associated Students, Inc.  
California Polytechnic State University  
**UNIVERSITY UNION ADVISORY BOARD #19-01 Meeting Minutes**  
October 4, 2018 2:10 p.m. UU219

**Voting Members Present:**

Danielle Diele, Chair, College of Agriculture, Food & Environmental Sciences  
Kylie Clark, Vice Chair, College of Liberal Arts  
Adam Czerny, Orfalea College of Business  
Alejandra Alvarez, College of Architecture and Environmental Design  
Elizabeth Roseman, College of Agriculture, Food & Environmental Sciences  
Lauren Cartwright, College of Science & Mathematics  
Miriam Abdoh, ASI President's Designee  
Roman Waskiewicz, Board of Director's Designee  
Will Sambar, College of Engineering  
Ray Aronson, University President's Representative

**Voting Members Absent:**

Dr. James Tejani, Faculty Representative  
Ellen Cohune, Alumni Representative

**Non-Voting Members Present:**

Marcy Maloney, ASI Executive Director  
Ron Skamfer, ASI Director of Facilities Management

**Non-Voting Members Absent:**

Pat Rosemas, Administration & Finance Designee

**Guests:**

Kaelan Sobouti, student

- I. **Call to Order**
  - A. Meeting #19-01 was called to order at 2:14 p.m.
- II. **Flag Salute**
- III. **Letters & Roll Call**
  - A. Silent roll call was taken and everyone was present except Ellen Cohune & Dr. Tejani.
- IV. **Open Forum**
  - A. None
- V. **Approval of Minutes**
  - A. **Motion #1 (Clark/Waskiewicz) "Move to approve the meeting minutes #18-14 from May 31, 2018."**
    1. **Motion passed unanimous voice vote.**
- VI. **Reports**

A. Chair – Danielle Diele

1. Danielle reported that the leadership team went on a few retreats this summer. She stated that highlights of the summer included meeting Vice Chancellor James Minor, who discussed the Graduation Initiative, and meeting the CSU Board of Trustee member, Jack McGory, who will be visiting Cal Poly in the fall.
2. Danielle gave an update on projects that were worked on over summer.
  - a) Recreation Center Projects
    - (1) New turnstiles were installed at the Rec. Center.
    - (2) New flooring and more open space was added on the second floor.
    - (3) The Green Roof project will be going out to bid soon.
  - b) University Union (UU) Projects
    - (1) Daren Connor, Assistant Director of UU Facility Operations, is researching designs for the Green Wall project and will bring information to a UUAB Workshop.
    - (2) Daren is also looking into purchasing large power strips so more students can plug in their devices.
3. Danielle reported that she attended the UU Neighborhood Project kick-off meeting on 10/3 along with Marcy Maloney, Dwayne Brummett and Ron Skamfer. She stated that they looked at the Poly Deli, Chumash Auditorium, Chandler Lounge, and the Epicenter, and discussed how they can rethink the idea of a traditional office space.
4. Danielle stated that after the meeting today, members will take a tour of the UU with Daren Connor. She said this will be the first of many tours this quarter which will include the new Rose Float office, the Doerr Family Field, and the Orfaea Family and ASI Children's Center.
5. Danielle reported that Student Government will be participating in a series of Leadership Development trainings this quarter. They will begin October 10 and will be held every Wednesday that there isn't a Board of Director's meeting. The focus for this quarter is diversity and inclusion.
6. Danielle yielded the floor to Kylie Clark to discuss the upcoming UUAB facilities trip.
  - a) Kylie discussed the UUAB facilities trip and announced that they will be leaving at 4 p.m. She stated that Marcy, Ron and Robyn Wallman will accompany UUAB members on the trip, and that they will be going to Stanford University first and then to San Francisco State.

B. Executive Director – Marcy Maloney

1. Marcy stated that she will be working closely with Danielle this year to advise and mentor her.
2. Marcy informed members that she was involved with the renovation of the Recreation Center, the Doerr Family Field, and now is working on the UU Neighborhood project. She stated that a few years ago ASI had a failed student referendum, but that they learned a lot from students during that process. One of the students' priorities was that they wanted more space.

Marcy said that a plan was made on how to use the UU reserves for future projects.

3. She stated that Ron will be working closely with her this year and will be reporting on the many projects that ASI is involved in.
4. Marcy reported that the ASI directors team will be attending diversity and inclusivity training this year, along with the student managers. She stated that within next twelve months, all ASI staff will be trained on this topic.
5. Ron gave an update on projects.
  - a) The new MultiCultural Center space is waiting on a backordered storefront piece. It is expected to arrive by late November and the opening of the center is expected by January.
  - b) The Green Roof project will turn the roof space into a useable covered deck. They will be interviewing architects in 3-4 weeks. It is expected that construction will begin around spring/summer 2019. Ron will be bringing renderings for UUAB members to see.
  - c) Ron reported on The Alley project which is one of the first phases of the UU Neighborhood project. The Alley will be in the breezeway space outside of Starbucks where the tables are. Ron reported that the project will include two seating areas that will each have eight chairs and a table, as well as power outlets. It will have a bar height counter with fixed seating that will include lighting under the counter and power for devices to plug into. An outdoor walk-up window is planned for Starbucks in the same area. Ron showed renderings of The Alley and asked members for their input on several choices of furniture. He stated that the space will also have heating elements in the ceiling area, and string lights similar to outdoor restaurants. They are also looking at the possibility of adding additional bar counters on the walkway of the balcony outside of Chumash Auditorium and the Epicenter. He stated that he will be bringing more information on the different pieces of the UU Neighborhood project to UUAB.
  - d) Marcy shared that the Mustang Station will also have an outdoor patio with seating, lighting, heating, a glass fireplace and a big screen TV.

#### **C. University President's Representative - Ray Aronson**

1. Ray explained that his department is responsible for the planning and design of construction projects on campus. He stated that anytime the UUAB members are interested in seeing a project, they can let him know. He stated that he is currently working on the Campus Master Plan and Wayfinding Plan. They are planning ways to make the entrances to campus more dynamic. Ray reported that the Vista Grande project is behind schedule and is planned to open next summer. He stated that next year the project to refurbish the library will begin, and the library will be down for two years. He gave updates on other campus projects as well, and told members he welcomes their input.

#### **D. Faculty Representative - Dr. James Tejani**

1. Absent

#### **E. Alumni Representative - Ellen Cohune**

1. Absent

### **VII. Old Business**

- A. none

## VIII. **New Business**

### A. Acceptance of the 2018-19 Vice Chair of the University Union Advisory Board

#### 1. **Motion #2 (Roseman/Abdoh) “Move to approve Kylie Clark as the Vice Chair of the University Union Advisory Board.”**

a) **Motion passed by unanimous voice vote.**

### B. **University Union Advisory Board Standing Rules**

1. Danielle explained the purpose of the UUAB Standing Rules. She stated that changes to the document were reviewed at the last workshop.

#### 2. **Motion #3 (Alvarez/ Sambar) “Move to amend and accept the changes to the UUAB Standing Rules.”**

3. Discussion: Kylie stated that it's a good document and she recommended that members pass it. She said that a slight change was made regarding how things are brought to UUAB meetings. She stated that the Consideration to Add form was also added to the Standing Rules.

a) **Motion passed by unanimous voice vote.**

## IX. **Liaison Reports**

### A. Board/President's Designee

#### 1. Miriam reported:

a) The Good Neighbor day was a success.

b) Over 1000 students registered for Flex Your Right.

c) Vision 2022 is available on the portal to make comments.

d) The Opportunity Grant passed.

e) Parking violations are going to be increased.

f) Jasmine will have lunch once a month with University President.

g) They are looking into having the university work with Uber to get a discount. The escort van only runs until midnight.

#### 2. Roman reported:

a) There were a large number of students during open forum at the Board of Directors meeting last night.

b) The ASI President has a call out for students to sit on the GE Advisory Committee. If anyone is interested they must submit a Statement of Interest form.

c) ASI Events reported on the upcoming Poolooza event and a concert to be held outdoors at the yak?it?ut?u dorms, featuring All Time Low. All ASI Events are on the ASI website with dates and times.

d) Dean McMahon spoke about the diversity and inclusion trainings and the upcoming Culturefest.

e) Lorie Leetham from Cal Poly Corporation gave an update on the new dining complex and reported that once that is completed they will be able to focus on the building 19 project.

B. Universitywide/Academic Senate Committee

1. Alejandra reported that they are looking for student feedback on the wayfinding signage to help determine where they should be located on campus.
2. Danielle asked members to let her know if their Universitywide Committee is not holding meetings.

C. Student Club Councils

1. No reports were given.

D. Marketing and Branding Ad Hoc

1. Danielle reported that the Marketing and Branding Ad Hoc no longer exists.

E. Staff Reports

F. Danielle stated that she will be setting up meetings with staff members for these reports.

1. Recreation Center Programs
  - a) No report was given.
2. ASI Events
  - a) No report was given.
3. Facilities Reports
  - a) Recreation Center
    - (1) No report was given.
  - b) University Union
    - (1) No report was given.

X. **Announcements**

XI. **Adjournment**

A. The meeting adjourned at 3:15 p.m.

Submitted by: \_\_\_\_\_

K. Pasillas

Date: \_\_\_\_\_

Submitted by: \_\_\_\_\_

UUAB Chair

Date: \_\_\_\_\_