

Associated Students, Inc.  
California Polytechnic State University

**UNIVERSITY UNION ADVISORY BOARD #18-10 Meeting Minutes**

April 5, 2018 2:10 p.m. UU219

**Voting Members Present:**

Kaelan Sobouti, Chair

Dani Diele, Vice Chair, College of Agriculture, Food & Environmental Sciences

Alejandra Alvarez, College of Architecture and Environmental Design

Donna Seo, College of Science & Mathematics

James Broaddus, Board of Director's Designee

Kylie Clark, College of Liberal Arts

Kyle Ennis, College of Engineering

Matthew Lem, Orfalea College of Business

Jana Russell, ASI President's Designee

Ray Aronson, University President's Representative

Dr. James Tejani, Faculty Representative

**Voting Members Absent:**

Ellen Cohune, Alumni Representative

**Non-Voting Members Present:**

Lindsey Lee, UUAB Advisor

Marcy Maloney, ASI Executive Director

**Non-Voting Members Absent:**

Janice Manzo, Administration & Finance Designee

**Guests:**

Daniela Czerny, ASI Chair of Board

Sevelyn VanRonk, Past Chair of UUAB, 2015-16

Carolyn Bai, ASI HR

Dawn Annoni, ASI HR

**I. Call to Order**

- A. Meeting #18-10 called to order at 2:12 p.m.

**II. Flag Salute**

**III. Letters & Roll Call**

- A. Silent roll taken.

**IV. Open Forum**

- A. None

**V. Approval of Minutes**

A. **Motion #1 (Broaddus/Alvarez) “Move to approve the meeting minutes #18-09 from March 22, 2018.”**

1. **Motion passed unanimous voice vote.**

**VI. Reports**

A. Chair – Kaelan Sobouti

1. Kaelan reported that the Pfeiffer architect will come to campus during May to work on the demonstration projects with user groups for the UU Neighborhood project.
2. Kaelan stated that over 664 stickers were placed on the UUAB projects sticker wall, and this feedback will be used to educate students about projects UUAB has recommended. The most notable feedback was on the Free Feminine Hygiene Products project which had 100 positive responses.
3. The Storyboard project will go up once graphics are finalized. It will have 4 prompts to help guide comments.
4. Kaelan stated that Greg Avakian will be attending the next UUAB workshop to review proposed changes to Recreation Center membership fees. Rec. Center membership rates are proposed to be adjusted so all categories of members pay at least as much as students pay. UUAB members will potentially vote on this at the April 19 UUAB meeting.
5. Robyn Claborn will attend the next workshop to report on the results of the Rec. Center needs assessment.
6. Kaelan reported that Daren Connor has met with two companies regarding the green wall in the UU stairwell. He hopes to have a decision on this project by the end of the quarter.
7. He stated that the Little Free Library should be installed tomorrow. It came with five books included.

B. Executive Director – Marcy Maloney

1. Marcy gave an update on the UU Neighborhood project. She reported that the architects shared some new ideas that would change the scope of the Mustang Station project and lower the cost. This would provide a refresh of the space that could possibly be completed over summer and fall. This would allow money to be spent on another area, such as the Chumash Auditorium. The Chumash Auditorium was built in the 70’s, and could be renovated to make it a modern auditorium.
2. She stated that Building 19 will receive a complete refresh and the architects are looking at ways to include additional lounge space in that building. In addition, they had suggestions for the breezeway space by Chase Bank to make it more inviting for students to use. Their ideas included adding a living green wall feature to the overhead ceiling in the breezeway with a large chandelier or prominent lighting, adding seating and power for technology. Starbucks is also going to be refreshing their space and may decide to add an outside walk-up window.
3. Marcy stated that she wants a summary of all the projects that UUAB worked on this year. She said she wants to ensure that these projects get carried over to next year’s UUAB.
  - a) Kaelan asked all members to submit to him their year-end summary on the status of their planned projects for the year.
4. Marcy reported that an estimate was received for the green roof project and that work could start in fall or winter of 2019. The price is slightly higher than expected.

C. University President’s Representative – Ray Aronson

1. Ray encouraged members to ask lots of questions during their tour of the new housing. He stated that it will open in fall 2018 with 1400 beds.
2. Ray gave an update on campus projects.

D. Faculty Representative – Dr. Tejani

1. Dr. Tejani introduced himself and stated he will be attending the UUAB meetings through spring quarter.

E. Alumni Representative – Ellen Cohune

1. Absent

**VII. Old Business**

**VIII. New Business**

A. UUAB Chair Nominations

1. Lindsey introduced Dawn Annoni, the Human Resources representative for the UUAB Chair election. She explained that nominations will be accepted at the UUAB meetings on April 5 and 19. Any Cal Poly student can run for chair of UUAB. Anyone nominated is required by ASI Bylaws to be on campus and in office by August 1. The UUAB Chair is required to be working on campus for nine weeks over summer in order to earn the UUAB Chair scholarship.
2. Dawn explained why Human Resources is involved in the elections process. She said that once someone is nominated, they need to go to the ASI Jobs website and fill out an application. She then reviewed the qualification for the UUAB Chair position and distributed a copy of the Responsibility Guide to all members.

B. **Motion #2 (Clark/Lem) Move to Open Nominations for the 2018-19 UUAB Chair.**

1. **Motion passed unanimous voice vote.**
2. Kyle Ennis nominated Dani Diele.
3. James Broaddus nominated Jana Russel.

C. **Motion #3 (Lem/Seo) Move to close nominations for the 2018-19 UUAB Chair.**

1. **Motion passed unanimous voice vote.**
2. Kaelan explained that the nomination process will happen again at the April 19 UUAB meeting.

**IX. Liaison Reports**

A. Board/President's Designee

1. Reports given.

B. Universitywide/Academic Senate Committee

1. No reports given.

C. Student Club Councils

1. Reports given.

D. Marketing and Branding Ad Hoc

1. No report.

E. Staff Reports

1. Recreation Center Programs

- a) No report given.
- 2. ASI Events
  - a) No report given.
- 3. Facilities Reports
  - a) Recreation Center
    - (1) Report given.
  - b) University Union
    - (1) No report given.

**X. Announcements**

**XI. Adjournment**

- A. The meeting adjourned at 2:58 p.m.

Submitted by: \_\_\_\_\_

K. Pasillas

Date: \_\_\_\_\_

Submitted by: \_\_\_\_\_

UUAB Chair

Date: \_\_\_\_\_