

Associated Students, Inc.
California Polytechnic State University

UNIVERSITY UNION ADVISORY BOARD #18-09 Meeting Minutes

March 8, 2018 2:10 p.m. UU219

Voting Members Present:

Kaelan Sobouti, Chair

Dani Diele, Vice Chair, College of Agriculture, Food & Environmental Sciences

Alejandra Alvarez, College of Architecture and Environmental Design

Donna Seo, College of Science & Mathematics

James Broaddus, Board of Director's Designee

Kylie Clark, College of Liberal Arts

Kyle Ennis, College of Engineering

Jana Russell, ASI President's Designee

Matthew Lem, Orfalea College of Business

Ray Aronson, University President's Representative

Voting Members Absent:

Dr. Loberg, Faculty Representative

Ellen Cohune, Alumni Representative

Non-Voting Members Present:

Lindsey Lee, UUAB Advisor

Marcy Maloney, ASI Executive Director

Non-Voting Members Absent:

Janice Manzo, Administration & Finance Designee

Guests:

I. Call to Order

- A. Meeting #18-09 called to order at 2:10 p.m.

II. Flag Salute

III. Letters & Roll Call

- A. Kaelan read a letter which was received from John Griffin regarding the bike path by Cal Poly Corporation. He was concerned about the ongoing construction that has been blocking the bike lane,

and that it is a safety risk for bike riders. Kaelan gave the letter to Mike Hogan to take back to facilities to find out why it is taking so long. Mr. Hogan said it had to do with the Utilidor project.

B. Silent roll taken.

IV. Open Forum

A. None

V. Approval of Minutes

A. **Motion #1 (Clark/Seo) "Move to approve the meeting minutes #18-08 from February 22, 2018."**

1. **Motion passed unanimous voice vote.**

VI. Reports

A. Chair – Kaelan Sobouti

1. Election Process Review and Update

a) Kaelan reviewed the elections timeline and nomination process for a new UUAB Chair. He reviewed the information in the UUAB Operation Code regarding the election process. He stated that nominations will be taken during the first and second meetings of spring quarter and the election will be held during the second meeting, following additional nominations. He reminded members to keep campaigning out of the room until nominations occur.

2. Kaelan stated that the tour of the new housing will be at 3:30 p.m. the first Thursday of spring quarter and should only take about a half hour.

3. Kaelan reported that he emailed staff asking for updates on all projects. Following are the updates:

a) Club Services Digital Display – from Trisha Sanchez

(1) The digital display has only been used by a few clubs this year, but interest is expected to increase as spring quarter is when clubs get more active. Club Services has used the display to promote the upcoming LEAD awards as well as ASI Club Funding and other services available to clubs. The ADA requirements for the graphics cannot be waived, and this is a hindrance to clubs.

b) Rec. Center Educational Video – from Michelle Crawford

(1) ASI Marketing staff have identified a potential self-guided tour app that can be customized. A demo was done and well received. This may be budgeted for next year. Members could then use their phone for a voice guided tour.

c) Cross Cultural Space Allocation – from Michelle Crawford

(1) The university Space Committee has approved the 1st floor space to be used by the MultiCultural Center. Construction documents have been received by campus and the next step is to have reviews done for accessibility, the State Fire

Marshall, Seismic Pier Review and Third Party Plan Review. These must be done before construction can begin.

d) Infographic for UU/ASI Budget – from Michelle Crawford

- (1) A graphic designer is currently in the process of creating an animated video with completion expected by April 1.

e) Digital Comment Boxes – from Michelle Crawford

- (1) ASI Marketing staff are researching options to gather feedback, including website pop-up surveys that could be downloaded to all ASI computer stations in the UU and Rec. Center, free standing kiosks, or digital displays. Research is anticipated to be finalized by April 1.

f) Solar Tree – from Dwayne Brummett

- (1) This project is being held up by the State Fire Marshal and we are awaiting approval on the UL listing for the many electrical parts in the unit. There is no definite timeline on this. Ray stated that since this isn't made in the U.S., it likely won't be approved by the Fire Marshal.

g) UU Charging Stations – from Daren Connor

- (1) The Kwikboost charging station is being lightly used in two UU locations. Daren suggests swapping out the existing wall outlets and replacing them with outlets that have USB ports to assist students in charging their devices. One member stated that the UU is short on outlets already and it wouldn't be a good idea to swap them with USB ports. Ray said he could look into the possibility of having a plug and USB in the same port. Kaelan stated that he will ask Daren to look into other options.
- (2) One member stated that the current setup of the UU chairs doesn't allow access to the plugs. He suggested strips of outlets be added so more people can use them. Kaelan stated that he will follow up on this to see if it is possible and if a request should be submitted.

h) UU Charging Standing Tables – from Daren Connor

- (1) This project will be assigned to a Cal Poly project manager in 2019 and will then be researched, designed and built.

i) Improved Printing Options – from Daren Connor

- (1) We now have two public printers in the UU, which Daren reported are keeping up with the demand.

B. Executive Director – Marcy Maloney

1. Marcy reported that the Rec. Center roof project is a minor capital project and therefore won't have to go through the Chancellor's office.

C. University President's Representative – Ray Aronson

1. Ray reported that the new housing project is on a fast track and is expected to be completed by August. Students will be able to move in for fall quarter unless there is an unforeseen circumstance. There will be a traffic light installed to help with foot traffic crossing in front of

the parking structure. Ray stated that a wayfinding master plan is coming up and ASI students will be involved with that.

2. Ray stated that a project manager is being designated for ASI. This will increase the speed of ASI projects.

D. Faculty Representative – Dr. Loberg

1. Absent

E. Alumni Representative – Ellen Cohune

1. Absent

VII. Old Business

A. Timoi Art Piece Recommendation

1. Recommendation of the future placement of the Timoi art piece
 - a) Dani reported that there was a very small response to the survey regarding the Timoi art piece, with the majority of those preferring it be removed from the San Luis Lounge.
2. **Motion #2 (Diele/Clark) “Move to approve the recommendation to remove the Timoi art piece and return to the owners at the Cross Cultural Centers.”**
 - a) **Motion passed unanimous voice vote.**

VIII. New Business

A. Support for proposed Recreation Center facilities project

1. Review of the memo to support the Recreation Center facilities project
2. Kaelan stated he received a memo from Marcy requesting support for the proposed Recreation Center facilities project. He said they have heard updates on the Rec. Center Roof

project, and he would like members to recommend support for the project if they want it to move forward.

3. **Motion #3 (Broaddus/Alvarez) “Move to recommend support for the proposed Recreation Center facilities project.”**

- a) **Motion passed unanimous voice vote.**
- b) Marcy stated that repurposing the space on the Rec. Center roof allows a place for students to relax, meditate or do homework. Small classes could also be held there.

IX. Liaison Reports

- A. Board/President’s Designee
 - 1. Reports given.
- B. Universitywide/Academic Senate Committee
 - 1. Reports given.
- C. Student Club Councils
 - 1. Reports given.
- D. Marketing and Branding Ad Hoc
 - 1. Report given.
- E. Staff Reports
 - 1. Recreation Center Programs
 - a) No Report given.
 - 2. ASI Events
 - a) Report given.
 - 3. Facilities Reports
 - a) Recreation Center
 - (1) No report.
 - b) University Union
 - (1) Report given.

X. Announcements

XI. Adjournment

- A. The meeting adjourned at 3:16 p.m.

Submitted by: _____

K. Pasillas

Date: _____

Submitted by: _____

UUAB Chair

Date: _____