

Associated Students, Inc.
California Polytechnic State University

UNIVERSITY UNION ADVISORY BOARD #18-08 Meeting Minutes

February 22, 2018 2:10 p.m. UU219

Voting Members Present:

Kaelan Sobouti, Chair

Dani Diele, Vice Chair, College of Agriculture, Food & Environmental Sciences

Alejandra Alvarez, College of Architecture and Environmental Design

Donna Seo, College of Science & Mathematics

James Broaddus, Board of Director's Designee

Kylie Clark, College of Liberal Arts

Kyle Ennis, College of Engineering

Jana Russell, ASI President's Designee

Matthew Lem, Orfalea College of Business

Voting Members Absent:

Dr. Loberg, Faculty Representative

Ray Aronson, University President's Representative

Ellen Cohune, Alumni Representative

Non-Voting Members Present:

Lindsey Lee, UUAB Advisor

Marcy Maloney, ASI Executive Director

Non-Voting Members Absent:

Janice Manzo, Administration & Finance Designee

Guests:

Dwayne Brummett, ASI Associate Executive Director

Ron Skamfer, ASI Director of Facilities Management

Mike Hogan, Facilities

Jessica Twaddle, ASI Facilities

Pat Rosemas, Budget & Finance

I. Call to Order

- A. Meeting #18-08 called to order at 2:10 p.m.

II. Flag Salute

III. Letters & Roll Call

- A. No letters received.
- B. Silent roll taken, all members present except for Ray Aronson, Ellen Cohune, and Dr. Loberg.

IV. Open Forum

V. Approval of Minutes

A. Motion #1 (Seo/Broadus) "Move to approve the meeting minutes #18-07 from February 8, 2018."

1. **Motion passed unanimous voice vote.**

VI. Reports

A. Chair – Kaelan Sobouti

1. Mid-Year Budget Report – Dwayne Brummett
 - a) Dwayne presented the 2017-18 mid-year budget report, showing the overall budget at this point is favorable.
2. Marcy stated that the MultiCultural Center move has now been announced publicly. She stated that members can refer any questions to Kaelan or Michelle Crawford. She asked that members ensure they are answering questions correctly, and to take the time to get correct information on anything they are unsure of.
3. Kaelan clarified that short term projects go through the Project Approval (PA) process, but that a long term project should be submitted as a recommendation, not with a PA.
4. Kaelan reminded members that there are only two more meetings before the end of the year, so if anything needs to be approved it needs to come to this week's workshop.
5. Kaelan stated that if anyone knows someone who is interested in running for the UUAB Chair position, they can refer them to talk with him.

B. Executive Director – Marcy Maloney

1. Marcy stated that the announcement of the new MultiCultural Center was delayed because the campus Space Committee requested a review of transitioning space on campus. The Space Committee has oversight of all space on campus. They were unfamiliar with the UUAB and student governance of ASI run facilities. Marcy explained that the committee is considering creating block schedules for most facilities on campus. They are also reviewing how facilities on campus share space. She said this is why ASI consistently documents UUAB's actions and recommendations, as we are creating institutional knowledge for ASI managed facilities.

C. University President's Representative – Mike Hogan for Ray Aronson

1. No report

D. Faculty Representative – Dr. Loberg

1. Absent

E. Alumni Representative – Ellen Cohune

1. Absent

VII. Old Business

A. Approval of the Doerr Family Field Policy

1. Vote and recommendation of the Doerr Family Field Policy
 - a) Ron reviewed the changes that were made to the policy.
 - (1) Removed the listed composition of the Sports Complex Use Committee
 - (2) Updated the references to Kinesiology to be Kinesiology and Public Health Dept.
 - (3) Updated the section that lists permitted and not permitted activities.

(a) Ron explained that the marching band was removed from permitted activities due to the environmental impact report on amplified sound. This was done in consultation with Athletics.

(4) Added weather as an additional reason under the right to cancel.

2. **Motion #2 (Broaddus/Lem) "Move to recommend the approval of the Doerr Family Field Policy."**

a) **Motion passed unanimous voice vote.**

B. Timoi Art Piece Recommendation

1. Recommendation of the future placement of the Timoi art piece

a) Kylie, Matt and Dani haven't yet done the survey they planned, to determine if the art should be taken down or not.

2. **Motion #3 (Ennis/Broaddus) "Move to postpone definitely the decision of the Timoi art piece until March 8, 2018."**

a) **Motion passed unanimous voice vote.**

VIII. New Business

A. Proposal for a Little Free Library in the University Union

1. Discussion on the proposal for a University Union improvement

a) Kylie gave a background on what the Little Free Library is and showed a picture of what the small structure looks like. She stated that this is to encourage students to spend time reading for themselves when they are in the UU. She said this would be a good way to promote ASI as it will have signage by it. She recommended placing it to the right of UU206. She stated that she would bring some books for it. Marcy stated that financing for this would need to come from the Operations budget and that the funds requested in the Project Approval should instead be allocated to buy books for it.

2. **Motion #4 (Clark/Ennis) "Move to approve the proposal for a Little Free Library in the University Union."**

a) **Motion passed unanimous voice vote.**

B. Proposal for Living Green Wall in the University Union

1. Discussion on the proposal for a University Union improvement

a) Jana reviewed the proposal and stated that this would be like a grid on the inside of the stairwell in the UU. She said she and Daren Connor would research the pricing for this.

2. **Motion #5 (Russel/Diele) "Move to approve the proposal for a Living Green Wall in the University Union."**

a) Marcy reminded members that a lot of money has been spent to hire an architect who will be providing the look, feel and color for the University Union to tie in with the UU Neighborhood project. Kaelan stated that he would bring the idea to the UU Neighborhood group to get the architect's input.

b) **Motion passed unanimous voice vote.**

IX. Liaison Reports

A. Board/President's Designee

1. Reports given.

- B. Universitywide/Academic Senate Committee
 - 1. Reports given.
- C. Student Club Councils
 - 1. Reports given.
- D. Marketing and Branding Ad Hoc
 - 1. Report given.
- E. Staff Reports
 - 1. Recreation Center Programs
 - a) No Report given.
 - 2. ASI Events
 - a) Report given.
 - 3. Facilities Reports
 - a) Recreation Center
 - (1) Towel service for fall quarter was at 384 towels.
 - (2) The upper rooms at the Rec. Center are now closing at 11:30 p.m. and students have said they want it to stay open later. Ron stated that the overnight custodial crew comes in at midnight to clean. We try to clean when students aren't there. Cleaning is done 24 hours a day. Ron stated that staff can easily post information that shows students when the peak times of use is at the Rec. Center, then students could better plan their workout time.
 - b) University Union
 - (1) The new lighting and fire alarm system in the UU are almost done. The fire alarm is going into the testing phase, which will be done overnight.
 - (2) The moveable grid walls are in demand and they are trying to create a check-out system for them.
 - (3) In the past, feminine hygiene products were purchased at about one case per year, now that they are free one case is purchased every six weeks.

X. Announcements

XI. Adjournment

- A. The meeting adjourned at 3:03 p.m.

Submitted by: _____

K. Pasillas

Date: _____

Submitted by: _____

UUAB Chair

Date: _____