

Associated Students, Inc.
California Polytechnic State University

UNIVERSITY UNION ADVISORY BOARD #18-06 Meeting Minutes

January 25, 2018 2:10 p.m. UU219

Voting Members Present:

Kaelan Sobouti, Chair

Dani Diele, Vice Chair, College of Agriculture, Food & Environmental Sciences

Alejandra Alvarez, College of Architecture and Environmental Design

Donna Seo, College of Science & Mathematics

James Broaddus, Board of Director's Designee

Kylie Clark, College of Liberal Arts

Kyle Ennis, College of Engineering

Jana Russell, ASI President's Designee

Matthew Lem, Orfalea College of Business

Ray Aronson, University President's Representative

Voting Members Absent:

Ellen Cohune, Alumni Representative

Dr. Loberg, Faculty Representative

Non-Voting Members Present:

Ron Skamfer, ASI Executive Director Designee

Janice Manzo, Administration & Finance Designee

Dwayne Brummett, ASI Associate Executive Director

Non-Voting Members Absent:

Lindsey Lee, UUAB Advisor

Marcy Maloney, ASI Executive Director

Guests:

Anthony Colvard, ASI Information Technology

Steve Davis, Kinesiology & Public Health

Jessica Twaddle, ASI Facility Scheduling

I. Call to Order

- A. Meeting #18-06 called to order at 2:11 p.m.

II. Flag Salute

III. Letters & Roll Call

- A. No letters received.
- B. Silent roll taken.

IV. Open Forum

- A. Steve Davis introduced himself as a Professor in Kinesiology and Public Health. He read a prepared statement from the faculty of the Department of Kinesiology and Public Health. The statement urged that a representative from the Department of Kinesiology and Public Health be made a member of the Sports Complex Use Committee (SCUC) which will oversee the new Doerr Family Field. The statement expressed concern that the Kinesiology Department was not consulted or notified about the planning for the block schedule or the policy for the Doerr Family Field.

V. Approval of Minutes

- A. **Motion #1 (Seo/Alvarez) "Move to approve the meeting minutes #18-05 from January 11, 2017."**

- 1. **Motion passed unanimous voice vote.**

VI. Reports

- A. Chair – Kaelan Sobouti

- 1. UU Conference Rooms Technology Upgrade Project – Anthony Colvard
 - a) Anthony gave a presentation about the new conference room technology and handed out a user guide. He stated that this project was done to add central control of technology in the conference rooms in the University Union (UU). He said all wiring was updated, a larger display was added to UU218, USB access was added, and new sound equipment was installed in all rooms. He explained that the customer will contact the Facility Supervisor if they need an immediate remedy with the equipment, and they can contact ASI Information Technology (IT) staff if they need further assistance. A-Town Video will be contacted by IT if additional help is needed. Anthony stated that the new technology will be launched in about a week.
- 2. Kaelan stated that all his one on ones have been completed.
- 3. Kaelan said that all members should have received an invitation for the Doerr Family Field ribbon cutting ceremony which will be held at 1:30 p.m. on Feb. 2.
- 4. Kaelan stated that the officers are reviewing the student government budget.
- 5. Kaelan reported that he attended a kickoff meeting with Cal Poly Corporation, Facilities, campus administrators, and the new architect for building 19. They are reviewing how the UU neighborhood project fits in with the campus master plan. They are also considering programming for the area. He said he will keep members informed as these meeting progress.
- 6. Ray said that in the next couple of months there will be more meetings held that students can attend and speak with the architects about what they would like to see from this project. Kaelan added that information from the ASI Facility Master Plan will also be shared with the architects, but right now they are focused on the infrastructure.

- B. Executive Director's Delegate – Ron Skamfer

- 1. Ron gave an update on ASI facility projects.
 - a) Ron said about 200 invitations were sent out on campus for the Doerr Family Field ribbon cutting ceremony and that the donors will also be in attendance. He reported that the field will likely open mid-March as there is still some work to be done. Intramurals will be able to use the field during spring quarter.
 - b) Ron stated that the architect on the Green Roof project is putting together construction diagrams and will move into the construction phase in spring quarter.
 - c) Ron reported that the architect for the Multicultural Center is working on construction diagrams and work will be done during spring and summer quarters. The plan is to have it open by September 2018.

- d) He reported that the replacement of lighting in the UU is 95% complete. The new lighting will provide a cost savings of 60-70%. The fire alarm project will be finished in three to four weeks.
- e) The project manager is working on the turnstiles at the Rec. Center. There are currently three entry stalls and two exits. This project will provide six entries that are multi-directional. They can be changed to entries or exits at different times of day to expedite members. This project will be completed by September 2018.
- f) Ron reported that plaster is cracking and flaking off the pool, and an analysis has been completed. There are no major infrastructure problems, just cosmetic issues. They completed underwater patching in the shallow end of the pool. In the summer of 2019 a full plaster job on the pool will be done along with a pool deck remodel. There is some erosion on the deck. The pool filter problem has recently been resolved.

C. University President's Representative – Ray Aronson

- 1. Ray gave some updates on campus construction projects. He reported that the new student housing will be opened in Fall 2018. He said he can give members a tour if they'd like one. He said that Vista Grande is scheduled to be completed May 2019. Ray reported that the Fremont dorms will not be reopened yet. They are still analyzing what happened with the mudslide, and have not made a determination of when they might reopen.

D. Faculty Representative

- 1. Kaelan stated that a faculty representative is not available to attend meetings this quarter and that he will go meet with them. He said he may go to the Academic Senate meeting to get their feedback.

E. Alumni Representative – Ellen Cohune

- 1. Absent

VII. Old Business

A. Approval of the University Union Advisory Board Operations Code

- 1. Kaelan reviewed the tracked changes on the document with members. Two changes were made: 1) Language was added so the ASI President will facilitate the election process of the UUAB Chair if the Chair of Board of Directors runs for UUAB Chair. 2) Removed language that requires UUAB members to recuse themselves from decision making regarding a club or program that they are a member of, because it was duplicated in the document.
- 2. **Motion #2 (Ennis/Broadus) "Move to recommend approval of the University Union Operation Code."**
- 3. **Motion passed unanimous voice vote.**

VIII. New Business

A. Approval of Doerr Family Field Policy

- 1. Ron presented a power point about the Doerr Family Field and discussed the policy with members. He stated that there have been some changes to the policy so members won't be voting on it today. He asked members for their feedback and stated that he will bring the finalized document back to UUAB for review and a vote. He explained that UUAB is the recommending body for this policy and that SCUC will oversee the Doerr Family Field, the same as they do for the Sports Complex. He stated that SCUC members include: the UUAB Chair or designee, the ASI Executive Director or designee, Cal Poly Director of Athletics or designee, the Block P Chair or designee, the Dean of Students or designee and the ASI Director of Facilities Management or designee. He stated that this committee meets to review certain types of reservations, and approves or denies them.

2. A member questioned why the Kinesiology Department wasn't allotted more time for use of the field. Jessica stated that they took into account the use of the field over the last decade, and that there wasn't much use by the Kinesiology Dept. She said that they have been allocated some time on the field and that the field has an impacted schedule. She said that they have access to the Sports Complex. Another question asked was if Kinesiology has tried to bring someone onto the SCUC before. Ron stated that in his 14 years on campus, he was not aware of them asking to be added to the committee. A question was asked if a decision was made to allow the band to use the field. Ron stated that the references to the band will likely be taken out of the document, and that the band will use the Sports Complex. He said he hopes they can permanently use the Sports Complex. There was discussion about amplified sound on the field, and members were told that consideration was taken not to impact the neighborhood with amplified sound.
 3. Ron stated that he will make track changes to the document and will bring it back to UUAB for review.
 4. **Motion #3 (Diele/Broaddus) "Move to postpone definitely the approval of the Doerr Family Field Policy until the February 8 UUAB meeting."**
 5. **Motion passed unanimous voice vote.**
- B. Timoi Art Piece Recommendation
1. Dani explained that the Memorandum of Understanding agreement for the Timoi art piece cannot be extended as it has already expired. She stated that either a new MOU would have to be made or the art should be removed.
 2. **Motion #4 (Diele/Ennis) "Move to refer this art piece recommendation to a committee of three as delegated by the Chair."**
 3. Dani urged a yes vote to move this to a committee so they can discuss it with the MultiCultural Center and decide what to do with the art.
 4. **Motion passed unanimous voice vote.**
- C. University Union Advisory Board Budget Presentation – Dwayne Brummett
1. Dwayne gave a presentation which reviewed ASI's budget planning, what the timeline is, and what UUAB's role is.

IX. Liaison Reports

- A. Board/President's Designee
 1. Report given.
- B. Universitywide/Academic Senate Committee
 1. No reports.
- C. Student Club Councils
 1. Reports given.
- D. Marketing and Branding Ad Hoc
 1. No report.
- E. Staff Reports
 1. Recreation Center Programs
 - a) Report given.
 2. ASI Events

a) No report.

3. Facilities Reports

a) Recreation Center

(1) Report given.

b) University Union

(1) Report given.

F. **Announcements**

X. **Adjournment**

A. The meeting adjourned at 4:01 p.m.

Submitted by: _____

K. Pasillas

Date: _____

Submitted by: _____

UUAB Chair

Date: _____