

Associated Students, Inc.
California Polytechnic State University

UNIVERSITY UNION ADVISORY BOARD #18-03 Meeting Minutes

October 26, 2017, 2:10 p.m. UU219

Voting Members Present:

Kaelan Sobouti, Chair

Dani Diele, Vice Chair, College of Agriculture, Food & Environmental Sciences

Alejandra Alvarez, College of Architecture and Environmental Design

James Broaddus, Board of Director's Designee

Kylie Clark, College of Liberal Arts

Kyle Ennis, College of Engineering

Jana Russell, ASI President's Designee

Donna Seo, College of Science & Mathematics

Voting Members Absent:

Ray Aronson, University President's Representative

Ellen Cohune, Alumni Representative

Steven Rein, Faculty Representative

Matthew Lem, Orfalea College of Business

Non-Voting Members Present:

Lindsey Lee, UUAB Advisor

Marcy Maloney, ASI Executive Director

Non-Voting Members Absent:

Matt Ryan, Administration & Finance Designee

Dwayne Brummett, Associate Executive Director

Guests:

Takuto Doshiro, ASI Student Manager

I. Call to Order

- A. Meeting #18-03 called to order at 2:10 p.m.

II. Flag Salute

III. Letters & Roll Call

- A. No letters received.
- B. Silent roll taken.

IV. Open Forum

V. Approval of Minutes

- A. **Motion #1 (Ennis/Seo) "Move to approve meeting minutes #18-02."**
- B. **Motion passed unanimous voice vote.**

VI. Reports

A. Chair – Kaelan Sobouti

1. Mustang Station Update

- a) Kaelan reported that the first round of interviews has been scheduled for the architects.
- b) He showed members new renderings of the Mustang Station. He stated that Mustang Station will be open the same hours as the University Union. When food is not being served, a glass paneling will be used to close off the food area. This will allow students to be able to use Mustang Station as study space, even when they are not serving food.
- c) Kaelan stated that the outdoor space will be completed first as they won't be able to work on the interior until Vista Grande is completed.

2. Solar Tree Update

- a) Kaelan reported that the plans for the solar tree have been received. The next step is to get a nondisclosure agreement finalized.

3. Poly P Update

- a) Kaelan stated that work on the signage for the Poly P has been slowed down due to the fire on the hillside, but will be coming soon.

B. Executive Director– Marcy Maloney

- 1. Marcy encouraged members to email or call Ron Skamfer, Director of Facilities Management, if they notice anything that needs repair in the Recreation Center. She stated that often Rec. Center members will just move to another machine when there is a problem, and they don't notify staff.
- 2. Marcy reported that the first phase of Mustang Station will likely be the outside space, followed by the bowling alley and then the eating area. She stated that no food venues can be closed until Vista Grande has re-opened.
- 3. Marcy stated that we are waiting to hear from the campus Facilities Department about where the best place for a gender neutral restroom should be, based on where plumbing is located. She said that there is a campus map that shows the location of all gender neutral restrooms.
- 4. Marcy reported that some of the ASI policies are being prepared for UUAB to review. The Recreation Center Facilities Policy will have changes to the block scheduling policy, which dictates who is allowed to use Recreation Center spaces, and when. Over the last five years more and more people, clubs and departments have requested use of the Rec. Center space for their events. She stated that this is not what the students intended the space for. The original intent was to allow Kinesiology use of the space, and to allow a Career Fair event.

C. University President's Representative – Ray Aronson

- 1. No report

D. Faculty Representative – Steven Rein

- 1. No report

E. Alumni Representative – Ellen Cohune

- 1. No report

VII. Old Business

- A. None

VIII. New Business

- A. None

IX. Liaison Reports

A. Board of Director Designee – James Broaddus

1. James reported that Cal Poly will host the CSSA conference November 17-19.
2. There will be double fines on Halloween Day only.
3. James stated that a memorial will be held for Brett Tyler on Friday at 3 p.m. in front of the business building.
4. A free speech wall will be going up on Dexter Lawn next Wednesday. Other events will be going on at the same time to correspond with the free speech wall.

B. President's Designee – Jana Russell

1. The Buck the Stigma event was successful.
2. A free speech panel will be placed in the University Union Plaza next week. Some important community members will also be coming to campus to speak about free speech.
3. Kaelan added that a Professional Development Workshop will take place next Wednesday. The first open forum for the Health Services fee adjustment is at 6 p.m. that same day. He stated that it is very important, as leaders for the entire campus and as representatives of their colleges, for UUAB members to attend both events.

C. Universitywide / Academic Senate Committee

1. No report

D. Student Club Councils

1. Kaelan asked members to obtain a report from someone else if they are unable to attend their Club Council meetings.
2. Marketing and Branding Ad Hoc
 - a) No report

E. Staff Reports

1. Recreation Center Programs

- a) The usage numbers at the Recreation Center are getting back to normal and classes have been full.
- b) Poly Escapes is focusing more on day trips since freshmen don't have cars on campus.
- c) The Mark Reuling tournament took place.

2. ASI Events

- a) The Halloween event is this Friday and Saturday with a haunted house, escape rooms and pumpkin decorating.
- b) There will be a tailgate party at the Homecoming game with a free barbecue for students.
- c) The Craft Center classes have been full. Due to some safety issues, more safety training will take place for student staff.
- d) There will be free Cracker Jacks available for students who attend the World Series viewing party.
- e) There have been 22 applications received for the Musical Entertainment Supervisor position.

3. Facilities

a) Recreation Center

- (1) Machines at the Rec. Center are checked every two weeks for maintenance issues.
- (2) The high winds have caused the pool to be extra dirty so it has needed extra cleaning.
- (3) Students will soon be able to scan a QR code on every machine and provide feedback.
- (4) The study tables placed in the Rec. Center have had high usage, as well as the bean bag chairs.
- (5) Netting is being installed to keep birds out of the HVAC units.

b) University Union

- (1) The new fire alarm installation is approximately 80% done.
- (2) The new ventilation system at the Craft Center is causing vibrations in ASI Business Office and Chandler Lounge area.
- (3) The number of repair requests for the UU have gone up.
- (4) A new utility vehicle is being purchased for the Sports Complex.

X. Announcements

- A. Members left early to take a tour of the Recreation Center.

XI. Adjournment

- A. The meeting adjourned at 2:54 p.m.

Submitted by: _____

K. Pasillas

Date: _____

Submitted by _____

UUAB Chair

Date _____