

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#20-05 Meeting Minutes

October 30, 2019

5:10 p.m. University Union Room 220

Voting Members Present:

Nicki Butler – College of Science & Mathematics (left at 6:15)
Kylie Clark – College of Liberal Arts
Michael Davis – Orfalea College of Business
Alan Faz – Vice Chair, College of Engineering
Max Feinswog – Orfalea College of Business
Chloé Fowler – College of Agriculture, Food & Environmental Sciences
Marissa Hiji – Orfalea College of Business
Julia Hizami – College of Agriculture, Food & Environmental Sciences
Julia Kelley – College of Engineering
Brian Kragh – College of Liberal Arts
Ian Levy – College of Liberal Arts (left at 7:05)
Tess Loarie – College of Engineering
Dominique Morales – College of Liberal Arts
Armando Nevarez – College of Agriculture, Food & Environmental Sciences
Paulina Nguyen – College of Engineering
Zach Noyes – College of Architecture and Environmental Design
Conner O’Neil – College of Science & Mathematics (left at 7:10, returned at 7:14)
Sam Park – College of Science & Mathematics
Joe Sandoval – College of Engineering
Harjot Sohal – Orfalea College of Business
Warner Thom – College of Science & Mathematics (left at 7:12, returned at 7:15)
Jack Wanner – College of Architecture & Environmental Design
Chloe Wardrick – College of Architecture & Environmental Design (left at 7:50)

Voting Members Absent:

Genevieve Regli – College of Agriculture, Food & Environmental Sciences

Non-Voting Members Present:

Rob Moore – ASI Chair of the Board
Mark Borges – ASI President (left at 6:21, returned at 6:25)
Elizabeth Roseman – Chair of the University Union Advisory Board (left at 7:18, returned at 7:22)
Shayna Lynch – ASI Chief of Staff
Marcy Maloney – ASI Executive Director (left at 6:52, returned at 6:54)

Dean Kathleen McMahon – University President Representative (left at 7:30)

Andrea Burns – Cal Poly Corporation Representative (left at 7:30)

Lindsey Lee – ASI Board of Directors, Advisor

Tracy Watson – ASI Board of Directors Board, Assistant

Non-Voting Members Absent

Dr. Steven Rein – Academic Senate Representative

Guests:

Jen Haft – Administration & Finance

Angie Kraetsch – Administration & Finance

Camron Dennler – Student Campus Computing Committee

Sean Galusha – Mustang News

Kara Samaniego – Campus Health & Wellbeing

Jennifer MacMartin – SAFER

Meg Stuart – SAFER

Sara Wilson – Cal Poly student

- I. **Call to Order: Meeting #20-05 was called to order at 5:12 p.m.**
 - A. Rob began the meeting by recognizing that we are occupying indigenous yaktiyu tityu yak tihini Northern Chumash land.
- II. **Flag Salute**
- III. **Letters & Roll Call**
 - A. None
 - B. Roll call was taken and with 23 members present, quorum was met.
- IV. **Open Forum**
 - A. Members from Campus Health & Wellbeing and SAFER spoke in regards to Resolution #12-02. Domestic violence is a major issue and they encouraged members to give their support to pass the resolution.
 - B. Camron Dennler spoke on behalf of the Student Campus Computing Committee (SC3) which is responsible for monitoring student perspective on technology needs.
- V. **Approval of the Minutes**
 - A. **Approval of minutes from meeting #20-04, October 16, 2019**
 - i. **Motion #1 (Kragh/Sandoval) “Move to approve the minutes from meeting #20-04, October 16, 2019.”**
 - ii. **Motion passed by unanimous voice vote.**
 - iii. **Motion #2 (Park/Sandoval) “Move to amend the minutes by changing section VI, Item B, by striking out the last sentence.”**
 - iv. Members disagreed with the motion stating that the minutes should reflect what was said. Vote was taken and division was called.
 - v. **Motion failed majority vote.**

- vi. Let the minutes reflect that Mr. Park disagreed with the minutes as written.
- vii. **Motion #3 (Faz/Thom) “Move to amend Section 7.3.1 of the Standing Rules as it pertains to Leaders Reports.”**
- viii. Alan stated that in order to give ample time to the guest presenter, additional time is needed.
- ix. **Motion passed unanimous standing vote.**

vi. **Leaders’ Reports**

A. Chair of the Board - Rob Moore

- i. Rob thanked those that attended the CPX data sessions. He hopes to see significant action on behalf of the University to address these findings.
- ii. He reported that board members had the opportunity to tour the agriculture units.
- iii. Rob introduced Dr. Mary Pedersen, Interim Provost, to give an update on Academic Affairs.
 - a. The Provost stated that her focus during her interim is the Academic Affairs Strategic Plan, moving the initiatives forward and keeping in line with the Cal Poly Master Plan.
 - b. She stated that the focus for the Graduation Initiative is to remove institutional barriers that don’t let students graduate in a timely manner. She shared the results from the Chancellors Office regarding the Graduation Initiative stating that Cal Poly is making strides in closing the graduation gap.
 - c. Other updates included the Writing & Letter Center, tutoring, and providing more support for transfer students.
 - d. She announced that new software programs are being implemented, including Canvas to replace Moodle, and Schedule Builder to replace PASS & Poly Planner. A new mobile application will be implemented soon.
 - e. Dr. Pedersen reported that the campus will be undergoing a reaccreditation by the Western Association of Schools & Colleges (WASC). During the process of reaffirming its accreditation, Cal Poly completes a self-study and then undergoes a review by a WASC team representing institutional peers. After last completing this process in Spring of 2012, Cal Poly received a full ten-year extension of its accreditation. Focus for reaffirmation will be issues of diversity and assessment of student learning.

B. ASI President - Mark Borges

- i. Mark reported that a letter was written in opposition of CSU Exploration of Requiring Additional Year of Quantitative Reasoning for Incoming Students and was passed by the CSSA Board of Directors.
- ii. He stated that two applications for Social Justice Program Funding have been approved for a total of \$5,000. Funding was approved for the MultiCultural Center for CultureFest and the Ethnic Studies Department for the FLEX event.
- iii. He announced that the Safety Enhancement Zone will be in effect from October 31 at midnight to November 4 at 7 a.m.

C. Chief of Staff - Shayna Lynch

- i. Shayna reported on the success of the Flex Your Right booths for fall quarter. She announced the Flex Your Right: Storm the Dorms barbeque on November 15.
- ii. She stated that members of the leadership team met with CSU Trustee Wenda Fong.
- iii. She reported that ASI's collaboration with Cal Poly Corporation, Campus Dining, and Inter Housing Council for the Food for Thought event was a success.
- iv. Shayna announced that the Diversity and Inclusion Committee will have an alter at the Cross Cultural Center's Dia de los Muertos event.
- v. She announced the Students for Students Summit on November 7.

D. Chair of UUAB - Elizabeth Roseman

- i. Elizabeth reported that the Director for Recreational Sports applications have been reviewed by the search committee and first round interviews have begun.
- ii. She thanked members for attending the Professional Development Workshop presented by Stefanie Medina. The topic was True Colors: Professional Development Workshop on Communication and Team Building.
- iii. She stated that UUAB traveled to San Jose State University, UC Berkeley, and the Salesforce Tower in San Francisco for the annual facilities trip.

VII. Executive Director's Report - Marcy Maloney

- i. **Motion #4 (Faz/Kragh) "Move to suspend Section 7.3.2 of the Standing Rules as it pertains to the Executive Director time limits."**
- ii. **Motion passed unanimous standing vote.**
- iii. Marcy announced the Mark Reuling Volleyball tournament benefiting the Mark Reuling Endowment for depression awareness.
- iv. **Capital Expenditure - Spring and Summer 2019**
 - a. Dwayne explained that the report shows capital replacements and new equipment in excess of \$5,000. Expenses incurred during spring and summer quarters included surface materials and replacement of a transformer at the Children's Center.
- v. **Fiscal Year Ending June 30, 2019 Budget Variance Report**
 - a. Dwayne explained that the Budget Variance Report is a snapshot of the financial statement and how ASI is performing. He reviewed the report and stated that ASI has a favorable variance and is in good financial health.
- vi. **Insurance and Risk Management Report**
 - a. Dwayne presented the Insurance Summary and Risk Management Plan. He explained the organization's corporate structure and the risk management plan in detail and gave an overview of the ASI/UU Insurance Summary Report.

VIII. Old Business

A. None

IX. New Business

- A. **Action Item: Approval of the proposed use of \$23,000 of Rose Float Designated Reserves to fund transportation needs.”**
 - i. **Motion #5 (Faz/Noyes) “Move to approve the proposed use of \$23,000 of Rose Float Designated Reserves to fund transportation needs.”**
 - ii. Alan noted that the Business and Finance Committee reviewed the proposal and explained that personal vehicles are no longer an option and funding is needed for rental cars. He stated that the committee recommended a do pass.
 - iii. **Motion passed unanimous voice vote.**
- B. **Action Item: Approval of the ASI Publicly Available Pay Schedule**
 - i. **Motion #6 (O’Neil/Kragh) “Move to approve the ASI Publicly Available Pay schedule.”**
 - ii. Alan stated that the Business and Finance Committee reviewed and discussed the proposal and recommended a do pass. He stated that approving the document is to ensure compliance with California Public Employees’ Retirement System (CalPERS.)
 - iii. **Motion passed unanimous voice vote.**
- C. **Action Item: Resolution #20-02 Resolution for California Polytechnic State University to Officially Recognize October as Domestic Violence Awareness Month.**
 - i. **Motion #7 (Kragh/Davis) “Move to approve Resolution #20-02 Resolution for California Polytechnic State University to officially recognize October as Domestic Violence Awareness Month.”**
 - ii. Members commended the authors on the resolution stating that it is an important topic. Joe stated that the Internal Review Committee reviewed the document and recommended a do pass.
 - iii. **Motion #8 (Morales/Noyes) “Move to amend the seventh whereas clause to strike “has yet to be resolved” and insert “still persists.”**
 - iv. Some members disagreed and stated that changes were not needed.
 - v. A vote was taken and division was called. With 9 in the affirmative, 12 opposed, and one abstention, motion failed.
 - vi. **Motion #8 (Loarie/Kragh) “Move to amend the resolution by striking out “college women” and “college men” and inserting “female-identified college students” and “male-identified college students.”**
 - vii. **Motion passed unanimous standing vote.**
 - viii. **Motion #8 (Wanner/Thom) “Move to amend the fourth whereas clause to strike “people who identify” and “people with disabilities” and insert “transgender individuals” and “disabled individuals.”**
 - ix. Members stated that the wording is the authors opinion and the language was already changed in the Internal Review Committee to identify individuals across the board, and the authors were in agreement.
 - x. **Motion failed.**
 - xi. **Main motion passed by unanimous voice vote.**

X. **Representatives’ Reports**

- A. University President’s Representative – Dr. Kathleen McMahon

- i. Dean McMahon stated that it has been a difficult week with the fires and PG&E shutdowns. She stated that support and resources are available for emergency housing funds.
- ii. She reported that Administration and Finance would be doing night walks to potentially add illumination in dark areas.
- iii. She announced the Safety Enhancement Zone Thursday through Sunday and encouraged members to spread the word to make good decisions.
- iv. Dean McMahon commended ASI on the Conscientious Costumes campaign to educate students on appropriate costumes.
- v. She asked members to work with their peers to encourage civil behavior at the Cal Poly vs. UCSB soccer game. She stated that throwing tortillas on the field is “not” our tradition and this activity could be seen as insensitive to cultural traditions and the food insecure.

B. Academic Senate Representative – Dr. Steven Rein

- i. Absent
 - i. Rob stated that Dr. Steven Rein has been selected as this year’s Academic Senate Representative, and he read a report sent by Dr. Rein.

C. Cal Poly Corporation Representative – Andrea Burns

- i. Andrea reported that EBT cards are now being accepted in Campus Dining venues.
- ii. She stated that the staff appreciated the feedback from the Food for Thought forum. The results showed that more fish, vegetarian, and kosher options are needed. She stated that Cal Poly Corporation will collaborate with Cal Poly Farms on organic produce.
- iii. She reported that the new survey was sent out and they hope to do a baseline comparison from the first survey showing progress.
- iv. She announced Dessert Night with caramel apples from Swanton Ranch.
- v. Andrea reported that the Cal Poly Corporation Board of Directors approved additional funding for the Mustang Station patio project.

I. Committee Reports

A. ASI Business & Finance – Alan Faz

- i. Alan reported that the committee reviewed both the Rose Float Proposal and the ASI Publicly Available Pay Scale and recommended a unanimous do pass.

B. ASI Diversity and Inclusion – Dominique Morales

- i. Dominique reported that ASI will participate in the Dia de los Muertos event by having an altar, and will provide cards for members to share their photos, poem, or words for loved ones.
- ii. She stated that the committee reviewed the domestic violence resolution and recommended changes to make sure inclusive language is used.
- iii. She stated that the committee asked that they are included in the process when reviewing all resolutions.

C. ASI External Affairs – Kylie Clark

- i. Kylie reported that she and other members attended the SLO City Council meeting.
- ii. She and Mark attended the October CSSA conference.
- iii. She reported that the committee was broken into three working groups focusing on local, state, and federal government.
- iv. She announced that the committee assisted in a recruitment workshop for the United States 2020 Census to educate students on how to work for the Census. She stated that a focus group will be held with the city's public relations firm to provide input on how to best market the Census.
- v. Kylie reported that the first guest for the Meet Your Representative Series will be Mayor Harmon on November 14.

D. ASI/UU Internal Review - Joe Sandoval

- i. Joe reported that the committee recommended a do pass on the Domestic Violence Awareness Month resolution.
- ii. He stated that the Internal Review Committee will meet Friday for a special meeting.

E. ASI Recruitment & Elections - Conner O'Neil

- i. Conner stated that the committee completed the 2020-21 ASI Election Timeline which will be voted on at the next meeting.
- ii. He stated that graphic design concepts for ASI Elections have been received.
- iii. He reported that the committee is finalizing an assessment for Student Government members on preparing recruitment materials for presentations to clubs and organizations.
- iv. Conner stated that the committee is reviewing the ASI Election Code and are reworking the Campaign Worker Declaration and the ASI Presidential Candidate Spending Limit.

F. ASI Club Funding Liaisons - Nicki Butler and Brian Kragh

- v. Brian reported that \$54,432.50 has been allocated for ASI Club Sponsorship and Event Co-Sponsorship, \$1,350 has been reconciled, and \$48,075.26 is remaining.

I. Announcements

II. Adjournment -Meeting adjourned at 7:55 p.m.

CERTIFIED as the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ____ day of ____ 2019.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on _____, 2019.

ASI Secretary