

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#19-13 Meeting Minutes

April 3, 2019

5:10 p.m. University Union Room 220

Voting Members Present:

Mark Borges – Chair, College of Agriculture, Food & Environmental Sciences

Matt Appell – Orfalea College of Business (left at 6:04, returned at 6:11)

Anthony Beers – College of Architecture & Environmental Design

James Broaddus – College of Agriculture, Food & Environmental Sciences

Meghan Butler – Orfalea College of Business (recognized at 5:37)

Maggie Cheung – College of Engineering

Samuel Cunningham – College of Architecture & Environmental Design

Sarah Downing – Vice Chair, College of Engineering

Alan Faz – College of Engineering

Chloe Fowler – College of Agriculture, Food & Environmental Sciences

Hayley Grodt – College of Science & Mathematics

Jon Harger – College of Engineering

Aliza Herzberg – College of Liberal Arts

Noah Krigel – College of Liberal Arts

Adriena Le – Orfalea College of Business

Angelina Lopez – College of Agriculture, Food & Environmental Sciences

Ellie Mitchell – Orfalea College of Business (recognized at 5:58)

Rob Moore – College of Liberal Arts

Maddie Myers – College of Science & Mathematics

Samuel Park – College of Science & Mathematics

Joe Sandoval – College of Engineering

Roman Waskiewicz – College of Agriculture, Food & Environmental Sciences

Jake Watkins – College of Liberal Arts

Jack Wooldridge – Orfalea College of Business

Voting Members Absent:

Vacant – College of Architecture & Environmental Design

Vacant – College of Science & Mathematics

Non-Voting Members Present:

Danielle Diele - Chair of the University Union Advisory Board

Jasmin Fashami – ASI President

Luke Haley – ASI Chief of Staff

Marcy Maloney – ASI Executive Director

Tom Visvikis – Cal Poly Corporation Representative (arrived at 5:35)

Dr. Joy Pedersen – University President’s Representative

Lindsey Lee – Board of Directors Advisor

Tracy Watson - Board of Directors Assistant

Non-Voting Members Absent

Vacant – Academic Senate Representative

Guests:

Jen Haft – Director of Operations, Administration and Finance

Mr. & Mrs. Grant – Community Members

Sam Spitz – Mustang News

Trisha Sanchez – ASI Club Services

Bailey Hamblin – Commencement

Anthonia Edgren – Student Affairs

Cole Dorris – University Union Advisory Board

Emily Des Jardins - #whereisjustice

Nathan Zak – Musician/Activist

- I. **Call to Order: Meeting #19-13 was called to order at 5:10 p.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
 - A. Mark read two letters of resignation from Emily Taylor and Gabriela Guillen.
 - B. Roll call was taken and with 20 members present, quorum was met.
- IV. **Open Forum**
 - A. Bailey Hamblin spoke on behalf of Parent & Family Programs regarding the format changes for commencement. She stated that there will be two ceremonies held in the evening to avoid the heat during the day. She announced that the clear bag policy will be in place. They will hand out Ziploc bags and provide locker rentals.
 - B. Students and community members returned for their ninth board meeting to express their dismay about the Cal Poly “slaughter house.”
- V. **Approval of the Minutes**
 - A. Approval of minutes from meeting #19-12, March 6, 2019
 - i. **Motion #1 (Moore/Sandoval) “Move to approve the minutes from meeting #19-12, March 6, 2019.”**
 - ii. **Motion passed by unanimous voice vote.**
- VI. **Leaders’ Reports**
 - A. **Chair of the Board – Mark Borges**
 - i. Mark reported that the funds for Club Funding have been exhausted and the ASI Officer Team has decided to move 75% of the Club Insurance

budget line item to the Club Sponsorship budget line item and 25% to the Club Sports line item.

- ii. He stated that there are funds still available in the Social Justice Program Funding and encouraged members to talk to clubs and apply.
- iii. He announced that ASI Student Government sponsored PolyCultural Weekend in the amount of \$3,000.
- iv. He stated that all documents for Board consideration will be due by the third week of spring quarter. The deadline will ensure we are able to get through all action items with a minimal impact to our normal operations. He stated that a special meeting will be called on May 8 to accommodate all action items.

B. ASI President – Jasmin Fashami

- i. Jasmin introduced Mr. and Mrs. James Grant, parents of Cal Poly student Jordan Grant; presented ASI with a \$50,000 grant with the purpose of honoring Jordan's life through our continued work of registering students to vote and increasing civic engagement.
 - a) Mr. Grant stated that through their efforts of civic involvement, he was happy to announce that the San Luis Obispo Council of Governments (SLOCOG) announced that the El Campo exit on Highway 101 will be permanently closed. He stated that he and Becky were excited to share in the voter engagement by providing the gift of \$50,000 to continue encouraging students to register to vote and teaching the importance of civic engagement. He stated that the grant can be used however we choose whether it be through a concert, prizes, etc.
 - b) Jasmin thanked the Grants for their generous gift and stated that we are honored to continue efforts in civic engagement and keeping Jordan's memory in our hearts.
- ii. Jasmin reported that the officer team traveled to Washington D.C. and New York City for CSU Hill Day and alumni receptions.
- iii. She reported that the Cal Poly app is moving along and the committee is in the process of choosing the platform. She stated that once decided, they will prioritize the features that are deemed most necessary for students. They anticipate a completion date of September 2019.
- iv. She stated that the Cal Poly Opportunity Fee Committee will meet for the first time on April 10. They will hear a presentation from the Graduation Initiative 2025 leadership team on their recommendations for how the funding should be spent towards support services for students.

C. Chief of Staff – Luke Haley

- i. Luke announced that the It's On Us, Sexual Assault Prevention Week has been a success. He encouraged members to attend the last event and take the pledge.
- ii. Meghan asked to seek recognition at 5:38 p.m. and was recognized.

D. Chair of UUAB – Danielle Diele

- i. Danielle reported that the MultiCultural Center Grand Opening was a success and well attended. Remarks were made by staff members and a tribute and hymn was given to the Chumash Tribe and the land was honored by a member of the tribe.
- ii. She announced that nominations for the 2019-20 Chair of the University Union Advisory Board will open on April 4 and April 18. A new chair will be elected on April 18.

- iii. She reported that the UU Neighborhood Committee is focusing on splitting the ASI and Corporation aspects of the project so each group can discuss areas in details. They will convene for the last half-hour of the meeting to discuss shared projects and concept goals.

VII. Executive Director's Report – Marcy Maloney

- i. ASI Budget Series: Trisha Sanchez, Assistant Coordinator of Club Services
 - a) Marcy introduced Trisha to present the overview for Club Services.
 - b) Trisha stated that ASI partners with the University to provide administrative support to Cal Poly Clubs based on policies and procedures set forth by the Dean of Students Office. The 2018-19 annual budget of \$317,304 covers three full time staff (one partially funded) members and four student staff. She explained the operational expenses and she stated that club growth has caused challenges due to the increase in the number of student organizations recognized by the Dean of Students Office. Club Services received 72 new petitions in 2018-19, 67 were approved, 54 have been chartered, 13 are processing and there are a total of 415 chartered clubs to date. Other challenges with club growth were the internal impacts due to the increase of processing club paperwork and increased traffic at Club Services. She stated that with the absence of an intuitive platform to support clubs, they saw the need for technology solutions. A collaboration with the Dean of Students Office transitioned the Club Services website to the Dean of Students Office, and transitioned the club online training to a new platform. The CampusVibe online platform was implemented to support club activity and online form submissions.
- ii. Marcy reported that ASI Events is hosting two concerts at the Poly Royal Rodeo with Chancey Williams and the Younger Brothers band on Friday, and Casey Donahew on Saturday.
- iii. She stated that due to the cost of the rodeo events, there will not be a Spring Stampede concert this year. Instead, ASI Events will host concerts at Campus Market on May 10 and the UU Plaza on May 31.
- iv. She announced that the Green Roof project has been eliminated due to the increased budget expense and the impact of a structural retrofit. Discussions will occur on how the funding can be reinvested in other projects.

I. Old Business

A. None

II. New Business

A. Action Item: Ratification of Eleanor Mitchell to Fill the Vacancy in the Orfalea College of Business

- i. **Motion #2 (Sandoval/Waskiewicz) “Move to ratify Eleanor Mitchell to fill the vacancy in the Orfalea College of Business.”**
- ii. Members stated that they were confident that Ellie would do a great job and has proven to be passionate and dedicated.
- iii. **Motion passed unanimous standing vote.**
- iv. Ellie asked to seek recognition at 5:58 p.m. and was recognized.

B. Action Item: Approval of the Proposed Updates to the ASI Policy Manual

- i. **Motion #3 (Broaddus/Le) “Move to approve the proposed updates to the ASI Policy Manual.”**
- ii. James stated that the Internal Review Committee discussed the proposed changes to update policy functions to current standards. The committee recommended a unanimous do pass.
- iii. **Motion passed unanimous voice vote.**

C. Action Item: Resolution #19-04: Resolution to Call for Increased CSU Funding for the Electronic Core Collection (ECC)

- i. **Motion #4 (Krigel/Cheung) “Move to approve Resolution #19-04: Resolution to call for increased CSU funding for the Electronic Core Collection.”**
- ii. Noah stated that the California State University Academic Senate unanimously passed a resolution to increase funding for the Electronic Core Collection (ECC). The ASI Board of Directors urge the California State Student Association (CSSA) Board of Directors to acknowledge the severity of this issue and take action by means of a resolution urging the Chancellor to increase funding for the ECC.
- iii. James stated that the Internal Review Committee recommended a do pass.
- iv. **Motion passed unanimous voice vote.**

D. Action Item: Amend the 2018-19 ASI Recruitment & Elections Committee Operating Rules

- i. **Motion #5 (Cheung/Grodt) “Move to approve the ASI Recruitment & Elections Committee Operating Rules.”**
- ii. Maggie stated that the amendment is to change the time of the meeting to 2 p.m. so the composition of the committee does not have to change.
- iii. **Motion passed by unanimous voice vote.**

III. Representatives’ Reports

A. University President’s Representative – Dr. Joy Pedersen

- i. Joy reported on upcoming events:
 - a) PolyCultural Weekend
 - b) Open House
 - c) Sexual Assault Awareness events
 - d) Pride Month
 - e) Original Womxn’s Narratives
- ii. She reported that the CPX survey will launch on April 9.
- iii. She announced two new staff members, Sarah Hawkins, Coordinator of Club Sports and Elizabeth Aiello Coppola, Coordinator, Fraternity & Sorority Life.

B. Academic Senate Representative – Vacant

- i. Absent
- ii. Mark read the report from Dr. Stegner.
 - a) The Academic Senate has been focused on implementing the University Faculty Personnel Policies document, which will provide a uniform structure for all of the colleges to adopt and refine in their own

personnel documents. More broadly, the General Education Governance Board has completed its work on a draft of the new GE template. The new template was shared with the campus community at an open forum on March 7, and the revisions to GE will be considered by the Academic Senate in April.

- C.** Cal Poly Corporation Representative – Tom Visvikis
 - i. Tom gave an update on Campus Dining
 - a) New cultural menus will offer more variety at 805 restaurant
 - b) A Passover dinner will be prepared from April 19-26
 - c) Electric carts will be on campus for Earth Day and will be distributing food samples
 - d) Guest chefs will provide a variety of foods from May 6-10
 - e) Mobile online ordering is now available from Tapingo for many locations on campus
 - f) National brands coming to campus – Panda Express & The Habit

IV. Committee Reports

- A.** ASI Business & Finance – Sarah Downing
 - i. Sarah reported that the committee will review the New Projects & Initiatives Policy and the Business & Finance Committee Operating Rules.
- B.** ASI Diversity and Inclusion – Alan Faz
 - i. Alan reported that they will have a special meeting to discuss the Diversity & Inclusion Open Conversation event.
 - ii. The committee discussed the final details on the emergent response protocol. The proposal will be submitted soon.
 - iii. He stated that the committee is finishing the Recruitment & Elections diversity statement.
- C.** ASI External Affairs – Jake Watkins
 - i. Jake reported that the committee will begin to focus on three separate groups including local, state, and federal legislation and government matters.
 - ii. Two resolutions have been submitted from External Affairs.
- D.** ASI/UU Internal Review – James Broaddus
 - i. James reported that the committee recommended a unanimous do pass on amendments to ASI Club Sponsorship Procedures and ASI Club Event Co-Sponsorship Procedures.
- E.** ASI Recruitment & Elections – Maggie Cheung
 - i. Maggie reported that the committee discussed a plan for the Disciplinary Subcommittee and the logistics and content of Candidate Media Day.
 - ii. She stated that the next meeting discussion will include preparation of the rest of the ASI Elections events.
- F.** ASI Student Engagement – Rob Moore

- i. Rob stated that the committee is discussing a bill for the restructure of the committee.

G. ASI Club Funding Liaison - Sam Park

- i. Sam reported that with the ASI Officer's decision to allocate more funds to Club Funding, it will allow the pending applications to be processed.

v. Announcements

vi. Adjournment -Meeting adjourned at 6:31 p.m.

CERTIFIED as the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2019.

ADOPTED at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on _____, 2019.

ASI Secretary

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