

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#19-04 Meeting Minutes

October 17, 2018

5:10 p.m. University Union Room 220

Voting Members Present:

Mark Borges – Chair, College of Agriculture, Food & Environmental Sciences
Matt Appell – Orfalea College of Business
Anthony Beers – College of Architecture & Environmental Design
James Broaddus – College of Agriculture, Food & Environmental Sciences (left 6:05, returned at 6:08)
Meghan Butler – Orfalea College of Business
Maggie Cheung – College of Engineering
Samuel Cunningham – College of Architecture and Environmental Design
Sarah Downing – Vice Chair, College of Engineering
Alan Faz – College of Engineering
Chloe Fowler – College of Agriculture, Food & Environmental Sciences
Hayley Grodt – College of Science & Mathematics
Gabriela Guillen – College of Science & Mathematics
Jon Harger – College of Engineering
Aliza Herzberg – College of Liberal Arts
Noah Krigel – College of Liberal Arts
Adriena Le – Orfalea College of Business
Layla Lopez – College of Agriculture, Food & Environmental Sciences
Rob Moore – College of Liberal Arts
Maddie Myers – College of Science & Mathematics
Samuel Park – College of Science & Mathematics
Joe Sandoval – College of Engineering
Emily Taylor – College of Architecture & Environmental Design
Roman Waskiewicz – College of Agriculture, Food & Environmental Sciences
Jake Watkins – College of Liberal Arts
Jack Wooldridge – Orfalea College of Business

Voting Members Absent:

None

Non-Voting Members Present:

Jasmin Fashami – ASI President
Danielle Diele – Chair of the University Union Advisory Board

Luke Haley – ASI Chief of Staff

Dwayne Brummett – ASI Executive Director Representative

Dr. Joy Pedersen – University President’s Representative

Eumi Sprague – Cal Poly Corporation Representative

Lindsey Lee – Board of Directors Advisor

Tracy Watson - Board of Directors Assistant

Non-Voting Members Absent

Vacant – Academic Senate Representative

Guests:

Jen Haft – Administration and Finance

Jo Campbell – University Housing

Tina Hadaway-Mellis, Assistant Vice President for Health and Wellbeing

Grayan Miller

Zoe Rosenberg

Kristine Sandoval

Emily Des Jardins

Nathan Zak

Sarah Dreyer

Selby Boerman

David Shandley

Madeline Brock

Shayna Lynch

Haley Marvonett

Samantha Spitz

Catherine Field

Kim Olson

Juan Perez

- I. **Call to Order: Meeting #19-04 was called to order at 5:10 p.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
 - A. None
 - B. Roll call was taken and with 24 members present, quorum was met.
- IV. **Open Forum**
 - A. Students and community members returned to expressed their dismay about the Cal Poly “slaughter house.”
 - B. **Motion #1 (Moore/Broaddus) “Move to suspend the Standing Rules to extend the limits of open forum to 30 minutes.”**
 - i. **Motion passed unanimous standing vote**

- C. Juan Perez asked that Cal Poly Corporation consider allowing a substitution in the meal combo to substitute the drink for something else such as an apple.
- D. Cal Poly students spoke on behalf of the meat processing lab stating that they are proud agriculture students and the program is a one of a kind “learn by doing” opportunity.
- E. Dr. Jo Campbell extended an invitation to the yak?it?ut?u grand opening on November 8 from 2-5 p.m.

v. **Approval of the Minutes**

A. **Approval of minutes from meeting #19-03, October 3, 2018**

- i. **Motion #2 (Waskiewicz/Le) “Move to approve the minutes from meeting #19-03, October 3, 2018.”**
- ii. **Motion passed by unanimous voice vote.**

vi. **Leaders’ Reports**

A. **Chair of the Board – Mark Borges**

- i. Mark reported that the Office of University Diversity and Inclusion will be presenting the current State of the Collective Impact Report on October 26. The report promises to connect diversity and inclusion initiatives across campus and identify crucial goals for diversity and inclusion on campus. He encouraged members to attend.
- ii. He stated that President Armstrong and Chief of Staff, Jessica Darin will attend the Board workshop to discuss the changes to the approved Cal Poly Opportunity Grant and Fee.
- iii. Mark introduced Tina Hadaway-Mellis, Assistant Vice President for Student Affairs, Health and Wellbeing. Tina gave an update on the Health Services Fee implementation stating they have hired one fulltime physician, one fulltime registered nurse, three counselors, and two health education specialists. She presented the six patient care priorities including:
 - a. Phase-in hiring of critical medical and counseling staff to offset peak times
 - b. Explore satellite clinics on campus to increase access to care
 - c. Uphold policies and elevate the student voice
 - d. Build better business intelligence that improves patient care
 - e. Lead with transparency, authenticity and engagement
 - f. Transform our health and well-being services for all students

B. **ASI President – Jasmin Fashami**

- i. Jasmin stated that civic engagement is a priority for Student Government and we are participating in the California Secretary of State’s Ballot Bowl competition. This competition is for all California universities and colleges to see who can register the most students on their campus. She announced that Cal Poly is currently in second place just behind California State Fullerton.
- ii. Student Government will host a local candidate mixer and debate for mayoral and city council candidates.
- iii. She reported that \$15,000 has been allocated for Social Justice Program Funding to organizations and departments to use for events that will help educate our campus on issues of acceptance, respect and inclusion. Applications are on the Student Government website.

- iv. She stated that Cal Poly is re-examining and revising the General Education (GE) program. They are forming working groups for each of the GE areas as well as a group focused on enriching diversity and inclusion in the program. She encouraged members to apply to be the student voice on each working group.
- v. Jasmin reported that a draft of the University Strategic Plan is open for comment and she encouraged members to provide the student perspective. She explained that the Strategic Plan serves as a guiding document that establishes the direction for university decisions, funding priorities, and actions.
- vi. She announced that Parking and Transportation Services is offering several new programs for students this year. There will be a low-cost Mustang Express charter bus and a San Luis Obispo airport shuttle during Thanksgiving, winter and spring quarters.

C. Chief of Staff - Luke Haley

- i. Luke reported that Buck the Stigma week has been a success. The last event of the week will be a Resource Fair on Mustang Way.
- ii. He announced Plastic Free Poly as a social media campaign to educate students on their plastic waste habits, and the effects that it has on our environment.
- iii. He stated that the Month of We is another social media campaign focusing on educating students on how to be the most inclusive and educated students.
- iv. He reported that the Executive Staff is a sub-branch of Student Government that is built of students who want to learn more about ASI, Student Government, and how to get involved more on campus. The Executive Staff meets on Friday from 12-1 p.m.

D. Chair of UUAB - Danielle Diele

- i. Danielle reported that the UU Neighborhood Project group met in Chumash Auditorium and viewed the space in detail. They identified ways to maximize student usage and discussed increasing WIFI, and what kind of spaces within the auditorium can be created.
- ii. She stated that UUAB participated in the Predictive Index to show strengths and opportunities working together. She reviewed the Responsibility Guide and mandated reporter training.
- iii. She reported that UUAB toured the Multicultural Center and learned their role in the project over the past few years and what their role will continue to look like.
- iv. Anthony Palazzo, project manager of the UU Neighborhood Project will present the details of the project and Danielle and Marcy will present the project at a board workshop.
- v. She announced that UUAB traveled to Stanford, San Francisco State and the LinkedIn campus for their annual UUAB facilities trip.

VII. Executive Director's Report

A. Fiscal Year Ending June 30, 2018, Budget Variance Report

- i. Dwayne reviewed the report and stated that ASI is \$364,728 unfavorable due to post retirement benefits expenses.

B. Capital Expenditure Report - Spring and Summer 2018

- i. Dwayne explained that the report shows capital replacement and new equipment in excess of \$5,000. Expenses incurred during spring and summer included the Children's Center yard redesign.

C. ASI Strategic Plan Update

- i. Dwayne explained that ASI's Strategic Plan aligns with the 2017-2022 University and Student Affairs Strategic Plan. The strategic plan is intended to guide the organization's leaders in their decision-making by setting goal. He reviewed the four goals and how the organization will achieve those goals.
 - a. Goal 1 – Elevate the student experience
 - b. Goal 2 – Promote ASI staff success
 - c. Goal 3 – Ensure long-term organizational stability
 - d. Goal 4 – Strengthen the ASI brand within the Cal Poly community
- ii. Marcy reported that ASI staff will participate in the annual Mark Reuling Volleyball tournament.
- iii. She stated that a committee is interviewing architects for the Recreation Center green roof project.

VIII. Old Business

A. None

IX. New Business

A. Action Item: Acceptance of the 2018-19 Vice Chair of the University Union Advisory Board

- i. **Motion #3 (Broaddus/Waskiewicz) “Move to approve the Vice Chair of the University Union Advisory Board.”**
- ii. Danielle stated that Kylie Clark was voted in unanimously by UUAB members.
- iii. **Motion passed unanimous voice vote.**

X. Representatives' Reports

A. University President's Representative – Dr. Joy Pedersen

- i. Dr. Pedersen introduced herself and shared her role at Cal Poly.
- ii. She stated that Parent & Family Weekend and Culturefest events were successful.
- iii. She gave an update on the basic needs initiative stating that Cal Poly received a grant and will expand the food pantry, build a community garden and have “pop up” flu shots available. She stated that data from the Chancellor's office shows that 12% of the student body have experienced homelessness and 1-in-4 experience hunger or food insecurity.

B. Academic Senate Representative – Vacant

- i. Mark read a written report from Dr. Stegner, Academic Senate Chair.

C. Cal Poly Corporation Representative – Eumi Sprague

- i. Eumi explained her role as Director of Information Technology for the Corporation.
- ii. She reported that the Corporation is also working on their Strategic Plan and offering professional development for their staff.
- iii. She announced that Village Market is now open and accepting meal plans. She stated that Einstein's Bagels is now inside Village Market.

- iv. She reported that a new mobile food ordering application is being created.
- v. Eumi stated that the Cal Poly Corporation Board of Directors meeting is on October 26 and that Roman Waskiewicz is one of the student representatives.

I. Committee Reports

A. ASI Business & Finance – Sarah Downing

- i. Sarah reported that the committee continued their training and learned their 5 roles and responsibilities to gain a clear understanding of the purview of the committee.

B. ASI Diversity and Inclusion – Alan Faz

- i. Alan reported on the efforts of the Office of University Diversity and Inclusion.
- ii. He stated that the committee is proposing adding gender pronouns to the ASI website. They discussed creating a calendar where organizations can add their events.
- iii. He stated that the committee will be promoting Social Justice Program Funding.

C. ASI External Affairs – Jake Watkins

- i. Jake invited members to the mayoral/council member debate and mixer.
- ii. He stated that the committee completed their training and are beginning to work on initiatives for the year ahead.

D. ASI/UU Internal Review – James Broaddus

- i. James reported that the committee has been engaged in training and learning the complexities of the documents they will be reviewing.

E. ASI Recruitment & Elections – Maggie Cheung

- i. Maggie stated that the committee finalized their campaign theme. She stated that Anthony Colvard presented the online candidate application project.

F. ASI Student Engagement – Rob Moore

- i. Rob reported that the committee is working on the “Know Your Vote” voter engagement project.
- ii. The committee is discussing how to better engage students through social media.

G. ASI Club Funding Liaisons – Sam Park and Gabriela Guillen

- i. Gabriela reported that \$35,000 has been allocated, \$1,816.74 has been reconciled, and there is a balance of \$90,689.30 still available for Club Funding.

- XI. **Announcements**
- XII. **Adjournment –Meeting adjourned at 7:12 p.m.**

CERTIFIED as the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ____ day of ____ 2018.

ASI Secretary

ADOPTED at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on _____, 2018

ASI Secretary