

Associated Students, Inc.  
California Polytechnic State University  
BOARD OF DIRECTORS

**#19-03 Meeting Minutes**

October 3, 2018

5:10 p.m. University Union Room 220

**Voting Members Present:**

Mark Borges – Chair, College of Agriculture, Food & Environmental Sciences

Matt Appell - Orfalea College of Business

Anthony Beers – College of Architecture & Environmental Design

James Broaddus – College of Agriculture, Food & Environmental Sciences

Meghan Butler – Orfalea College of Business

Samuel Cunningham – College of Architecture and Environmental Design

Sarah Downing – Vice Chair, College of Engineering

Alan Faz – College of Engineering

Chloe Fowler – College of Agriculture, Food & Environmental Sciences

Hayley Grodt – College of Science & Mathematics

Gabriela Guillen – College of Science & Mathematics

Jon Harger – College of Engineering

Aliza Herzberg – College of Liberal Arts

Noah Krigel – College of Liberal Arts

Adriena Le – Orfalea College of Business

Layla Lopez – College of Agriculture, Food & Environmental Sciences

Rob Moore – College of Liberal Arts

Maddie Myers – College of Science & Mathematics

Samuel Park – College of Science & Mathematics

Joe Sandoval – College of Engineering

Emily Taylor – College of Architecture & Environmental Design

Roman Waskiewicz – College of Agriculture, Food & Environmental Sciences (recognized at 6:00 p.m.)

Jake Watkins – College of Liberal Arts

Jack Wooldridge – Orfalea College of Business

**Voting Members Absent:**

None

**Non-Voting Members Present:**

Jasmin Fashami – ASI President

Danielle Diele - Chair of the University Union Advisory Board

Luke Haley – ASI Chief of Staff

Marcy Maloney – ASI Executive Director

Dr. Kathleen McMahon – University President’s Representative  
Lorlie Leetham – Cal Poly Corporation Representative  
Lindsey Lee – Board of Directors Advisor  
Tracy Watson - Board of Directors Assistant

**Non-Voting Members Absent**

Vacant – Academic Senate Representative

**Guests:**

Samantha Spitz – Mustang News  
Cici Acosta – Ethical Eating Club  
Nathan Zak – DxE  
Emily Desvardins – DxE  
Greyron Miller – Ethical Eating Club  
Jennie Diaz – ASI Events  
Amber Olson – ASI Events  
Jen Haft – Administration and Finance

- I. **Call to Order: Meeting #19-03 was called to order at 5:10 p.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
  - A. None
  - B. Roll call was taken and with 23 members present, quorum was met.
- IV. **Open Forum**
  - A. A student explained his vision of creating a multicultural calendar for the year to celebrate all cultures.
  - B. Students and community members expressed their dismay about the Cal Poly “slaughter house” encouraging members to do something to shut it down.
  - C. Some students expressed grief over ASI not recognizing Indigenous People’s Day.
  - D. E.J. Gallo Winery is looking for leaders to apply for a sales and development program.
  - E. Samantha Spitz stated that she will be the journalist covering ASI and is looking forward to building relationships.
- V. **Approval of the Minutes**
  - A. **Approval of minutes from meeting #19-02, September 14, 2018**
    - i. **Motion #1 (Cheung/Watkins) “Move to approve the minutes from meeting #19-02, September 14, 2018.”**
    - ii. **Motion passed by unanimous voice vote.**
- VI. **Leaders’ Reports**
  - A. **Chair of the Board – Mark Borges**
    - i. Mark recognized Jennifer Haft, Director of Operations for Administration and Finance.

- i. Mark announced that guest speakers for board workshops and meetings for fall quarter include, Vasin Heyn & Company for an audit report and Tina Hadaway-Mellis for an update on the Health Services. Other updates will include President Armstrong on the implementation of the Cal Poly Opportunity Grant and Fee and Dr. Humphrey on the University Strategic Plan.
- i. He reported that student government members will participate in the annual Professional Development Workshop series. This quarter the emphasis will be on diversity and inclusion.
- i. Mark highlighted a new funding source, Social Justice Programming. The pool of \$15,000 is to co-sponsor events that are intended to serve or educate a broad range of Cal Poly students regarding issues facing underrepresented minority students. He encouraged members to read the procedures and eligibility requirements and encouraged clubs and organizations to take advantage of the opportunity.

**B. ASI President – Jasmin Fashami**

- i. Jasmin stated that her focus is on civic engagement and registering students to vote through the Flex Your Right campaign. Her goal is to register 5,000 by the October 22 deadline. She stated that student government will host a local candidate/mayoral event on October 18.
- i. She announced the open forums for the University Strategic Plan on October 4 and 25. She encouraged members to review the plan during the open comment session.
- i. She reported that the General Education (GE) program will go through a reexamination and revision process. Working groups are being formed to review all areas of GE programs. She stated that there will be a call for action for students to be part of the working groups process.

**C. Chief of Staff – Luke Haley**

- i. In accordance with the ASI Bylaws, section 7.4.2.7.1.1, Luke announced the 2018-19 Executive Cabinet.
  - a. Anna Marie Repetto – Secretary of Campus Relations
  - b. Bree Zedar – Secretary of Sustainability
  - c. Kabir Shahi – Secretary of Student Rights
  - d. Miriam Abdoh – President’s Designee
  - e. Richa Ahir – Secretary of Diversity and Inclusion
  - f. Shayna Lynch – Secretary of Health & Wellbeing
- i. He announced the Buck the Stigma Mental Health Awareness week from October 15-18. Events include:
  - a. Monday – Beautifully You – Eating Disorders
  - b. Tuesday – Meditate and Educate – Anxiety Disorders
  - c. Wednesday – Looking after YOU – Depressive Disorders
  - d. Thursday – Survive & Thrive – Suicide Awareness
  - e. Friday – Mark Reuling Volleyball Tournament
- i. Luke reported that the Flex Your Right campaign booth is every Tuesday through October 13.

**D. Chair of UUAB – Danielle Diele**

- i. Danielle stated that action items at the first UUAB meeting include approving the Standing Rules and acceptance of Kylie Clark as the 2018-19 Vice Chair of UUAB. They will also tour the University Union.
- ii. She reported that along with the six voting members, other UUAB members include Ellen Cohune, alumni representative; Dr. James Tejani, faculty representative; Ray Aronson, University President's representative, Marcy Maloney, Executive Director and Ron Skamfer, Director of Facilities Management.
- iii. Danielle reported that the UU Neighborhood Project meeting included discussion on the remodel and renovations. Specifically, Poly Deli, Chumash Auditorium, Chandler Lounge and the Epicenter.

**VII. Executive Director's Report**

- A. Marcy reported that she, Ron Skamfer and Robyn Wallman, will travel with UUAB members on the annual UUAB facilities trip. The group will tour Stanford, LinkedIn, and San Francisco State University.
- B. She explained her role as executive director and introduced the ASI Event fall lineup.
  - i. Jenny Diaz stated that ASI Events plans small to large scale events that support and drive the mission statement.
  - ii. Amber Olson stated that this year the focus will be on more outreach to students to encourage them to come to all events.
  - iii. They presented the ASI Events fall lineup.

**VIII. Old Business**

- A. None

**IX. New Business**

- A. **Action Item: Ratification of Roman Waskiewicz to Fill the Vacancy in the College of Agriculture, Food and Environmental Sciences.**
  - i. **Motion #2 (Broaddus/Le) "Move to Ratify Roman Waskiewicz to fill the vacancy in the College of Agriculture, Food and Environmental Sciences."**
  - ii. Mark stated that ratification requires a 2/3 vote.
  - iii. **Motion passed unanimous standing vote.**
  - iv. **Roman asked to seek recognition at 6:00 p.m. and was recognized.**
- B. **Action Item: Ratification of the 2018-19 Vice Chair of the ASI Board of Directors**
  - i. **Motion #3 (Cheung/Faz) "Move to ratify the 2018-19 Vice Chair of the ASI Board of Directors"**
  - ii. Mark stated that ratification requires a 2/3 vote.
  - iii. **Motion passed unanimous standing vote.**
- C. **Action Item: Approval of the 2018-19 ASI Board of Directors Standing Rules**
  - i. **Motion #4 (Moore/Park) "Move to approve the 2018-19 ASI Board of Directors Standing Rules."**

- ii. Sarah stated that the Business & Finance Committee reviewed the document and that changes are to be in compliance with the Bylaws. She stated that there are some inconsistencies; however, they will be reviewed during the Bylaws review.
- iii. **Motion passed unanimous voice vote.**

x. **Representatives' Reports**

- A. University President's Representative – Dean Kathleen McMahon
  - i. Dean McMahon explained her role as the University President's representative.
  - ii. She announced that the temporary suspension has been lifted for Greek Life. She stated that all fraternities and sororities were required to develop a plan for diversity and inclusion and they were reviewed by an external consultant.
  - iii. She stated that WOW included new diversity and inclusion training for first year and transfer students.
  - iv. Kathleen stated that they have received a good response rate to the request of collecting local addresses in case of an emergency.
  - v. She announced CultureFest on October 13.
- B. Academic Senate Representative – Vacant
  - i. Mark read a written report from Dr. Stegner, Academic Senate Chair.
- C. Cal Poly Corporation Representative – Lorie Leetham
  - i. Lorie explained her role as Executive Director of the Cal Poly Corporation and all of the services they provide.
  - ii. She gave a project update stating that the Vista Grande Dining complex is scheduled to open summer of 2019. She stated that with Vista Grande being closed, all food venues are impacted during peak hours. She stated that after Vista Grande opens, building 19 will be torn down and will be included in the UU Neighborhood plan.
  - iii. She stated that the Corporation is working on their Strategic Plan.

i. **Committee Reports**

- A. ASI Business & Finance – Sarah Downing
  - i. Sarah reported that the committee reviewed and approved their Operating Rules.
- B. ASI Diversity and Inclusion – Alan Faz
  - i. Alan reported that the committee reviewed and approved the Operating Rules and reviewed the committee's purpose and responsibilities.
- C. ASI External Affairs – Jake Watkins
  - i. Jake reported that changes to their Operating Rules included adding Diversity and Inclusion and Student Engagement liaisons to the committee.
  - ii. He stated that the committee began training and they will begin outreach efforts to the city, county, state, and federal government representatives.
- D. ASI/UU Internal Review – James Broadus

- i. James reported that the committee focused on introductions and reviewing and approving the Operating Rules. They participated in training to develop skills to analyze documents and prepare for the year.

**E. ASI Recruitment & Elections - Maggie Cheung**

- i. Maggie stated that the committee reviewed committee member expectations and reviewed and approved their Operating Rules.
- ii. She stated that they completed training and discussed what went well and what did not go well during last year's elections and what can be improved upon.

**F. ASI Student Engagement - Rob Moore**

- i. Rob reported that the committee approved their Operating Rules and had training.
- ii. He stated that the committee began brainstorming ideas about "Get out the Vote" to engage students and educate them about the upcoming election.

**G. ASI Club Funding Liaisons - Sam Park and Gabriela Guillen**

- i. Sam reported that \$125,689.30 is the total amount for Club Funding this year. He stated that the Board allocated \$90,000 and an additional \$35,000 rolled over from last year. There has been \$16,500 allocated to date. He encouraged members to reach out to their clubs to utilize the available funding.
- ii. Gabriela added that the deadline for chartering a club is October 12.

**I. Announcements**

**II. Adjournment -Meeting adjourned at 6:52 p.m.**

**CERTIFIED** as the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this \_\_\_ day of \_\_\_ 2018.

**ADOPTED** at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on \_\_\_\_\_, 2018

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ASI Secretary

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