

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS
#20-01 ASI/UU Summer Board Meeting Agenda
August 23, 2019
11:00 A.M.
University Union, Room 219

- I. **Call to Order**
- II. **Flag Salute**
- III. **Letters & Roll Call**
- IV. **Open Forum**
- V. **Approval of Minutes**
 - A. **Approval of Minutes from meeting #19-18, May 29, 2019**
- VI. **Leaders' Reports**
 - A. Chair of the Board - Rob Moore
 - B. ASI President - Mark Borges
 - C. ASI Chief of Staff -Shayna Lynch
 - D. Chair of UUAB - Elizabeth Roseman
- VII. **Executive Director's Report - Marcy Maloney**
- VIII. **Old Business**
- IX. **New Business**
 - A. **Action Item: Resolution #20-01: Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees' Medical and Hospital Care Act**
 - i. Discussion and vote on the maximum employer contribution for ASI employee healthcare
- X. **Announcements**
- XI. **Adjournment**

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#19-18 Meeting Minutes

May 29, 2019

5:10 p.m. University Union Room 220

Voting Members Present:

Mark Borges – Chair, College of Agriculture, Food & Environmental Sciences
Matt Appell – Orfalea College of Business (left at 6:35, returned 6:38)
Anthony Beers – College of Architecture & Environmental Design
James Broaddus – College of Agriculture, Food & Environmental Sciences (left at 6:36, returned at 6:40)
Meghan Butler – Orfalea College of Business
Maggie Cheung – College of Engineering (left at 6:08, returned at 6:10)
Samuel Cunningham – College of Architecture & Environmental Design
Sarah Downing – Vice Chair, College of Engineering
Alan Faz – College of Engineering
Chloe Fowler – College of Agriculture, Food & Environmental Sciences
Hayley Grodt – College of Science & Mathematics
Jon Harger – College of Engineering (left at 8:30, returned at 8:34)
Aliza Herzberg – College of Liberal Arts (left at 8:40, returned at 8:43)
Karly Knox – College of Science & Mathematics
Noah Krigel – College of Liberal Arts
Adriana Le – Orfalea College of Business
Angelina Lopez – College of Agriculture, Food & Environmental Sciences
Ellie Mitchell – Orfalea College of Business
Rob Moore – College of Liberal Arts
Maddie Myers – College of Science & Mathematics (left at 9:25, returned at 9:26)
Samuel Park – College of Science & Mathematics (left at 8:30, returned at 8:34)
Joe Sandoval – College of Engineering
Roman Waskiewicz – College of Agriculture, Food & Environmental Sciences
Jake Watkins – College of Liberal Arts (left at 6:05, returned at 6:07)

Voting Members Absent:

Vacant – College of Architecture & Environmental Design

Non-Voting Members Present:

Danielle Diele - Chair of the University Union Advisory Board
Jasmin Fashami – ASI President (left at 6:28, returned at 6:35)
Luke Haley – ASI Chief of Staff (left at 8:32, returned at 8:34)

Marcy Maloney – ASI Executive Director
Andrea Burnes – Cal Poly Corporation Representative
Dean Kathleen McMahon – University President’s Representative
Lindsey Lee – Board of Directors Advisor
Tracy Watson - Board of Directors Assistant

Non-Voting Members Absent

Vacant – Academic Senate Representative

Guests:

Jen Haft – Director of Operations, Administration and Finance
Katherine Zevallos Pastor – Coordinator, Dream Center
Manmit Singh Chahal – Mustangs United
Kathleen Trujillo – Undocumented Community Ally
Jane Lehr – Women and Gender Studies
Jared Rincon
Brian Kragh – Board Elect
Conner O’Neil – Board Elect
Missi Allison-Bullock – ASI Events
Jack Wooldridge – ASI/Cal Poly Alumni
Shayna Lynch – ASI Chief of Staff Elect

- I. **Call to Order: Meeting #19-18 was called to order at 5:10 p.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
 - A. Mark read a letter from Shayna Lynch resigning her position on the 2019-20 ASI Board of Directors. She has accepted the position for ASI Chief of Staff.
 - B. Roll call was taken and with 23 members present, quorum was met.
- IV. **Open Forum**
 - A. Multiple guests spoke in favor of the resolution supporting and advocating for undocumented students. There are currently 210 undocumented students on campus and they urged members to stand in solidarity and pass the resolution.
 - B. **Motion #1 (Park/Sandoval) “Move to suspend the Standing Rules as it pertains to open forum, by 10 minutes.”**
 - C. **Motion passed unanimous standing vote.**
 - D. Missi Allison-Bullock, Coordinator of ASI Events, announced Grace Vanderwaal to perform at Spring Fever on May 31.
- V. **Approval of the Minutes**
 - A. Approval of minutes from meeting #19-16, May 15, 2019
 - i. **Motion #2 (Sandoval/Park) “Move to approve the minutes from meeting #19-16, May 15, 2019.”**

- ii. **Motion passed by unanimous voice vote.**
- B. Approval of the Minutes from Special Meeting #19-17, May 22, 2019
 - i. **Motion #3 (Sandoval/Faz) “Move to approve the minutes from special meeting #19-17, May 22, 2019.”**
 - ii. **Motion passed by unanimous voice vote.**
 - iii. **Motion #4 (Downing/Broaddus) “Move to suspend the Standing Rules as it pertains to leaders’ reports time limits.”**
 - iv. **Motion passed unanimous standing vote.**

vi. **Leaders’ Reports**

A. **Chair of the Board – Mark Borges**

- i. Mark welcomed President Jeffrey Armstrong.
- ii. The President congratulated graduating members and commended members for their hard work throughout the year. He gave updates on the following topics:
 - a) He thanked members for their support of CPX and stated that they received a 50% response rate from faculty, staff, and students.
 - b) The implementation of the Cal Poly Opportunity Fee for incoming non-resident and transfer students.
 - c) He spoke of the Cal Poly branding changes, stating that the final outcome was research driven. He stated that the official logo will continue to be on diplomas.
 - d) Discussion included budget updates and California State University Graduation Initiative.
 - e) He mentioned building remediation and renovations including:
 - a. Building 19 renovation
 - b. Chumash Auditorium renovation
 - c. Vista Grande opening in winter quarter
 - d. Kennedy Library renovation
 - e. Request for funding for Crandall Gym
 - f. Boswell Agricultural Technology Center
 - g. Engineering Project Center
 - h. Classroom and office space remediation
 - f) President Armstrong spoke about the Power of Doing as the comprehensive fundraising campaign for Learn by Doing that launched at the Evening of Green & Gold. They have currently raised \$556M and have a goal of \$700M.
 - g) He announced new hires including:
 - a. Renee Reijo Pera, Vice President for Research and Economic Development
 - b. John Smith, Cal Poly men’s basketball head coach
 - c. Retirement of Provost Enz Finken and Interim Provost, Mary Pedersen will begin her role in the summer.
- iii. Mark thanked President Armstrong for his continued support throughout the year.

- iv. He reminded members of the end of year banquet.
 - v. He invited members to attend Provost Enz Finken's retirement reception to celebrate her time at Cal Poly.
 - vi. Mark stated that applications are now available for the Vice Chair of the Board.
 - vii. He thanked representatives and members for giving so much time to the organization.
 - viii. **Motion #5 (Park/Beers) "Move to amend the agenda by moving Action Item A, Resolution #19-18 after Leaders' Reports."**
 - ix. Sam stated that with respect to the guests that spoke during open forum, moving the action item up in the agenda would be cognizant of their time to expedite the discussion of the resolution.
 - x. **Motion passed unanimous standing vote.**
 - xi. **Action Item: Resolution #19-11: ASI Board of Directors' Resolution in Support of Expanding Opportunities for Undocumented Students**
 - a) **Motion #6 (Faz/Lopez) "Move to approve Resolution #19-11: ASI Board of Directors' resolution in support of expanding opportunities for undocumented students."**
 - b) Alan thanked the guests for speaking at open forum. He stated that the purpose of the resolution is meant to open an opportunity for undocumented students seeking the Learn by Doing experience.
 - c) Members were in full support of the resolution and applauded the author saying that the resolution is a small way of showing support and addressing a significant barrier.
 - d) **Motion passed unanimous voice vote.**
- A. ASI President – Jasmin Fashami**
- i. Jasmin reported that she and Mark will meet with staff members to discuss poorly lit areas on campus.
 - ii. Discussion of how the \$50,000 donation will be utilized for civic engagement efforts have taken place with full time staff and campus partners. Discussion included how campus partners can work together to make the most of the donation.
 - iii. She gave an update on the mobile phone application, stating that Modo Labs and Apsian platforms have been procured.
 - iv. Jasmin stated that serving as the ASI President has been an incredible honor. She was thankful to board members for their strides in representing the student body.
- B. Chief of Staff – Luke Haley**
- i. Luke thanked members for their support throughout the year and stated that it was an honor and a privilege to serve as the Chief of Staff this year.
- C. Chair of UUAB – Danielle Diele**
- i. Danielle reported that UUAB collected feedback about their recreation experience. Hundreds of comments were passed on to staff in a proposal to have both physical and electronic pamphlets for all workout classes. The purpose is to break down barriers that class beginners may feel. This is part of the Recreation Center Educational Campaign project.
 - ii. She thanked members for their time, commitment, and service to ASI and to Cal Poly.

- iii. **Motion #7 (Downey/Sandoval) “Move to amend the agenda by moving Representatives’ Reports after the Executive Director’s Report.”**
- iv. **Motion passed unanimous standing vote.**

II. **Executive Director’s Report – Marcy Maloney**

- i. Marcy announced the eighth annual Mustang Mile obstacle course at the Doerr Family Field.
- ii. She reminded members to ask thoughtful questions and be respectful when selecting the Chair of the Board for next year.
- iii. **ASI Strategic Plan Update – Dwayne Brummett**
 - a) Dwayne gave an executive summary of the 2017-22 ASI Strategic Plan. He reviewed the theme of back to basics, focusing attention on the foundations of ASI’s operations including:
 - a. Building relationships, internally and with campus partners
 - b. Increasing efficiencies and driving innovation
 - c. Improving onboarding, coaching, and professional development
 - d. Simplifying and documenting processes and standards
 - b) He reviewed the 2018-2019 accomplishments for each goal.

III. **Representatives’ Reports**

A. University President’s Representative – Dr. Kathleen McMahon

- i. Dean McMahon stated that the next few weeks can be very stressful for some with finals and graduation. These stressful times can be a scary time for some students. Be attuned to others and don’t assume everyone is all right.
- ii. She appreciated being the university representative and loved watching the evolution of the group and as individuals.

B. Academic Senate Representative – Dr. Dustin Stegner

- i. Absent – No report submitted

C. Cal Poly Corporation Representative – Lorie Leetham

- i. Lorie reported that the timeline for renovation of building 19 will be next March. She stated that building 19 cannot be closed until Vista Grande is completed.
- ii. She stated that the Corporation is preparing for their last Board of Directors meeting. Agenda items include budgets and the Tech Park expansion.
- iii. She announced that Campus Dining won the California Sustainable Food Service award.
- iv. Lorie reported that an affordable learning solution will be implemented for an electronic version of course material that will be available at a significantly lower price.

IV. **Old Business**

A. **Action Item: Chair of the ASI Board of Directors Nominations**

- i. **Motion #8 (Waskiewicz/Park) “Move to open Chair of the ASI Board of Directors nominations.”**
- ii. **Motion passed unanimous voice vote.**

- iii. **With no other nominations, Motion #9 (Waskiewicz/Park) “Move to close Chair of the ASI Board of Directors nominations.”**
- iv. **Motion passed unanimous voice vote.**

v. **New Business**

A. **Action Item: Proposal to Update the ASI Social Justice Program Funding Procedures and Application**

- i. **Motion #9 (Faz/Lopez) “Move to approve the proposal to update the ASI Social Justice Program Funding (SJP) procedures and application.”**
- ii. Alan gave a summary of proposed changes that most notably updated the language to include Instructionally Related Activities (IRA’s), adding an additional ASI representative on the SJP Review Committee, and updating the philosophy statement.
- iii. **Motion passed unanimous voice vote.**

B. **Action Item: Proposal to Update the ASI Club Funding Maximum Allotment for Recognized Student Organizations (RSO) from \$500 to \$450.**

- i. **Motion #10 (Park/Sandoval) “Move to approve the proposal to update the ASI Club Funding Maximum Allotment for Recognized Student Organizations from \$500 to \$450.”**
- ii. Sam explained that by reducing the amount, it would give ASI the ability to fund more clubs. He stated that this is a “band-aid” fix and with the additional clubs on campus, a recommendation will be made for the creation of an ad hoc committee to review the maximum allotment.
- iii. Sarah stated that the Business & Finance Committee recommended a do pass.
- iv. Motion passed by majority vote.

C. **Action Item: Approval of Student Representatives on the 2019-20 Provost Search Committee**

- i. **Motion #11 (Waskiewicz/Park) “Move to approve the student representatives on the 2019-20 Provost search committee.”**
- ii. Roman stated that per Campus Administrative Policy Section 315.7, “When a vacancy occurs in the Provost and Vice President for Academic Affairs position, the President will form a search committee and will include two students. The 2018-19 ASI Officer Team recommend the 2019-20 ASI President and the Chair of the ASI Board of Directors be the student representatives on this committee.
- iii. **Motion passed unanimous voice vote.**

D. **Action Item: Ratification of the 2019-20 ASI/UU Summer Board of Directors**

- i. **Motion #12 (Cheung/Grodt) “Move to ratify the ASI/UU Summer Board of Directors.”**
 - a) Genevieve Regli, College of Agriculture, Food and Environmental Sciences
 - b) Zach Noyes, College of Architecture and Environmental Design
 - c) Alan Faz, College of Engineering
 - d) Dominique Dolores Morales, College of Liberal Arts
 - e) Conner O’Neil, College of Science and Mathematics
 - f) Harjot Sohal, Orfalea College of Business

ii. **Motion passed unanimous voice vote.**

E. Action Item: Ratification of the 2019-20 ASI Chief of Staff

i. **Motion #13 (Cheung/Butler) Move to ratify the 2019-20 ASI Chief of Staff.”**

ii. Members spoke on behalf of Shayna Lynch stating she will do an outstanding job.

iii. **Motion passed unanimous standing vote.**

iv. **Motion #14 (Downing/Watkins) “Move to recess for 20 minutes.”**

v. **Motion passed unanimous voice vote.**

vi. The meeting reconvened at 7:20 and 23 members were present.

F. Action Item: 2019-20 Chair of the ASI Board of Directors Elections

i. Mark explained the election process which includes an introduction of the candidates, five minute presentations by each candidate, a question and answer session, discussion and debate, followed by a randomized voice vote election.

ii. **Motion #15 (Sandoval/Watkins) “Move to open the 2019-20 Chair of the ASI Board of Directors Elections.”**

iii. **Motion passed unanimous voice vote.**

iv. Alan Faz and Rob Moore gave their presentations and answered questions from members. The candidates left the room, deliberations began and a voice vote was taken.

v. **Motion #16 (Park/Watkins) “Move to close the 2019-20 Chair of the ASI Board of Directors elections.”**

vi. **Motion passed unanimous voice vote.**

vii. Mark congratulated Rob Moore as the 2019-20 Chair of the ASI Board of Directors.

VI. Committee Reports

A. ASI Business & Finance – Sarah Downing

i. Sarah reported that the committee reviewed the proposal to amend the Club Sponsorship Procedures and the proposed change to the maximum allotment in the Social Justice Program Funding Procedures.

ii. She thanked her committee for their hard work and dedication.

B. ASI Diversity and Inclusion – Alan Faz

i. Alan reported that the committee discussed a recommendation to include a diversity statement in the election candidate packets.

C. ASI External Affairs – Jake Watkins

i. Jake thanked members for their attendance at events and his committee for their hard work. He commended Jon for the Know Your Legislation event and recommended that the event should continue into next year.

D. ASI/UU Internal Review – James Broaddus

i. James yielded the floor to Kylie Clark, Co-Chair of the Internal Review Committee.

- ii. Kylie commended the committee for the hard work and dedication through 25 meetings.

E. ASI Recruitment & Elections – Maggie Cheung

- i. Maggie reported that the committee reviewed the End of Year report.
- ii. She announced that voting for the special election will end on Thursday, May 30. She stated that the special election results will be announced on the ASI website and social media.

F. ASI Student Engagement – Rob Moore

- i. Rob encouraged members to come out to the Spring Fever concert where the Student Engagement Committee will distribute ice cream.

G. ASI Club Funding Liaison – Sam Park and Chloe Fowler

i. Spring Quarter Club Funding Report

- a) Sam gave the statistics of Club Funding
 - a. Funded 224 clubs, allocated \$112,000 and reconciled \$66,865.76 to date.
 - b) Statistics for Club Co-Sponsorship events
 - a. Co-Sponsored 38 events, allocated \$29,045, and reconciled \$20,797.60 to date.
 - c) Grand Total for 2018-19
 - a. Funded 224 clubs, allocated \$141,045, reconciled \$87,663.36 to date, and Club Services processed 3,606 payment request forms.

VII. Announcements

VIII. Adjournment –Meeting adjourned at 10:01 p.m.

CERTIFIED as the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2019.

ADOPTED at the regular meeting of the Board of Directors by *Unanimous/Majority vote* on _____, 2019.

ASI Secretary

ASI Secretary



MEMORANDUM

TO: **Rob Moore**
Chair of the Board

DATE August 9, 2019

FROM: **Marcy Maloney** *mm*
Executive Director

COPIES: ASI Board of Directors
Dwayne Brummett
Carol Brizendine

SUBJECT: ASI Medical Insurance Contribution Proposal: 2020

Proposal

Increase employer group medical insurance contributions by \$16.00/month for single coverage, \$32.00/month for employee plus one coverage, and \$42.00/month for family coverage for the 2020 plan year. Set employer maximum contribution rates as follows:

Employee Only: \$738 (22 participants)

Employee + 1: \$1475 (22 participants)

Family: \$1917 (29 participants)

History/Background

ASI's overall employee benefit philosophy is to provide employee medical benefits with little or no cost to the employee. Additionally, ASI is required by Title 5 of the California Education Code to maintain comparable pay and benefits as compared to University employees. The University has released their proposed medical rates for 2020 and will be covering 100% of the costs for single and employee-plus-one coverage for United Healthcare HMO. Additionally, they will be covering 100% of the costs for the PERS Select PPO plan for all three levels of coverage. The Cal Poly Corporation is also planning on covering 100% of the 2020 medical costs for both the PERS Select PPO and the United Healthcare HMO for all three levels of coverage.

The proposed ASI employer maximum contribution rates would cover 100% of the 2020 medical costs for the PERS Select PPO, PERS Choice PPO, and the United Healthcare HMO for all three levels of coverage for ASI staff.

Rationale

As part of the 2019-2020 budget process, the ASI Board of Directors and University Union Advisory Board approved an approximate increase of 10% in overall health benefit contributions, which includes medical, dental, vision, and life insurance. Based upon historical usage statistics, it is projected that ASI will only experience an estimated 4.9% increase in medical premium costs for the 2020 plan year.

Impact

After adjusting the maximum employer contribution, ASI will only experience an overall increase of approximately 4.9% in medical premium costs, depending on the ultimate election of specific plans by the employees. This would be favorable to the 2020 ASI/UU budgets and allow for those funds to be spent on other operating expenses.

Alternatives

At the discretion of the Board of Directors.

ASI 2020 Medical Insurance Outlook

Maximum Employer Contribution Comparison

2019		2020 - Proposed Rates	
Single	\$722.00	Single	\$738.00
2-Party	\$ 1,443.00	2-Party	\$1,475.00
Family	\$ 1,875.00	Family	\$1,917.00

Employee "Out of Pocket" Cost Comparison

Plan Name	2019			2020 - Proposed Rates		
	Single	2-Party	Family	Single	2-Party	Family
Blue Shield Access+ HMO	38.04	77.08	101.10	171.87	344.74	448.66
United Healthcare HMO	0.00	0.00	0.00	0.00	0.00	0.00
Anthem Traditional HMO	108.89	218.78	285.31	196.95	394.90	513.87
PERS-Choice	0.00	0.00	0.00	0.00	0.00	0.00
PERS-Select	0.00	0.00	0.00	0.00	0.00	0.00
PERS-Care	185.29	371.58	483.95	248.65	498.32	648.32

2019 Plan Usage by ASI Employees

Blue Shield Access+ HMO	3%
United Healthcare	78%
Anthem Traditional HMO	1%
PERS-Choice	14%
PERS-Select	4%

**San Luis Obispo Cal Poly
Associated Students, Inc.**

RESOLUTION NO. 20-01

**FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS
UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

- WHEREAS, (1) San Luis Obispo Cal Poly Associated Students, Inc. is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act"); and
- WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and
- WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and
- RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members in a health benefits plan up to a maximum of \$738 per month with respect to employee or annuitant enrolled for self alone, \$1475 per month for employee or annuitant enrolled for self and one family member, and \$1917 per month for employee or annuitant enrolled for self and two or more family members, plus administrative fees and Contingency Reserve Fund assessments; and be it further
- RESOLVED, (b) San Luis Obispo Cal Poly Associated Students, Inc. has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further
- RESOLVED, (c) That the participation of the employees and annuitants of San Luis Obispo Cal Poly Associated Students, Inc. shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that San Luis Obispo Cal Poly Associated Students, Inc. would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.
- RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, Terri Kahn, Coordinator – Human Resources to file with the Board a verified copy of this resolution, and to perform on behalf of San Luis Obispo Cal Poly Associated Students, Inc. all functions required of it under the Act.

Adopted at a regular meeting of the Board of Directors at San Luis Obispo Cal Poly Associated Students, Inc., this 23rd day of August, 2019.

Signed: _____

ASI Chair of the Board

Signed: _____

ASI President

Attest: _____