

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#18-09 Meeting Minutes

January 24, 2018

5:10 p.m. University Union, Room 220

Voting Members Present:

Daniela Czerny- Chair of the Board

Ethan Alexander - College of Science & Mathematics

Matthew Bell - Orfalea College of Business

Mark Borges - College of Agriculture, Food & Environmental Sciences

James Broaddus - College of Agriculture, Food & Environmental Sciences (left at 6:35, returned 6:37)

Abby Cavanaugh - College of Liberal Arts

Maggie Cheung - College of Engineering

Mitchell Collins - College of Science & Mathematics

John D'Ambrosio - College of Engineering

Annalise Delfosse - College of Liberal Arts

Sergio Dimas - College of Agriculture, Food & Environmental Sciences

Sarah Downing - College of Engineering

Denae Dupray - College of Engineering

Rita Elfarissi - College of Liberal Arts

John Griffin - College of Engineering (left at 5:55)

Denise Hensley - Orfalea College of Business

Adriana Le - Orfalea College of Business

Layla Lopez - College of Agriculture, Food & Environmental Sciences

Barrett Lo - College of Science & Mathematics

Ruby Ludford - College of Liberal Arts

Kaitlin Miknich - College of Science & Mathematics

Duncan Mitchell - Orfalea College of Business

Ana Padilla - College of Architecture & Environmental Design

Samantha Seems - College of Architecture & Environmental Design

James Smith - College of Liberal Arts

Gabi Trapani - Orfalea College of Business (left at 6:30, returned 6:35)

Harrison Tucker - College of Architecture & Environmental Design (left at 5:55, returned 5:59)

Haley Warner - College of Agriculture, Food & Environmental Design, Vice Chair

Tim Wetzel - College of Science & Mathematics

Voting Members Absent:

None

Non-Voting Members Present:

Riley Nilsen – ASI President (arrived at 5:12, left at 5:55, returned 5:58)

Dani Diele– Vice Chair of the University Union Advisory Board

Brett Raffish – ASI Chief of Staff

Marcy Maloney – ASI Executive Director

Dean Kathleen McMahon – University President’s Representative

Lorlie Leetham – Cal Poly Corporation Representative

Lindsey Lee – Board of Directors Advisor

Tracy Watson - Board of Directors Assistant

Non-Voting Members Absent

Dr. Kris Jankovitz – Academic Senate Representative

Guests:

Taylor Frank – E&J Gallo Winery

David Miller – Cal Poly Student

Nicole Rogus – Cal Poly Student

I.Call to Order: Meeting #18-09 was called to order at 5:10 p.m.

II.Flag Salute

III.Letters & Roll Call

- A. Daniela read a letter from Sandra Rowley, Residents for Quality Neighbors, expressing her concern for future access to cannabis products and children that might come across them in parks, streets, etc. She asked members for assistance on providing dialogue for how to protect on and off campus residents.
- B. Roll call was taken and with 28 members present, quorum was met.

IV.Open Forum

- A. Taylor Frank, former Cal Poly alumni, spoke on behalf of E&J Gallo Winery encouraging members to apply for positions available.
- B. Christine Wallace, San Luis Obispo Police Department, announced a new personal safety campaign asking students to be aware of the recent criminal incidents. She asked that students lock doors, pull shades and use the buddy system. She encouraged members to reach out to other students to remind them of the safety precautions.

v.Approval of Minutes

- A. **Minutes from Meeting #18-08, January 10, 2018**
 - i. **Motion #1 (Collins/Alexander) “Move to approve the minutes from meeting #18-08, January 10, 2018.”**
 - ii. **Motion passed unanimous voice vote.**

VI.Leader’s Reports

- A. **Chair of the Board – Daniela Czerny**

- i. Daniela announced the appointment of the Disciplinary Subcommittee members.
 - a) Voting Members
 - (1) The chair of this committee shall be the Chair of the Recruitment & Elections Committee – Denae Dupray
 - (2) Two additional Board of Directors representative – Tim Wetzel & Harrison Tucker
 - (3) Non-voting member – Blanca Martinez-Navarro, Dean of Students Representative
- ii. Daniela stated that she reported on the Resolution for Accommodations for Religious Holidays at the Academic Senate meeting. She stated that they had many of the same concerns as our board.
- iii. She stated that Melissa Swanson will present CAP 140 at the Monday Board workshop.
- iv. She announced the Fake News Panel event on February 13 which will discuss civil discourse. The event is in collaboration with the Dean of Students Office, Cal Poly Democrats, College Republicans, League of Women Voters, etc., and will be moderated by Professor Moore.

B. ASI President –Riley Nilsen

- i. Riley reported that the Student Success Fee Allocation Committee is comprised of six board members and are tasked to allocate the Student Success Fee funds. During winter quarter there was a one-time allocation of funds that had rolled over from last year. The second part of the committee’s charge is to allocate funds through proposals submitted. Riley stated that the pool of applications wasn’t large enough so the deadline has been extended to February 9.
- ii. She reported that flyers were put up on campus which caused students to feel unsafe and unwelcome. She stated that, as student leaders, board members should be attending events on campus as allies to help students understand the importance of supporting each other.

C. ASI Chief of Staff –Brett Raffish

- i. Brett reported the Climb for Clear Skies event will be held on February 3. He stated that the Executive Cabinet has partnered with Woodstock’s Pizza and the San Luis Obispo Department of Parks & Recreation to run a three-week long initiative to raise money for individuals affected by the wildfires across the state of California.
- ii. He stated that monthly Diversity Roundtable discussions are continuing to engage in dialogue pertaining to diversity and inclusion on Cal Poly’s campus.
- iii. Monthly Sustainability Roundtable discussions are continuing to discuss Cal Poly’s efforts to address sustainability.
- iv. The Flex Your Rights campaign is a campuswide voter registration drive using Turbovote. The Executive Cabinet will visit clubs and organizations to discuss the voter registration process.
- v. Brett announced Body Positivity Month beginning on February 1. The partnership will consist of the program Body & Being which was created and hosted by the Recreation Center and marketed by Student Government

D. Vice Chair of UUAB –Dani Diele

- i. Dani reported that UUAB will be voting on the UUAB Operations Code.
- ii. She stated that the UUAB was informed that the flag pole in the University Union Plaza will be relocated behind the stage.

VII.Executive Directors Report –Marcy Maloney

- A. Marcy reported that the Doerr Family Field will not open until March.**
 - i. She stated that architects will be on campus to discuss the UU Neighborhood.
 - ii. She stated that staff are busy with mid-year coaching, student evaluations and budget season.
- B. Risk Management Overview – Dwayne Brummett**
 - i. Dwayne explained the organization’s corporate structure and the risk management plan in detail, stating that ASI strives at all times to operate in compliance with local, state, and federal laws and regulations. ASI bears responsibility for the health, safety, and security of participants, volunteers and employees. He explained the roles of the board, legal counsel, Executive Director and Risk Manager.
- C. Insurance Summary Report – Dwayne Brummett**
 - i. Dwayne gave an overview of the ASI/UU Insurance Summary Report showing the types of policies that we must have as an organization. Policies include general liability, auto physical damage, and commercial property, commercial crime, cyber liability, identity fraud, catastrophic medical, secondary accident / medical insurance and worker’s compensation.

VIII. Old Business

- A. None**

IX. New Business

- A. Action Item: 2018-19 ASI President Candidate Packet**
 - i. **Motion #2 (Dupray/Broadus) “Move to approve the 2018-19 ASI President Candidate Packet.”**
 - ii. Denae stated that minor changes included times, dates, locations and updating candidate workers and campaign manager descriptions.
 - iii. **Motion passed unanimous voice vote.**
- B. Action Item: 2018-19 ASI President Write-In Candidate Packet**
 - i. **Motion #3 (Dupray/Wetzel) “Move to approve the 2018-19 ASI President Write-In Candidate Packet.”**
 - ii. **Motion passed unanimous voice vote.**
- C. Action Item: 2018-19 ASI Board of Directors Candidate Packet**
 - i. **Motion #4 (Dupray/Cheung) “Move to approve the 2018-19 ASI Board of Director Candidate Packet.”**
 - ii. Denae stated that changes included times, dates, locations and the Responsibility Guide update.
 - iii. **Motion passed unanimous voice vote.**
- D. Action Item: 2018-19 ASI Board of Directors Write-In Candidate Packet**
 - i. **Motion #5 (Dupray/Ludford) “Move to approve the 2018-19 ASI Board of Directors Write-In Candidate Packet.”**

- ii. **Motion passed unanimous voice vote.**
- E. Action Item: Resolution #18-06: ASI Board of Directors' Support of H.R. 2926 - Report and Educate About Campus Hazing (REACH Act)**
- i. **Motion #6 (Elfarissi/Smith) "Move to approve Resolution #18-06: ASI Board of Directors' Support of H.R. 2926 - Report and Educate About Campus Hazing (REACH Act)."**
 - ii. Rita stated that the REACH Act seeks to amend the Higher Education Act of 1962 to require colleges and universities that participate in federal financial aid programs to, under the Clery Act, disclose incidents of hazing in their Annual Security Report and report statistics of referrals for discipline and arrests specific to hazing.
 - iii. Sergio expressed concern that one of the co-sponsors of the REACH Act was accused of sexual harassment. Members stated that this individual was asked to step down as co-sponsor. Others were in support of not discounting the Act on account of one individual.
 - iv. The REACH Act has received support from other student organizations such as Panhellenic. Greek organizations are participating in an anti-hazing program.
 - v. **Motion passed majority vote.**
- F. Action Item: Proposal to Update the Club Council Event Co-Sponsorship Procedure**
- i. **Motion #7 (Ludford/Wetzel) "Move to approve the proposal to update the Club Council Event Co-Sponsorship Procedure."**
 - ii. Ruby stated that the proposal is to solidify our business practices to the highest standards. The updates included changing Club Council to ASI College Club Council.
 - iii. **Motion #8 (Le/Wetzel) "Move to amend the procedure by striking ASI website and inserting Cal Poly Clubs website."**
 - iv. **Motion passed unanimous voice vote.**
 - v. **Main motion passed unanimous voice vote.**

x.Representatives' Reports

A. University President's Representative - Dean Kathleen McMahon

- i. Dean McMahon stated the Greek Summit event was a success. Discussion included hazing and how we can make Cal Poly a national model.
- ii. She announced the Student Leadership Institute two-day conference.
- iii. She stated that discussions are occurring to help mitigate unsafe behaviors on St. Patrick's Day.
- iv. Kathleen thanked members for their feedback on the Strategic Plan. She asked if they could also provide feedback for the local address initiative and answer the question "when would be the right time to close access to the portal after receiving three notifications to update their local address?"

B. Academic Senate Representative – Dr. Kris Jankovitz

- i. Absent

C. Cal Poly Corporation Representative – Lorie Leetham

- i. Lorie stated that she attended the Auxiliary Organizations Association conference and had the opportunity to learn from peers and the Chancellor's Office on best practices and how to incorporate them into their organization.
- ii. She attended the Administration & Finance two-day retreat to discuss their Strategic Plan. The division is adopting sustainability as a strategic priority and she was proud to say that Cal Poly Corporation is already active in sustainability efforts.
- iii. Lorie reported that the Corporation Board of Directors' agenda items include Capital Outlay for University Union programming and the building 19 design, funding for space in the new residential hall and Vista Grande funding. Other items include renovation of Starbucks and Poly Canyon Village franchises.
- iv. She announced that they are working with Student Affairs and the Dean of Students office on a meal share program to assist students in need.

XI. Committee Reports

A. ASI Business & Finance – Haley Warner

- i. Haley reported that the committee reviewed the 2018-19 budget timeline, the process and what to expect in regards to challenges and opportunities.
- ii. They reviewed the Club Sports funding allocation and whether they met all of their requirements to receive the additional 5% of the allocation. It was decided that all requirements were met and they will receive their allocation.

B. ASI External Affairs – Rita Elfarissi

- i. Rita reported that representatives from the committee attended a town hall presentation and heard a discussion about marijuana use and its effects on youth.
- ii. She stated that members of the committee met with the new San Luis Obispo County Administrative Officer and had a conversation about how students can engage in local politics at the county level.
- iii. She announced that the External Affairs Committee will host Mayor Heidi Harmon at their regularly scheduled meeting on February 1.
- iv. Rita stated that the committee is working on an advocacy event to represent the interests of students amidst a CSU-wide potential tuition increase.

C. ASI/UU Internal Review – John D'Ambrosio

- i. John reported that the committee was introduced to the Request For Proposal (RFP) for a new auditor.
- ii. He stated that they reviewed the tax Form 990.

D. ASI Outreach and Communication – Mark Borges

- i. Mark reported that the committee will host their last *Why ASI* and *Welcome Back Waffles* events this week.
- ii. He stated that the committee is investigating ways for Student Government members to engage with constituents. He expressed his frustration, stating that it is not only the committee's responsibility to help with events, share social media posts and follow on all social media platforms. He emphasized that success is relying on all members of Student Government.

E. ASI Recruitment & Elections - Denaë Dupray

- i. Denaë thanked members for approving the election packets.
- ii. She reported that the graphics are almost complete for the "File Now" campaign and an outreach plan is in the works.
- iii. She stated that committee members have been assigned tasks for upcoming deadlines and developing action plans for upcoming events, etc.

F. Ad Hoc Committee on Diversity and Inclusion - Sergio Dimas

- i. Sergio reported that the committee is contacting different student campus groups to assess their opinions of ASI Student Government's diversity and inclusion practices.
- ii. He stated that research will be conducted by reviewing other universities' practices to promoting inclusive and diverse efforts.

G. ASI Club Funding Liaisons - Adriana Le and Ruby Ludford

- i. Adriana reported that there is \$34,987.05 still available in Club Funding and \$32,140.47 has been reconciled.

xii. Announcements

xiii. Adjournment - Meeting adjourned at 7:05 p.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2018.

ADOPTED at the regular meeting of the Board of Directors by ***Unanimous/Majority vote*** on _____, 2018

ASI Secretary

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