

Associated Students, Inc.
California Polytechnic State University
BOARD OF DIRECTORS

#18-06 Meeting Minutes

November 8, 2017

5:10 p.m. University Union, Room 220

Voting Members Present:

Daniela Czerny- Chair of the Board
Ethan Alexander - College of Science & Mathematics
Matthew Bell - Orfalea College of Business
Mark Borges - College of Agriculture, Food & Environmental Sciences
James Broaddus - College of Agriculture, Food & Environmental Sciences
Abby Cavanaugh - College of Liberal Arts
Maggie Cheung - College of Engineering (left at 6:00, returned at 6:04)
Gianna Ciaccio - College of Science & Mathematics
Mitchell Collins - College of Science & Mathematics
John D'Ambrosio - College of Engineering (left at 6:44, returned at 6:47)
Annalise Delfosse - College of Liberal Arts
Sergio Dimas - College of Agriculture, Food & Environmental Sciences
Sarah Downing - College of Engineering
Denae Dupray - College of Engineering
Rita Elfarissi - College of Liberal Arts (left at 6:53, returned at 7:00)
John Griffin - College of Engineering (left at 6:03, returned at 6:06)
Denise Hensley - Orfalea College of Business
Adriana Le - Orfalea College of Business
Layla Lopez - College of Agriculture, Food & Environmental Sciences
Ruby Ludford - College of Liberal Arts
Kaitlin Miknich - College of Science & Mathematics
Duncan Mitchell - Orfalea College of Business (left at 6:48, returned at 6:53)
Ana Padilla - College of Architecture & Environmental Design
Samantha Seems - College of Architecture & Environmental Design
James Smith - College of Liberal Arts (left at 5:49, returned at 5:59)
Gabi Trapani - Orfalea College of Business (left at 6:39, returned at 6:42)
Haley Warner - College of Agriculture, Food & Environmental Design, Vice Chair
Tim Wetzel - College of Science & Mathematics

Voting Members Absent:

Harrison Tucker - College of Architecture & Environmental Design

Non-Voting Members Present:

Kaelan Sobouti – Chair of the University Union Advisory Board (left at 6:36)
Brett Raffish – ASI Chief of Staff
Marcy Maloney – ASI Executive Director (left at 6:25)
Lorlie Leetham – Cal Poly Corporation Representative
Dean Kathleen McMahon – University President’s Representative (left at 7:05)
Lindsey Lee – Board of Directors Advisor
Tracy Watson - Board of Directors Assistant

Non-Voting Members Absent

Riley Nilsen – ASI President
Dr. Kris Jankovitz – Academic Senate Representative

Guests:

Dr. Joy Pedersen – Dean of Students / Safer
Jasmin Fashami – ASI Executive Cabinet
Samantha Rolander – Cal Poly Club Sports Council
Charles Rice – Mustang News
Christina Kaviani – Dean of Students / Safer
Kelly Jacobs – Dean of Students / Safer
Kara Samaniego – Dean of Students / Safer

- I. **Call to Order: Meeting #18-06 was called to order at 5:10 p.m.**
- II. **Flag Salute**
- III. **Letters & Roll Call**
 - A. None
 - B. Roll call was taken and with 27 members present, quorum was met.
- IV. **Open Forum**
 - A. Staff members from the Dean of Students Office spoke on behalf of SAFER for the need of additional services to support sexual assault victims. Students are being turned away due to full capacity and not getting the support they need for the healing process.
- V. **Approval of Minutes**
 - A. **Minutes from meeting #18-05, October 25, 2017.**
 - i. **Motion #1 (D’Ambrosio/Downing) “Move to approve the minutes from meeting #18-05, October 25, 2017.”**
 - ii. **Motion passed unanimous voice vote.**
- VI. **Leader’s Reports**
 - A. **Chair of the Board – Daniela Czerny**
 - i. Club Sports Council Fall Report Presentation
 - a) Daniela introduced Samantha Rolander to present the Club Sports Program Funding Review.

- b) Samantha stated that the program began in 2005. Currently there are 26 teams and 1,300 student athletes and are 100% student run organizations. She explained the allocation of the \$80,000 that support the program including \$45,900 for team allocations, \$14,000 for student assistants, \$19,000 for insurance and \$1,100 for operational expenses. Changes from last year's budget included lowering the allocation to student assistants from \$21,000 to \$14,000 and increased the team allocations from \$35,000 to \$45,900. She explained their fundraising efforts and potential new growth in the program. She gave highlights from each of the teams and spoke about the value of Club Sports membership.

B. ASI President -Riley Nilsen

- i. Absent

C. ASI Chief of Staff -Brett Raffish

- i. Brett reported that the Executive Cabinet hosted a Homecoming tailgate barbeque and a Free Speech Panel.
- ii. He announced Bike to School Day in partnership with Cal Poly Cycling, SLO County Bike Coalition and other organizations to encourage alternate modes of transportation.
- iii. He announced the ASI Camera Challenge to enhance student spirit by placing disposable cameras around campus. The photos will be compiled into a video and shared on ASI social media.

D. Chair of UUAB -Kaelan Sobouti

- i. Kaelan stated that he is on the search committee for the assistant director for fitness and wellness.
- ii. He reported that efforts are being made to update the UU Art Policy to align with Campus Administrative Policy (CAP).
- iii. He stated that the retaining walls are being built at the Doer Family Field and they will review the policy with a large emphasis on block scheduling.
- iv. Feedback was received on the green room project. New renderings will be sent to include a staircase and trellis with opaque roofing.
- v. Input was received from the Cross Cultural Center and ASI on the Multicultural Center upgrade.
- vi. Project updates at the Recreation Center included new turnstiles to alleviate high influx of students. The free feminine hygiene products project usage seems to be sustainable in the University Union and the Recreation Center. Other upgrades include QR codes will be implemented on equipment with a comment box to let maintenance know if something isn't working.
- vii. Kaelan reported that a potential "little free library" could be set up in the University Union as a free book exchange service. UUAB will discuss the topic

VII. Executive Directors Report -Marcy Maloney

- i. Marcy stated that the maintenance on the equipment at the Recreation Center has been difficult with 110 pieces of cardio equipment and only three full time staff members to maintain them. The QR codes will help to identify machines that are down.
- ii. She announced there will be pop up massages in the relaxation room during finals week.

iii. Upcoming events include ASI Events Casino Night and karaoke and the ASI Craft Sale.

iv. Fiscal Year Ending June 30, 2017 Budget Variance Report

a) Dwayne reviewed the report stating that ASI is favorable in the amount \$682,418. The funds will be returned to ASI reserves.

v. Capital Expenditure Report – Spring and Summer 2017

a) Dwayne explained that the report shows capital replacement and new equipment in excess of \$5,000. Expenses incurred during spring and summer included the Children’s Center yard redesign.

VIII. Old Business

A. None

IX. New Business

i. Action Item: Proposal to Update the ASI Employee Handbook

- a) **Motion #2 (Alexander/Ludford) “Move to approve the proposal to update the ASI Employee Handbook.”**
- b) Ethan explained that the Business & Finance Committee reviewed it thoroughly. Haley added that updates included policies that are mandated by the Chancellors Office and reflected updates to laws.
- c) **Motion passed unanimous voice vote.**

ii. Action Item: Endorsement #18-01: ASI Strategic Plan 2017-2022

- a) Dwayne presented the results and hard work done by students and staff charged to develop a plan for the future of ASI. He stated that the 2017-2022 strategic plan goals align with Student Affairs and the campus 2022 plan. Goals include:
 - (1) Goal 1: Elevate the Student Experience
 - (2) Goal 2: Promote ASI Staff Success
 - (3) Goal 3: Ensure Long-term Organizational Stability
 - (4) Goal 4: Strengthen the ASI Brand with the Cal Poly Community
- b) Dwayne reviewed how the goals will be implemented through action plans
- c) **Motion #3 (Borges/Broadus) “Move to approve the ASI Strategic Plan 2017-2022.”**
- d) **Motion passed unanimous voice vote.**

iii. Action Item: Endorsement #18-02: Senate Bill 1615 (Graham) – Dream Act of 2017

- a) **Motion #4 (Elfarissi/Ciaccio) “Move to approve Endorsement #18-02: Senate Bill 1615 (Graham) – Dream Act of 2017.”**
- b) Rita explained that last year’s board approved a resolution in support of undocumented students and this endorsement carries the resolution forward. Matt expressed his concern for other legislation being considered by the Senate and recommended that the endorsement be reviewed again. Members stated that this bill will benefit the overall campus and has the support of students and staff. Board members reiterated that the Dream Act bill is the strongest bill on the Senate floor.
- c) **Motion passed majority vote.**

- iv. **Action Item: Endorsement #18-03: Assembly Bill 931 (McCarthy) – Suicide Prevention**
 - a) **Motion #5 (Dimas/Padilla) “Move to approve Endorsement #18-03: Assembly Bill 931 (McCarthy) – Suicide Prevention.”**
 - b) Sergio stated that the intention is good and will continue to increase awareness on this important issue. Conversation included current suicide prevention discussions by the Governor; however, members agreed that by approving the endorsement we are sending a message to Cal Poly students that it is important. Rita reminded members that this is a CSSA-wide initiative and with the focus on mental health she encouraged a yes vote.
 - c) **Motion passed unanimous voice vote.**

x. **Representatives’ Reports**

A. University President’s Representative – Dr. Kathleen McMahon

- i. Dean McMahon reported that free speech week will include various forms of dialog to offer space for all types of free speech.
- ii. She encouraged members to provide input on the Health Services Fee Adjustment survey.
- iii. She reminded members to watch for students wellbeing during finals week and support each other.
- iv. She announced winter quarter events including an Art of Inclusive Communication workshop, a panel on civil discourse and potential collaboration on a St. Patrick’s Day event.

B. Academic Senate Representative – Dr. Kris Jankovitz

- i. Absent

C. Cal Poly Corporation Representative – Lorie Leetham

- i. Lorie congratulated ASI on completing and approving the Strategic Plan and stated that the Corporation is currently working on theirs.
- ii. Project updates included:
 - a) Vista Grande – broke ground and cement has been poured
 - b) UU Neighborhood Project – Progress on building 19 plan
 - c) Poly Canyon Village – Starbucks will be renovated next summer
- iii. She stated that the Corporation will focus on programming to fine tune and polish current programs.
- iv. She reported that they are in the third phase with the University Store operator to become fully compliant with Senate Bill 1359 as required of all California State Universities.
- v. Lorie reported that the California Code of Regulations, Section 66027.8 encourages the California State University to, designate their campus as a “hunger free” campus and provide a student meal plan donation program.

xI. **Committee Reports**

A. ASI Business and Finance – Haley Warner

- i. Haley stated that the committee will review the Responsibility Guide for the Board of Directors. The Responsibility Guides provide a compilation of their role, the expectations and incorporating new policies that have been enacted. Review of other branches will follow at a future meeting.

B. ASI External Affairs - Rita Elfarissi

- ii. Rita stated that she met with Congressman Carbajal's District Office.
- iii. The committee discussed what they will do for the rest of the year.

C. ASI/UU Internal Review - John D'Ambrosio

- i. John reported that the committee reviewed the College Club Council policy and a resolution on the Reach Act.
- ii. He stated that the committee will have a special meeting to review the resolution on ASI's Stance on the Health Services Fee Adjustment.

D. ASI Outreach and Communication - Mark Borges

- i. Mark reported that the Talk and Treat event was a success and he thanked members for their participation.
- ii. He stated that the committee is working on a timeline for the Why ASI campaign.
- iii. Upcoming events include Stress Free Finals and Welcome Back Waffles.

E. ASI Recruitment and Elections - Dena Dupray

- i. Dena reported that the committee voted to lower the campaign spending limit to \$1,700. They agreed that it makes an equal playing field and is best for the candidates.
- ii. She stated that the Elections budget is being reviewed and the committee is brainstorming marketing ideas.

F. ASI Club Funding Liaisons - Ruby Ludford and Adriana Le

- i. No report

XII. Announcements

XIII. Adjournment -Meeting adjourned at 7:31 p.m.

CERTIFIED As the true and correct copy, in witness thereof, I have set my hand and seal of the Associated Students, Inc. this ___ day of ___ 2018.

ADOPTED at the regular meeting of the Board of Directors by ***Unanimous/Majority vote*** on _____, 2018

ASI Secretary

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