



University Union Advisory Board

February 28, 2006 3 pm

UU-216

Meeting Notes

Voting members present:

Mike Motroni
Shannon Shutts
Aidan Jobe Sea
Gary Fisher
Darren Fraser
Michael Juner
Jared Samarin (arrived at 4:10)
Julia Ando for Kim Gannon
Jeannine Richison

Chair, UUAB
Vice Chair, UUAB / ASI President's Designee
College of Business
College of Liberal Arts
College of Science and Math
College of Engineering
College of Agriculture
Alumni Representative
Faculty Representative

Voting members absent:

Athena Norton
Liz Lee
Scott Bloom

ASI Board of Directors Representative
College of Architecture and Environmental Design
University President's Representative

Non-voting members present:

Dwayne Brummett (left at 3:30)

ASI Director of Business Services

Nonvoting members absent:

Denise Fritz

Cal Poly Budget and Analytical Budget Services

Others present:

Daren Connor
Ron Skamfer

ASI Assistant Director for Programs
Associate Director, ASI Recreational Sports

The meeting was called to order at 3:10 p.m.

Mike explained that the Executive Representative's Report would be presented first because Dwayne had to leave.

1. Executive Director's Representative Report (Dwayne Brummett)

Dwayne presented the Capital Expenditures Report (handout: Capital Replacement & New Equipment) for fall quarter 2005. Two items were purchased for a total of \$6896.

Dwayne also presented the University Union Mid-year Budget Report (handout: University Union – FY 2005-06 Mid Year Budget Report) for the period ending December 31, 2005. We are favorable to budget in the amount of \$333,724, having used 42% of the budgeted amount at mid-year.

2. Chair's Report (Mike Motroni)

Mike reminded everyone that UUAB will meet on Tuesdays at 3:00 p.m. next quarter.

He announced that the State of the Student Address has been rescheduled to April 12 at 5:00 p.m. in the Performing Arts Center Pavilion. It is important for UUAB representatives to attend as this event is a showcase of ASI to the campus and community.

Mike distributed two memos that had been corrected (the ones distributed at the last meeting were flawed with spelling and grammatical errors): reviewed correspondence that he sent out recently:

- a memo to Rick Johnson (handout attached: memo dated January 30, 2006) outlining UUAB's opposition to the installation of University Network plasma televisions in student-funded facilities. The memo noted that UUAB has interest in identifying advanced and innovative methods of disseminating information and will work with staff to research options;
- a memo to Rick Johnson (handout attached: memo dated February 2, 2006) summarizing recent UUAB discussions concerning the proposal for UU Plaza renovations presented by Omni Designs. Because the group consensus was that the proposal did not meet student needs, they group requested that the scope of the project design be increased to include the entire UU Plaza.

Mike reviewed the strategic goals and objectives (handout: Strategic Goals & Objectives: Mid-Year Review) noting that the bolded items were the highest priority:

- Evaluate individual member projects and goals regularly.
- Improve distribution/input from students through input center/kiosks
- Establish/maintain short term priority list
- Establish long term facility master plan
- Make recommendations concerning UUAB projects in a timely manner

Mike noted that he would like to meet with each member individually during the first two weeks of spring quarter and asked that everyone make sure their Oracle calendars are updated.

3. UU Staff Representative Update/Discussion (Daren Connor)

Daren's written report was provided in advance of the meeting (on back of the agenda).

4. Rec Center Staff Representative Update/Discussion (Ron Skamfer)

Ron's written report was provided in advance of the meeting (on back of the agenda).

Ron encouraged everyone to attend the all-night "Dusk 'til Dawn" festival on March 2, featuring the band Resination, inflatables, a mechanical bull, DJ Mel from Wild 106, a Halo tournament and casino games.

5. Use Committees Reports (Shannon Shutts)

Shannon reported that the Sports Complex Use Committee met on Wednesday to discuss the scheduling of summer camps using the fields this summer. The SCUC must consider scheduling while allowing time for field maintenance that occurs during the summer. They also considered a proposal to recondition the upper fields by spreading beach sand on them in order to create a better surface for the athletes. (The fields are clay-based and the athletes complain about the hard surface).

6. Discussion Item: UU Survey Results (Shannon Shutts)

Shannon reported that the results of the survey (handout: UUAB Survey Administered January 17 – 27, 2006). She thanked Darren Fraser and Michael Juner for helping with the statistical analysis of the results.

215 students participated in the survey. 63% reported that campus life is centered in the University Union. 33% stated they would like to see more group study space in the UU; 36% wanted more computer lab space. Only 7% requested more conference space.

31% reported using ASI Programs once per quarter.

60% responded that they visited the Union to study; 57% came to relax, and 45% came because of Julian's. 30% came to use the email stations, while 21% came for a club meeting.

Mike thanked Shannon for her work on the survey project which provided information that will be important as we work on the master plan next quarter.

7. Discussion Item: UU Plaza Furniture (Mike Motroni)

Because the Executive Director has respectfully denied the group's original recommendation for concrete furniture in the UU Plaza, the group considered new options using photos of furniture used at other campuses. Mike noted that he is still awaiting a reply regarding the amount of loss associated with furniture that is not secured to the ground. Jeannine suggested ordering extra chairs so that groups larger than four could sit at tables without taking chairs from other tables.

Group consensus was reached regarding a preference for the square metal tables and chairs with free-standing umbrellas used at UC San Diego. The tables and chairs could be arranged by the students in various configurations to meet their needs.

Because there was some concern that the furniture might be removed from the Plaza, the group agreed to purchase a limited amount of the furniture in order to limit potential losses. If the furniture does not "disappear," additional furniture would then be purchased.

Motion #1 (Jobe Sea/Fisher): Move to recommend ordering a limited number of square metal tables and chairs for trial purposes."

Motion passed, unanimous voice vote.

The group agreed that they preferred the free-standing umbrellas to ones that are inserted into a hole in the tables. These umbrellas would provide color and allow for more versatile arrangements for the users.

Motion #2 (Shutts/Fisher): Move to recommend purchase of green umbrellas with the tables and chairs for the UU Plaza."

Motion passed, unanimous voice vote.

It was noted that the previous recommendation to the Executive Director had contained a request for rectangular recycled lumber tables for the UU balcony because the concrete tables would be too heavy. The square metal tables would not be too heavy, and the group agreed that they preferred to use the same tables on the balcony as the ones proposed for the Plaza.

Motion #3 (Jobe Sea/Fisher): Move to recommend purchase of the same square tables and chairs for the UU balcony instead of the rectangular recycled lumber tables."

Motion passed, unanimous voice vote.

Mike will write a memo to Rick with the groups revised recommendations for UU Plaza furniture.

8. Discussion Item: UU Plaza Design Elements (Mike Motroni)

Mike led a discussion concerning possible designs for the UU Plaza. Using drawings created last year by Landscape Architecture students, he asked the group for feedback regarding elements they liked from each drawing.

Members expressed preferences for:

- plants and greenery
- shade
- varying levels to break up the space; terraced patio
- half-walls/planters to break up the space, create more intimate spaces
- stairs/ramp access to the street and visual continuity to Mott Lawn
- moving the stage to the area in front of the mural
- removing the divider between The Avenue and the Plaza
- no permanent BBQ pits
- continuing to accommodate booth and table space, though possibly in a different configuration than currently provided

Mike will send the group an email containing a list of the design elements they expressed a preference for during this meeting. There will be further discussion at the next meeting, after which Mike will draft a memo to the Executive Director.

9. Announcements

Mike announced that there will be a meeting the first week of Spring quarter, an off week.

10. Adjournment

The meeting was adjourned at 4:37 p.m.