



## University Union Advisory Board

October 25, 2005 4 pm

UU-216

### Meeting Notes

#### Voting members present:

Mike Motroni	Chair, UUAB
Shannon Shutts	Vice Chair, UUAB
Athena Norton	ASI Board of Directors Representative
Gary Fisher	College of Liberal Arts
Aidan Jobe Sea	College of Business
Darren Fraser	College of Science and Math
Brett Schleicher (left at 5:02 p.m.)	College of Engineering
Jared Samarin	College of Agriculture
Liz Lee	College of Architecture and Environmental Design

#### Voting members absent:

Scott Bloom	University President's Representative
Jeannine Richison	Faculty Representative
Kim Gannon	Alumni Representative

#### Non-voting members present:

Dwayne Brummett	ASI Director of Business Services
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#### Nonvoting members absent:

Denise Fritz	Cal Poly Budget and AB Services
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#### Others present:

Daren Connor	UU Asst. Director for Programs
Ron Skamfer	Rec Sports Associate Director
Brian French (left at 4:28 p.m.)	ASI Project Coordinator
Greg Avakian	ASI Program Coordinator, Rec Sports
Marcy Maloney (left at 5 p.m.)	ASI Director, Rec Sports and University Union
Nicole Stromsness	Cal Poly Student

The meeting was called to order at 4:10 p.m.

#### **1. Chair's Report (Mike Motroni)**

Mike introduced Ron Skamfer, Greg Avakian and Brian French, who led a discussion about the fencing at the sand volleyball courts. The group considered security issues, access for students and the addition of picnic areas, shade structures and picnic tables. The consensus was to leave the perimeter fencing while eliminating the fence separating the pool area from the picnic area.

Marcy asked Ron, Greg and Brian to come back to the group with a rendering of the proposal as the goal is to complete the project by the end of the fiscal year.

Mike announced that UUAB meetings during winter quarter will be held an hour earlier to accommodate the Chair's class schedule. He asked the group to keep this in mind when the register for classes.

Gary Fisher will be heading the “subcommittee” working on the UU Wall of Fame project. Darren Fraser volunteered to work with Gary. Mike asked others interested to see him or Gary.

Mike and Shannon led a discussion about placement of six new email stations, using photographs of potential sites identified by the group at the last meeting. The group proposed that:

- the two stations currently located under the stairs on the first floor be moved upstairs next to identical stations across from the Student Government office;
- two of the new stations be placed under the Craft Center sign where the Human Resources display case is currently located;
- two new stations should be placed on the opposite wall next to Clubs display case near downstairs lounge area (pending approval from Josh based on fire code requirements).
- Two new stations should be placed on the back of the Info Desk, leaving the existing upstairs email stations where they are.

Marcy explained that this project should be completed by December.

Mike asked all those attending the ACUI conference to attend the prep meeting next week. Those unable to attend should see him.

He then asked Shannon to lead a discussion of the PDA Survey project (Handout: “PDA Questions”). The group reviewed the list of questions and selected ten of them to be used in a survey of UU customers assessing how well we are meeting student needs in the UU.

## **2. Executive Director’s Rep’s Report (Dwayne Brummett)**

Dwayne encouraged those attending the ACUI conference to tour the Sacramento and Davis facilities and ask other attendees what works in their unions. This information will be invaluable as we consider changes in our space utilization.

He announced that McPhee’s Games is now under contract operation to Stevie Goldie, operating as a vendor on a lease. McPhee’s student employees were offered the option of working for the new vendor or applying for a different position within ASI.

Dwayne also explained that every three years, all CSU auxiliaries are audited for compliance. The CSU auditors will be here on December 5; the audit reports are typically published 6-9 months after the audit is conducted.

## **3. UU Staff Rep Report (Daren Connor)**

Daren provided staffing updates and upcoming events in the UU, including a Poly Escapes gear sale on November 9.

## **4. Rec Center Staff Rep Report (Ron Skamfer)**

Ron stated that about 150 people participated in the triathlon event that ended yesterday. About 1,400 people attended the recent Flogging Molly concert. Upcoming events include the MTV Gamers’ Ball on November 9.

The Rec Center will be open regular hours on Veteran’s Day and most holidays in order to better meet customer needs. He also explained that the intramural online registration difficulties have been resolved.

## **5. Board of Directors Rep Report (Athena Norton)**

Athena Norton reported that the Board accepted the ASI audit at its last meeting, and passed a resolution urging collaboration among university entities. The Board also awarded grant funding.

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**6. Sports Committees Liaison Report (Shannon Shutts)**

No report as next meeting will be on Oct. 31.

**7. Faculty Rep Report (Jeannine Richison)**

No report (absent). Jeannine sent her apologies to the group; she is out of town at a CSU meeting.

**8. University President's Rep Report (Scott Bloom)**

No report (absent)

**9. Alumni Rep's Report (Kim Gannon)**

No report (absent) Kim sent her apologies that she was unable to attend because of Homecoming preparations. Mike encouraged those not attending the ACUI conference to participate in Homecoming.

**10. Future Agenda Items**

**11. Announcements**

**12. Adjournment**

The meeting was adjourned at 5:40 p.m.

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