

**California Polytechnic State University**  
**ASI PERSONNEL COMMITTEE**  
**Meeting #07-08, Monday, May 21, 2007**  
**3 p.m. – UU 212**

**MINUTES**

**Voting Members Present**

Jared Samarin	Chair of the Board - Chair
Brad Hulbert	Board of Directors Representative
Todd Maki	ASI President
Carl Payne	UUAB Vice Chair
Jillian Smillie	Board of Directors Representative
Tony Guntermann	Board of Directors Representative

**Voting Members Absent**

Adam Buttgenbach	Vice Chair of the Board – Vice Chair
Brandon Souza	Chair, UUAB

**Non-Voting Members Present**

Carol Brizendine	Human Resources Coordinator
Rick Johnson	Executive Director
Alex Palacio	Human Resources Student Manager
Melissa Robbins (arrived @ 3:45)	Chief of Staff

**Non-Voting Members Absent**

Joan Lund	University Representative
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**Guests**

Tonya Iversen	Director of Children’s Programs
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The chair called the meeting to order at 3:15 p.m.

I. Approval of Minutes

Approval of the minutes by general consent.

II. Chair’s Report – Jared Samarin

No report.

III. Vice Chair’s Report – Adam Buttgenbach

No report.

IV. Executive Director’s Report – Rick Johnson

Staff Updates:

Carol reported that Steve Garcia will be the new Coordinator – Facility Operations (UU), effective 5/29.

Recruitment is currently underway for two teacher positions at the Children’s Center. Both Sarah (French) Holcomb and Kari Applegate will be relocating this summer. Recruitment is also underway for the Maintenance Technician position at the Rec Center vacated with Hoss Sedghi’s acceptance of the Manager – Facility Operations (RS) position.

Alex Palacio has accepted the position of Grad Assistant for Human Resources.

Updated Organizational Chart:

Rick distributed copies of the updated organizational chart for ASI Facilities. He explained that the changes reflected with take effect July 1. Ron Skamfer, currently Associate Director at Rec Sports, will become the Associate Director - ASI Facilities, overseeing all ASI facilities staff. Steve Garcia, as Coordinator – Facility Operations (UU), will oversee the UU Facility Supervisors, A/V and Event Set-up. Hoss Sedghi, as Manager – Facility Operations (RS), will oversee the two Maintenance Technician positions and the Facility Supervisors at the Rec Center. The Children’s Center and Sports Complex facilities will also fall within this area. These changes have been in the planning stage for over a year.

Predictive Index Feedback:

Tonya and Carol gave a brief overview of the Predictive Index process and individual feedback to committee members.

This will be the last Personnel Committee meeting for this year. Rick thanked everyone on behalf of staff for their work this year.

V. Discussion Items

None

VI. Business Items

None

VII. Agenda

None

VIII. Announcements

IX. Adjournment

The meeting was adjourned to training at 4:05 p.m.