

California Polytechnic State University
ASI PERSONNEL COMMITTEE
Meeting #06-08, Monday, May 25, 2006
1:00 p.m. – UU 212

MINUTES

Voting Members Present

Joe Vaccaro	Chair of the Board - Chair
Jared Samarin – by conference phone	Vice Chair of the Board – Vice Chair
Mike Motroni	Chair, UUAB Representative
Matthew Para	Board of Directors Representative
Adam Serafin	Board of Directors Representative
Rachael Severn – arrived at 1:15 p.m.	Board of Directors Representative

Non-Voting Members Present

Carol Brizendine	Human Resources Coordinator
Joan Lund – left at 1:38 p.m.	University Representative
Kim Zechnich	Human Resources Student Manager

Voting Members Absent

Shannon Shutts	Vice Chair, UUAB
Tylor Middlestadt	ASI President

Non-Voting Members Absent

Rick Johnson	Executive Director
Becca Swanson	Chief of Staff

Guests

Dwayne Brummett	Director of Business Services
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The chair called the meeting to order at 1:14 p.m.

I Approval of Minutes

Minutes from Meeting #06-07 approved as presented by general consent.

II Chair's Report - Joe Vaccaro

Joe reviewed the agenda and explained the procedure for a closed session.

III Vice Chair's Report - Jared Samarin

No report.

IV Executive Director's Report - Rick Johnson

No report.

V Discussion Items

A Proposed Addition to Personnel Committee Code for Compliance with Non-Profit Integrity Act of 2004

Joe read the memo from himself to the Board giving the history, details and the impact of the proposal for Jared's benefit. He explained that, if this committee recommends the addition to the Board and the Board approves the addition, the Personnel Committee would be responsible for ensuring compliance with the Non-Profit Integrity Act of 2004 on matters of executive director equity compensation adjustments.

Motion #1 (Motroni/Para) "Move to recommend that the Board of Directors adopt the changes to the Personnel Code for compliance with the Non-Profit Integrity Act (NIPA) of 2004."

Discussion ensued regarding the appropriateness of a committee overseeing this matter rather than the full Board which includes a broader representation of students representing the use of student fees. It was brought out that the Personnel Committee is trained on personnel issues and confidential matters while the full Board is not. It was also mentioned that neither this committee nor the full Board consider equity of any other staff positions, and in this instance such action is only required for the executive director for compliance with NPIA. Additionally it was mentioned that the Board directs the Personnel Committee to handle personnel issues and this is a personnel matter. Also, it was brought up as a safeguard that, if this committee didn't enforce the Board's position on safeguarding student fees, the officers could be removed from their positions.

Motion #2 (Motroni/Samarin) "Call Question."

Motion passed, unanimous voice vote.

Motion #1 passed, five in favor, one opposed.

Motion #3 (Motroni/Severn) "Move to move to Closed Door Session in accordance with California Education Board Code Section 89920."

Motion passed, unanimous voice vote.

Director of Business Services, Dwayne Brummett, was invited to stay.

Joan Lund left at 1:38

Closed session commenced at 1:39

Open session resumed at 1:55

Adam Serafin left at 1:55

Joe announced that the committee had discussed executive director equity compensation adjustment during closed session and found it to be just and reasonable.

VII. Agenda

VIII. Announcements

IX. Adjournment

The meeting was adjourned at 1:56 p.m.