

**California Polytechnic State University**  
**ASI PERSONNEL COMMITTEE**  
**Meeting #05-08, Friday, March 4, 2005**  
**11 a.m. – UU 212A**

**MINUTES**

**Voting Members Present**

Blake Bolton	ASI President – Chair
Greg Van Dyke	Chair of the Board
Tracy Watte	UUAB Chair
Jared Samarin	BOD Representative
Trevor Clinard	Student at Large Representative

**Voting Members Absent**

Tylor Middlestadt	ASI Executive Vice President – Vice Chair
Ryan Feist	UUAB Representative

**Non-Voting Members Present**

Carol Brizendine	Human Resources Coordinator
Ariana Nelson	HR Intern

**Non-Voting Members Absent**

Joan Lund	University Representative
Rick Johnson	Executive Director

**Guests**

Dwayne Brummett	Director of Business Services
Marcy Maloney	Director of Rec Sports & UU

The chair called the meeting to order at 11:11 a.m.

I. Approval of Minutes February 4, 2005 were approved by general consent.

II. Chair's Report

Blake reported that University President Warren Baker is having a press conference later today regarding the end of the Centennial Campaign. A lot of information about new building on campus will be shared. He feels that this fits in well with the building proposed by the upcoming referendum

III. Vice Chair's Report

No report. – Tylor was off campus.

IV. Executive Director's Report

A. Staff Updates –

Carol announced that Denise Lazar is on 4 months maternity leave. Jessica Twaddle has assumed Denise's duties while she is out.

Recruiting is currently under way for the Business Services Administrative Position

currently held on a temporary basis by Kay Pasillas. Kay has officially applied for the position and interviews will be held next week.

B. Program Coordinator Position -

Carol reported on the proposed changes in one of the Program Coordinator positions. She passed out the position description for this position – Program Coordinator/Outdoor Recreation. Daren Connor is chair of the search committee. A national search is being conducted and the position closes on April 1. The tentative start date is July 1. A student government representative will be asked to sit on the search committee and there will be open forums for staff and students to meet the finalist candidates.

Marcy requested that the closing date for this position be extended until after the NIRSA Conference. Carol will make that change.

V. Discussion Items

A. Officer Stipend Policy

The officers have been unofficially discussing this policy and will be meeting with the vice chairs. They will determine the percentage of time required by the Chair of the Board and the vice chairs on their jobs as compared with the president. When the bylaws are updated, the officer position descriptions will be changed and that will lead to finalization of the Stipend Policy update. They anticipate that these two items will be finalized by the end of Spring quarter.

B. Officer Position Descriptions

No specific discussion took place other than as recorded above.

VI. Business Items - None

VII. Agenda

- A. Officer Stipends – Discussion
- B. Officer Position Descriptions - Discussion

VIII. Announcements

IX. Adjournment

The meeting was adjourned at 11:25 a.m.