

California Polytechnic State University
ASI PERSONNEL COMMITTEE
Meeting #05-05, Friday, November 19, 2004
11 a.m. – UU 212A

MINUTES

Voting Members Present

Blake Bolton	ASI President – Chair
Tylor Middlestadt	ASI Executive Vice President – Vice Chair
Greg Van Dyke	Chair of the Board
Tracy Watte	UUAB Chair
Trevor Clinard	Student at Large Representative
Ryan Feist	UUAB Representative

Voting Members Absent

Jared Samarin	BOD Representative
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Non-Voting Members Present

Rick Johnson	Executive Director
Carol Brizendine	Human Resources Coordinator
Joan Lund	University Representative
Ariana Holder	HR Intern

Non-Voting Members Absent

Guests

Dawn Annoni	HR Technician
Dwayne Brummett	Director of Business Services
Tonya Iversen	Director of Children's Programs

The chair called the meeting to order at 11:15 a.m.

I. Approval of Minutes

Minutes from Meeting #05-04 on November 5, 2003 approved by unanimous consent.

II. Chair's Report

Chair absent – no report.

III. Vice Chair's Report

No report.

IV. Executive Director's Report

A. Staff Updates – Carol Brizendine

Carol reported that there have been two new student positions created:

1. Certified Intramural Sports Official
2. UU Frontline Assistant – combines the Epicenter Student Program Assistants with the Information Desk positions.

Carol also reported that Mandi Hudson, Program Coordinator in the Epicenter, has submitted her resignation. Her last day will be December 1. No decision has been made on filling this vacancy.

B. Training Update – Tonya Iversen

Tonya reported that she and Carol have been conducting staff training. “Interactive Management Essentials” classes have been held for staff in supervisory positions. “Interaction Skills for Success”, the companion piece to “Interactive Management” for non-supervisory staff, is currently being presented. Tonya and Carol have received positive feedback on both classes. ASI training will be partnering with Pat Hosegood-Martin of the Foundation on training in the future to share resources and costs.

V. Discussion Items

A. Officer Stipend Policy

The discussion that took place at the last meeting was summarized. It was noted that Cal Poly ASI has gives the biggest stipends in the CSU.

Blake noted that the ASI president’s role is big not only during the regular school year but during summer also. He stated that it would be difficult to do the president’s job and also have another job. Rick pointed out that ASI has not been faced with the need for the ASI president to work outside of ASI in recent years.

It was questioned whether not having a 100% cost of education stipend prevented people from running for office. Tylor stated that he did not believe that most students even knew that ASI officers receive stipends. He believes that the \$100 filing fee is more of a deterrent to running for office then the amount of the stipend. He suggested that the Election Committee make it clearer to candidates that the filing fee is refundable.

Consensus was reached that recommendations to the Board on officer stipends not be rushed and be backed by research and facts.

VI. Business Items

A. Staff Personnel Manual

This item was discussed at the last meeting. It was reinforced that the changes are for legal compliance and do not change actual policy. There was general consent to recommend approval of the changes to the Staff Personnel Manual to the Board.

VII. Student Employee Handbook

This item was also discussed at the last meeting. The only changes to this handbook are also to bring it into legal compliance. There was general consent to recommend approval of the changes to the Student Personnel Handbook to the Board.

VIII. Agenda

A. Officer Stipends – Discussion

IX. Announcements

X. Adjournment

The meeting was adjourned at 11:36 a.m.