

California Polytechnic State University
ASI PERSONNEL COMMITTEE
Meeting #03-07, Thursday, February 27, 2003
4 p.m., UU 219

MINUTES

Voting Members Present

Jake Parnell	ASI President – Chair
Luke Parnell	ASI Chair of the Board
Kaitlin Ayers	ASI Vice President
Joel Wesser	Student at Large Representative

Voting Members Absent

Matthew Bohannon	UUAB Chair
Sharon Potter	UUAB Representative to Personnel
Chris Donati	BOD Representative to Personnel

Non-Voting Members Present

Dr. Rick Johnson	ASI/UU Executive Director
Joan Lund	University Representative

Non-Voting Members Absent

Vacant	ASI Human Resources Coordinator
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Guests

Dawn Annoni	ASI Human Resources Technician
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The Chair called the meeting to order at 4:14 p.m.

- I. Approval of Minutes
The minutes from Personnel Committee #03-06, January 30, 2003, were approved by unanimous consent.
- II. Chair's Report – Jake Parnell
The Program Coordinator position (Epicenter) approved by the Personnel Committee at the last meeting has been approved by the Board of Directors.
- III. Vice Chair's Report – Kaitlin Ayers
No Report
- IV. Executive Director's Report – Rick Johnson
 - A. Student Performance Evaluations
Introduced Dawn Annoni, who discussed the Student Performance Evaluation process (see attached handouts).
 - B. Recruitment Updates
 1. Assistant Director, Recreational Sports: Temporarily being filled By Lori Tomooka; will recruit at NIRSA conference in April.

2. Accounting Assistant, Recreational Sports: Vacancy created when Ozzy Torres moved to Business Office; closes tomorrow; 11 applications received so far.
 3. Program Coordinator, Epicenter: Will recruit next week at ACUI conference in Chicago.
 4. Human Resources Coordinator: Conducted interview of finalist candidate today; will announce decision next week after obtaining feedback from Directors.
- C. Yesterday, Rick and Dwayne Brummett interviewed one of the two companies being considered to help with ASI Human Resources (including compensation, benefits, equity, salary qualifications). Interview with other company scheduled for next week. Will invite selected firm to Personnel Committee and Board of Directors meetings to share their plans.

V. Discussion Items
None

VI. Business Items
None

VII. Agenda
None

VIII. Announcements
Rick congratulated Joan Lund on her 25 Years of Service award.
Dawn Annoni announced that Joel Jensen was selected for the Human Resources student staff; he is currently working for Accounting (Business Office).

IX. Adjournment
The meeting was adjourned at 4:45 p.m.